



Members of the Council are hereby summoned to attend an additional
Hadstock Parish Council Meeting on
Thursday 25 June 2026
at 7.45 pm at Hadstock Village Hall
to transact the business as stated on the Agenda

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting. Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. report or comment on the proceedings in writing, during or after a meeting or orally after the meeting

AGENDA

1. Chair to read fire safety notice and announce that proceedings may be filmed or recorded.
2. Apologies and approval of reasons for absence **VOTE REQUIRED**
3. Declaration of Members' Interests & to remind Councillors of the need to keep up to date their Register of Members' Interests and to receive any Members' Dispensations.
4. To receive and confirm the Minutes of the Annual Parish Council Meeting held on **15 May 2026** are a true record **VOTE REQUIRED**.
5. **Public participation** an invitation to members of the public to put questions/statements of not more than 5 minutes duration. No resolutions can be made but Councillors are very happy for matters relating to the Parish to be brought to their attention.
6. To receive and note any report from County Councillor Davis
7. To receive and note any report from District Councillor Moran
8. **Action points and matters arising from previous meetings:** Updates for information only. (no resolutions will be made) refer to Action reporting document
 - a. Report from Clerk ~ items not on the agenda ~updating only
 - b. Report from Councillors ~ items not on the agenda ~updating only
9. **Planning Application/s to consider a consultee comment –**
10. **To note decisions made by UDC on planning application/s**
 - [a] UTT/26/1412/DOC|Application to discharge condition 3 (external finishes) attached to UTT/24/0994/HHF|4 The Row Linton Road Hadstock Essex CB21 4NY [UTT/26/1412/DOC | Application to discharge condition 3 \(external finishes\) attached to UTT/24/0994/HHF | 4 The Row Linton Road Hadstock Essex CB21 4NY](#)
 - [b] UTT/26/1394/TCA|Fell 1 no. Ash|Hill House 1 Backhill Cottages Back Hill Hadstock Cambridge CB21 4PB [UTT/26/1394/TCA | Fell 1 no. Ash | Hill House 1 Backhill Cottages Back Hill Hadstock Cambridge CB21 4PB](#)
 - [c] UTT/26/1467/TCA|Reduce and shape all round by approximately 1 metre on 2 no. Yews, 2-3 metre crown reduction on 1 no. Horse Chestnut and Face back group of road side trees past edge of highway to a height of 5 metres|Glebe House Walden Road Hadstock Essex CB21 4NX [UTT/26/1467/TCA | Reduce and shape all round by approximately 1 metre on 2 no. Yews, 2-3 metre crown reduction on 1 no. Horse Chestnut and Face back group of road side trees past edge of highway to a height of 5 metres | Glebe House Walden Road Hadstock Essex CB21 4NX](#)
11. **To receive an update on planning matters – none**

12. Applications still awaiting determination and for further comment if applicable ~none

13. Governance.

[a] Consideration and clarity of volunteer groups ~ Pathways , Green Team teams meeting with Shirley Anglin PROW Lead Officer Essex County Council 8th July 2026 10.00

[b] Election of members as Council Representatives on outside bodies~ to discuss

[c] to receive an update on the Clerk’s appraisal

[d] to consider a change of day for parish council meetings from September 2026 [email to VH sent]

14. Governance & Accounts Year Ending 31st March 2026

To report on the financial position of the Parish Council’s accounts for the year ending 31st March 2026 and complete the Annual Governance and Accountability Return (AGAR)

[a] To note and approve the Internal Audit Report for AGAR **VOTE REQUIRED**

[b] To consider, complete and approve Section 1, Annual Governance Statement 2025/26 of AGAR **VOTE REQUIRED** Chair and Clerk to sign

[c] To consider and approve Section 2, Accounting Statements 2025/26, of AGAR prepared and previously signed by the Clerk/RFO **VOTE REQUIRED** Chair to sign

[d] To approve accompanying bank reconciliation **VOTE REQUIRED**. **Chair & RFO to sign**

[e] To approve exemption from External Audit having considered the above items

[f] To note variances 2024/25 - 2025/26

[g] Date for public rights of inspection will be from Wednesday 01 July 2026 to Tuesday 11 August 2026 inclusive, being 30 working days

15. FINANCE 2026/27

[a] to present and note income, bank balance, reconciliation, and budget comparisons to date

[b] to agree and approve payments listed below **VOTE REQUIRED**

[c] to agree and approve appropriate invoices received after Agenda issued if necessary. **VOTE REQUIRED**

Cheque	Payee	Description	Net amount	VAT	Total	
	ROSPA	Playground safety inspection	103.00	20.60	123.60	
	Essex County Council	Tree Survey	540.00	108.00 ? no VAT element on invoice	648.00	Emailed ECC
	Mrs D Wells	Expenses mileage & refuse bags	29.09		29.09	
	Mrs S Crawley	Back dated lease payments 2024/25 2025/26	30.00		30.00	
	Ms S Beckett	Clerks Salary month 3	470.64		470.64	
	HMRC	PAYE April - June	311.39		311.39	

16. To discuss steps for VAS provision discuss visit by officers/zoom meeting [email 12 June]

17. Debrief of Newport Rivers talk ~ Cllr Wells

18. Sustainable Hadstock Working Group [SHWG] –

[a] to review draft amended of Reference

[b] to review end of year report to UDC [if available]

19. Report / debrief from Uttlesford Big Green Week initiative ~ Cllr Lockton

20. UDC Signage and Wayfinding Project- Cllr Lockton/Cllr Wells & to consider locations

21. HPC Hundred parishes project ~ update & to consider locations

22. Village welfare considerations ~ Cllrs Wells/Hannam/Lockton [relevant email from RCCE]

23. National Emergency Briefing~ update from 11 June event~ to discuss holding a similar event in Hadstock

24. Recreation Ground Report ~

[a] to receive report – Cllr Johnson

- i. Discuss Playground inspection report and approve actions & expenditure [sent 19 May 2026]
 - ii. to confirm all play equipment has been visually checked and useable **VOTE REQUIRED**
 - iii. use of excess matting
- 25. Parish Land Report & PRow's** ~ discuss any issues reported and approve actions required specifically with budget allocation. **VOTE REQUIRED**
[a] To review Tree survey report and discuss action required **VOTE REQUIRED**
- 26. Highways ~ to receive an update on highways issues, discuss and resolve actions**
[a] Highways ~ specifically
ii. Walden Road drainage [2968495]
iii. Walden Road verge damage [4008169]
[b] Speed watch ~ update
[c] Twenty is Plenty
- 27. Defibrillator** ~ Cllr Wells
- 28.** Telephone box repainting update ~ Cllr Wells & approve payment for gold paint
- 29. To note items for next agenda**
- 30.** To discuss writing to Essex County Councillor Cllr Foley as an expression of thanks & support
- 31.** Local Council Liaison Forum on Monday 29th June at 7pm at Little Canfield Depot. ~ Approve attendance.
- 32.** To note the next **Parish Council Meeting** will take place on **Thursday 30 July 2026 at 19.45pm.** in the Village Hall
- 33. A public exempt if required.** **VOTE REQUIRED**
- 34. Chairman to close the meeting**

Sara Beckett

Clerk to Hadstock Parish Council 19 June 2026

Majority **VOTE REQUIRED** for any decision to be made