



Minutes of Hadstock Parish Council Meeting

Held on

Thursday 26 March 2026

at 7.45pm in the Village Hall Hadstock.

Present: Parish Councillors: Denise Wells [Chair], David Johnson, Jude Hannam, John Lockton and Simon Gosling & the Parish Clerk

1. The Chair, Councillor Wells, welcomed all to the meeting, reminded those present of the fire safety procedure and announced that proceedings may be filmed or recorded.
Cllr Wells wished Councillors to note that meetings are becoming increasingly prolonged and requested that reports circulated to councillors in advance should be read beforehand, so that informed decisions can be made and meeting time can focus on any questions arising.
2. Apologies ~ none required
3. Declaration of Members' Interests & to remind Councillors of the need to keep up to date their Register of Members' Interests and to receive any Members' Dispensations – none notified.
4. The Minutes of the Parish Council Meeting held on **Thursday 26 February 2026** were approved **RESOLVED 26/03/04**. The Chair signed them as a true record.
5. **Public participation-** none
6. **Report from County Councillor** –report sent via email. HPC wished to question Cllr Foley about ECC's involvement in the future area Clerk to **ACTION**
7. **Report from District Councillor Moran** ~ no report
8. **Action points and matters arising from previous meetings:** Updates for information only.
[a] The Clerk reported that there had been a number of conversations with Cllr Foley about the highway's issues and concerns expressed by residents recently. The Clerk had prepared a report for Cllr Foley. Bilberry End drainage is now in the hands of the residents concerned having received assistance letter from HPC. Cllr Foley is due to meet the councillor at ECC responsible for ECC and would be visiting the village date TBC.
The Clerk inquired if everyone had tested the internet banking and sought confirmation of signatories. The Clerk requested that all councillors should be using .gov.uk email addresses from 01 April 2026. Clerk enquired about PRoW and Cllr Lockton advised steps at Halfway House were done by Highways as was the bridge near Icknield way.
[b] **Report from Councillors** Cllr Wells reported that she had sought information about size and weight of vehicles [HGV's] in that max 44 tons 6 axils. HPC would approach the speed watch team to see if they might provide photographic evidence. Clerk to **ACTION** It was disappointing that at the time of planning permission was granted on the old airfield that conditions were not applied.
9. **Planning Application/s to consider a consultee comment** UTT/26/0551/DOC|Application to discharge condition 3 (external finishing materials) attached to UTT/24/0994/HHF|4 The Row Linton Road Hadstock Essex CB21 4NY no comment required related to conditions
10. **To note decisions made by UDC on planning application/s –**
UTT/25/3347/DOC|Building At The Control Tower Bowers Lane Hadstock APPROVED Conditions
UTT/26/0440/TCA| Gate House Linton Road Hadstock Essex CB21 4NU APPROVED tree
11. **To receive an update on planning matters** – none
12. **Applications still awaiting determination** - none
13. **Governance** ~

[a] to review and approve policies ~ Councillors had received all draft policies for review by email prior to the agenda. Councillors reviewed all policies with the opportunity to clarify detail.

i. FOI Statement policy **RESOLVED 26/03/13ai** to approve and adopt
 ii. GDPR Policy **RESOLVED 26/03/13aii** to approve and adopt with amendments as suggested by Cllr Gosling

iii. Privacy Policy **RESOLVED 26/03/13aiii** to approve and adopt

[b] Following a detailed discussion it was **RESOLVED 26/03/13b** to approve and adopt letter of engagement for Internal Audit to be undertaken by ClearTax . To review auditor for 2026/27

[c] HPC considered membership to Council Wise at a fee of £150.00 with the detail from Cllrs Wells /Hannam following the meeting of Councillors held at the offices in Gt Dunmow. Membership was not approved but councillors may undertake training on a course-by-course basis at full cost

[d] HPC approved Cllr Gosling to attend a training course [planning] in the future [date not confirmed] as long as there is an output to report.

[e] HPC discussed arrangements for Parish Meeting Friday 24 April 2026. **Clerk to ACTION**

[f] HPC considered levels of Insurance prior to renewal **ACTION** Clerk to clarify detail as requested

14. FINANCE

[a] HPC noted that to the date of 27 February 2026 the reports of

- bank balance £23,050.65
- no income
- followed by reconciliation of £22,456.61 Once confirmed by HPC both were signed by the Chair of the meeting **RESOLVED 26/03/14a**

[b] HPC reviewed, agreed and approved payment listed below which had been set up for online payment for dual authorisation **RESOLVED 26/02/14b**

[c] Receipt received after Agenda issued David Johnson: £16.96 keys noticeboard

Cheque	Payee	Description	Net amount	VAT	Total	
	Ms S Beckett	Clerks Salary month 12	429.04		429.04	online
101614	Mr J Lockton	SH Climate Change Gardening (Clive Boas)	65.00		65.00	cheq
	Ms S Beckett	Clerks' expenses milage	75.6		75.60	online
Ref 250260	Uttlesford District Council	2025 Green skip	1653.00		1653.00	online
101615	HMRC	PAYE	293.39		293.39	cheq
101616	RCCE	Membership	53.00	10.60	63.60	cheq
101617	Mr D Johnson	Materials noticeboard	16.96		16.96	cheq

15. **Sustainable Hadstock Working Group [SHWG]** Cllr Lockton presented the report which had been sent to all prior to the meeting ~ noted

16. **Signage and Wayfinding Project**~ no report

17. **Hundred parishes funded project** ~ ongoing arranging a meeting

18. **Village welfare considerations** ~ this has been initially actioned to arrange a further informal meeting

19. **Recreation Ground Report** ~

To receive report – Cllr Johnson

[a] The hopping post has been removed [IB]

i. Councillor Johnson confirmed all play equipment has been visually checked and useable HPC **RESOLVED 26/03/18ai** to accept report

[b] HPC further discussed purchase of picnic table confirming details, cost and delivery **RESOLVED 26/03/18b**

[c] HPC agreed to sign off Foxtail Tower repair for Sovereign **RESOLVED 26/03/18c**

20. **Highways ~ to receive an update on highways issues, discuss and resolve actions**

[a] Highways ~ specifically

i. Walden Road vegetation [2984528] Walden Road drainage [2968495] ~ no updates

[b] Speed watch~ will commence again after Easter

[c] Twenty is Plenty ~no update resistance from ECC

[d] It was noted that Cllr Foley is in direct ‘talks’ with Highways and Cabinet member responsible. The Clerk had sent a report to Cllr Foley highlighting the 3 main concerns. This is in conjunction with reports received from two residents who have been directly affected by the long-standing issues related to safety at the junction of Linton and Walden roads

21. Defibrillator ~ Checked weekly confirmed by Cllr Wells **RESOLVED 26/03/20**

22. The Clerk advised that having accepted quote for tree survey of the Recreation ground a request by HPC was made to include the further piece of parish land on Bartlow Road awaiting response

23. Parish Land Report & PRow’s ~

i.HPC confirmed the date for the Village Litter Pick ~ Sunday 29 March 2026 10.00am Village Green UDC have confirmed collection of waste the following Monday

24. To note items for next agenda~ noted throughout

25. To note the next Meeting will take place in the Village Hall on **Thursday 30 April 2026 at 19.45pm.**

26. A public exempt not required.

27. Chairman closed the meeting at 21.30pm To note an extra half hour was required for payment authorisation.

..... **Chairman of meeting**

Signed as a true record and RESOLVED to approve on 30 April 2026

