



Minutes of Hadstock Parish Council Meeting

Held on

Thursday 18 December 2025

at 7.15pm in the Village Hall Hadstock.

Present: Parish Councillors: Denise Wells [Chair], David Johnson, Jude Hannam, John Lockton, Simon Gosling & Parish Clerk.

1. The Chair Councillor Wells, welcomed all to the meeting, reminded Councillors of the fire safety procedure and announced that proceedings may be filmed or recorded.
2. Apologies and reason for absence were not required.
3. Declaration of Members' Interests & to remind Councillors of the need to keep up to date their Register of Members' Interests and to receive any Members' Dispensations – none notified.
4. The Minutes of the Parish Council Meeting held on **Thursday 27 November 2025** were discussed re discrepancies and notations but accepted without amendment as presented by the clerk and approved **RESOLVED 25/12/04**. The Chair signed them as a true record.
5. **Public participation**- none
6. **Report from County Councillor** – email reports were received from Cllr Foley at the beginning of the month and forwarded to HPC.
7. **Report from District Councillor Moran** ~ Cllr Moran had sent his apologies
8. **Action points and matters arising from previous meetings:** Updates for information only.
 - [a] **The Clerk** reported that matters were included in the agenda
 - [b] **Report from Councillors** ~ matters were included in the agenda
9. **Planning Application/s to consider a consultee comment –**

Cllr Hannam declared an interest as a near neighbour re UTT/25/2869/LB and left the meeting

[a] UTT/25/2869/LB Replacement of roof timbers, new floor slab with damp proof membrane, installation of air source heat pump and gas boiler with associated flue and external vents The Mill Linton Road Hadstock Essex CB21 4NU HPC discussed this application and **RESOLVED 25/12/9a** to submit a comment of : Concerns were expressed by Hadstock Parish Council that the height of the roof shown on the plans for consideration, may exceed that of the original and should be confirmed by the planning authority

Cllr Hannam returned to the meeting.

[b] UTT/25/3330/HHF|Proposed installation of partially concealed gas meter.|Garden Cottage Bartlow Road Hadstock Cambridge CB21 4PF Hadstock Parish Council considered this application and **RESOLVED 25/12/9b** to support it.

[c] UTT/25/3282/LB|Proposed connection of mains gas supply to property and installation of new gas boiler and flue.|Garden Cottage Bartlow Road Hadstock Essex CB21 4PF Hadstock Parish Council considered this application and **RESOLVED 25/12/9c** to support it.

10. **To note decisions made by UDC on planning application/s – None**
11. **To receive an update on planning matters – none**

12. Applications still awaiting determination - none

13. Governance to discuss website and email requirements ~ HPC discussed these requirements for assertion 10 for the 2025/26 AGAR. As the website is currently.org.uk which is acceptable and owned by the parish council HPC **RESOLVED 25/12/13** for the time being to arrange.org.uk emails for the Parish Clerk and Councillors as recommended by the Clerk at a fixed cost of £24 + VAT per year and for the website to be compliant re accessibility as suggested by NextNorth as per *First level would be to work through both reports and make changes as suggested to the text and images. I suggest a budget of 5 hours for £200 plus VAT to start with. Once we have exhausted this budget we can run the audit again and see to what extent we have improved.*

ACTION Clerk was given authority to arrange transfer of Clerks current email as necessary. Clerk to confirm who would have access to councillor's emails under.org.uk

14. FINANCE

[a] HPC noted that as at 16 December 2025

- bank balance £25,000.72 which included income of £100.00 from the Hadstock Society for Sustainable Hadstock.
- followed by reconciliation of £23,858.49

and once confirmed by HPC signed by the Chair of meeting

Expenditure of green skip still outstanding Clerk to chase for a response to confirm costing for 2026

[b] HPC considered membership to Uttlesford Association of Local Councils at an annual fee of £5.00 noting that this would be for 2025/26 **RESOLVED 25/12/14b**

[c] HPC reviewed, agreed and approved payments listed below. **RESOLVED 25/12/14c**

[d] HPC reviewed, agreed and approved an appropriate invoice received after Agenda issued from HMRC for PAYE due 22/02/2026 **RESOLVED 25/12/14d**

Cheque	Payee	Description	Net amount	VAT	Total	
101609	UALC	Membership for 2025/26	5.00		5.00	
101610	Mr J Goldthorpe	SH	250.00		250.00	
101611	Ms S Beckett	Salary	429.04		429.04	
101612	HMRC	PAYE	293.19		293.19	

[e] to consider second draft of budget 2026/27 further consideration 29 January 2026 for approval to inform Precept

During this discussion it was noted that Legal Expenses may be required re leases but could not be confirmed. **ACTION**

- Clerk to investigate one year lease
- Clerk to confirm salary
- Cllr Wells to confirm cost for a picnic bench

Additional notes

- A new council training business has commenced from the old EALC offices for future training considerations
- Allocation for new picnic bench £200 with contribution from SH of £200
- Still waiting response from UDC re further funding re signage and boards **ACTION** Clerk to chase
- To consider an additional £100.00 for Len's Path maintenance
- Cllr Lockton informed that a 5% increase in precept would likely be acceptable noting that it is anticipated 3.88% for UDC

15. Sustainable Hadstock Working Group [SHWG] Cllr Lockton referred to his report which includes reference to items 16/17.

- February Garden speaker confirmed.
- The speaker for March will be Home energy solution.

- 10 more trees planted making 81 total.
- Church and Village Hall have applied for UDC funding which SH will support which were all noted.
- Cllr Wells wondered if the speaker from the Food Bank could be invited in the future

ACTION Cllr Lockton to resume thermal imaging notifications via Hadstock Info and magazine

- 16.** Signage and Wayfinding Project~ No news but Cllr Johnson reported a rusted broken sign in the village on Linton Road **ACTION** Clerk to report on highways portal **ACTION** Clerk to chase UDC
- 17.** Hundred parishes funded project ~no update new meeting arranged for 09 January 2026.

18. Recreation Ground Report ~

[a] To discuss work undertaken to the playground equipment as per list ~ no update **ACTION** Cllr Wells and Johnson would report

Cllr Hannam reported that a resident had queried if the steering wheel on the tractor should turn **ACTION** Cllr Johnson to check as this should not be movable

[b] To confirm bi annual inspection & clean at a cost of £81 per visit would not include pressure wash **RESOLVED 25/12/18b**

[c] The Clerk gave an update on work required to Climbing Tower [Sovereign] who had now agreed to undertake work required at no charge. [email ref 10/12/25] and accepted by HPC **RESOLVED 25/12/18c**

ACTION Clerk to email resident to thank them for strimming around the play equipment so carefully as this is critical to the warranty remaining.

[d] to receive report – Cllr Johnson

i. Cllr Johnson confirmed to HPC all play equipment has been visually checked and useable

RESOLVED 25/12/18di

19. Highways ~ to receive an update on highways issues, discuss and resolve actions

[a] Highways ~ specifically

i. Update on management of privately owned vegetation within village and responses received ~ Cllr Gosling declared an interest. [approx. 6] **ACTION** Cllr Lockton to coordinate following receipt of those residents who are interested Cllr Johnson had hand delivered 12/15 letters ~ noted

ii. Walden Road vegetation [2984528] ~ awaiting details of ownership/boundary of private dwelling Walden Road drainage [2968495] ~ to further report **ACTION** Clerk

[b] Speed watch~ Essex Constabulary only report vehicles registered in County. MP Kemi Badenoch had written to the Police, Fire and Crime Commissioner for Essex and received a very unsatisfactory response. Clerk is personally sending FOI's to Constabularies in UK

Cllr Lockton recently attended 20 is plenty webinar and concluded that regional support produces best effect e.g. Wales/Cornwall so that every village has a speed limit of 20mph **ACTION** as an agenda item

Leaves need clearing from drains ~ councillors know location **ACTION** Green Team

20. Listed Telephone Box Maintenance – awaiting quote for painting **ACTION** Clerk to chase quote

21. Defibrillator ~ Cllr Wells reported that following updated detail the defibrillator will remain unlocked. Checks will now be undertaken weekly. New pads ordered

22. Parish Land Report & PRoW's ~ discuss any issues reported and approve actions required specifically with budget allocation.

- next steps for village vegetation as at item 19.
- Lens path ~ the tree has been removed and arrangements will be made to remove the vegetation either manually or with equipment
- Cllr Hannam reported a fallen tree on Water Lane? FP4 **ACTION** Clerk to report [post meeting **4013058** report#] **ACTION** Cllr Johnson to see if it can be removed

23. Village Hall Report ~ Cllr Hannam reported that she had not attended the last VHC meeting and would request that the minutes of their meetings be forwarded to HPC Clerk for information to be shared with the council ~ **NOTED**

- 24. To confirm dates for the next financial year** the clerk presented the draft dates for meetings 2026/27 which were agreed and approved **RESOLVED 25/12/24 ACTION** Cllr Hannam will laminate and place in noticeboard.
? Replace noticeboard. Cllr Hannam to enquire through signage gentleman especially as it would seem only an old key works and not those that have been copied.
- 25. To note items for next agenda ~ 20's plenty. Bilberry End Flooding ACTION** clerk to send approved letter. Cllr Johnson to photograph if area floods.
- 26. To note the next Meeting** will take place in the Village Hall on **Thursday 29 January 2026 at 19.45pm.**
- 27. A public exempt not required.**
- 28. Chairman closed the meeting at 21.30pm**

..... **Chairman of meeting**

Signed as a true record and RESOLVED to approve on 29 January 2026