



Members of the Council are hereby summoned to attend an additional  
**Hadstock Parish Council Meeting** on  
Thursday 26 February 2026  
**at 7.45 pm at Hadstock Village Hall**  
to transact the business as stated on the Agenda

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting. Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. report or comment on the proceedings in writing, during or after a meeting or orally after the meeting

## AGENDA

1. Chair to read fire safety notice and announce that proceedings may be filmed or recorded.
2. Apologies and approval of reasons for absence **VOTE REQUIRED**
3. Declaration of Members' Interests & to remind Councillors of the need to keep up to date their Register of Members' Interests and to receive any Members' Dispensations.
4. To receive and confirm the Minutes of the Parish Council Meeting held on **29 January 2026** are a true record **VOTE REQUIRED**.
5. **Public participation** an invitation to members of the public to put questions/statements of not more than 5 minutes duration. No resolutions can be made but Councillors are very happy for matters relating to the Parish to be brought to their attention.
6. To receive and note any report from County Councillor Foley
7. To receive and note any report from District Councillor Moran
8. **Action points and matters arising from previous meetings:** Updates for information only. (no resolutions will be made) refer to Action reporting document
  - a. Report from Clerk
  - b. Report from Councillors
9. **Planning Application/s to consider a consultee comment** – UTT/26/0277/LB Garden Cottage Bartlow Road Hadstock Essex CB21 4PF  
[UTT/26/0277/LB | Replace 2no. external doors in garden room with one pair of patio doors. Replace the kitchen window with a pair of patio doors and relocate it in the same wall. Add a new kitchen window \(re-using the existing kitchen window\) on the East elevation. Alterations to the utility and cloakroom. | Garden Cottage Bartlow Road Hadstock Essex CB21 4PF](#) **VOTE REQUIRED**
10. **To note decisions made by UDC on planning application/s**
11. **To receive an update on planning matters –**
12. **Applications still awaiting determination and for further comment if applicable**
13. **Governance.**
  - [a] Membership to RCCE **VOTE REQUIRED**
  - [b] to review and approve policies **VOTE REQUIRED** either individually or as a joint policy review
    - i. Risk Management Policy
    - ii. Document Retention Policy
    - iii. Publication scheme
    - iv. IT Policy

- v. Internal Control Policy
- vi. Financial Regulations 2025
- vii.HPC Standing orders 2025

**14. FINANCE**

- [a] to present and note income, bank balance, reconciliation, and budget comparisons to date
- [b] to agree and approve payments listed below **VOTE REQUIRED**
- [c] to agree and approve appropriate invoices received after Agenda issued if necessary. **VOTE REQUIRED**

Cheque	Payee	Description	Net amount	VAT	Total	
	Ms S Beckett	Clerks Salary month 11	429.04		429.04	
	Mr I Blackman	Repairs to recreation ground	543.80		543.80	

- 15. Sustainable Uttlesford update ~ Cllr Wells**
- 16. Sustainable Hadstock Working Group [SHWG] - Cllr Lockton**
- 17. Signage and Wayfinding Project- Cllr Lockton/Cllr Wells**
- 18. Hundred parishes ~ report on project**
- 19. Village welfare considerations [email sent 28/01/2026]**
- 20. Recreation Ground Report ~**
  - [a] To discuss work undertaken to the playground equipment as per list to agree payment
  - [b] update on work undertaken to Climbing Tower [Sovereign]
  - [c] to receive report – Cllr Johnson
  - i. to confirm all play equipment has been visually checked and useable **VOTE REQUIRED**
  - [d] to discuss purchase of picnic table **VOTE REQUIRED**
  - [e] to discuss purchase of additional bench **VOTE REQUIRED**
- 21. Highways ~ to receive an update on highways issues, discuss and resolve actions**
  - [a] Highways ~ specifically
    - i. Update on management of privately owned vegetation within village and responses received **VOTE REQUIRED**
    - ii.Walden Road vegetation [2984528] Walden Road drainage [2968495] Walden Road drainage
  - [b] Speed watch~ update
  - [c] Twenty is Plenty
  - [d] Bilberry End drainage
- 22. Listed Telephone Box Maintenance – update Cllr Wells & to confirm quote received of cost to prep undercoat with primer and top coat with paint provided by the council is - £344 **VOTE REQUIRED****
- 23. Defibrillator ~ Cllr Wells**
- 24. Village Hall report~ Cllr Wells**
- 25. Village Magazine ~ To discuss a written contribution to the Village magazine by HPC **VOTE REQUIRED****
- 26. Update of tree survey quotes and possible decision **VOTE REQUIRED****
- 27. Parish Land Report & PRoW's ~ discuss any issues reported and approve actions required specifically with budget allocation. **VOTE REQUIRED****
  - i.To discuss and make arrangements for ‘inspection of village PRoW’s’
  - ii.To discuss and arrange a Village Litter Pick
- 28. To note items for next agenda**
- 29. To note the next Meeting will take place in the Village Hall on Thursday 26 March 2026 at 19.45pm.**
- 30. A public exempt if required. **VOTE REQUIRED****
- 31. Chairman to close the meeting**

**Sara Beckett**

**Clerk to Hadstock Parish Council 20 February 2026**

Majority **VOTE REQUIRED** for any decision to be made