



Members of the Council are hereby summoned to attend  
**Hadstock Parish Council Meeting** on  
Thursday 25 September 2025  
at 7.45 pm at Hadstock Village Hall  
to transact the business as stated on the Agenda

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting. Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. report or comment on the proceedings in writing, during or after a meeting or orally after the meeting

## AGENDA

1. Chair to read fire safety notice and announce that proceedings may be filmed or recorded.
2. Apologies and approval of reasons for absence **VOTE REQUIRED**
3. Declaration of Members' Interests & to remind Councillors of the need to keep up to date their Register of Members' Interests and to receive any Members' Dispensations.
4. To receive and confirm the Minutes of the Parish Council Meeting held on **31 July 2025** are a true record **VOTE REQUIRED**
5. **Public participation** an invitation to members of the public to put questions/statements of not more than 5 minutes duration. No resolutions can be made but Councillors are very happy for matters relating to the Parish to be brought to their attention.
6. To receive and note any report from County Councillor Foley
7. To receive and note any report from District Councillor Moran
8. **Action points and matters arising from previous meetings:** Updates for information only. (no resolutions will be made) refer to Action reporting document
  - a. Report from Clerk
  - b. Report from Councillors
9. **Planning Application/s to consider a consultee comment –**
  - [a] **UTT/25/2291/TCA | 1 no. Pear - Reduce crown by 3 metres | 1 Backhill Cottages Back Hill Hadstock Cambridge CB21 4PB**  
<https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=T1HLHWQNLBM00>
  - [b] **UTT/25/2241/TCA | 1no. Field Maple - Remove tree to near ground level. 1no. Norway Maple - crown lift to approximately 3 metres. 1-2 metre crown reduction. | 6 Council Houses Linton Road Hadstock Essex CB21 4NZ**  
<https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=T1ANJWQNL6Z00>
  - [c] **UTT/25/1994/HHF | Demolition of existing detached single garage and erection of replacement detached single garage | Fairhill Moules Lane Hadstock Essex CB21 4PD**  
<https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=SZWUKKQNKCA00>

**10. To note decisions made by UDC on planning application/s - UTT/25/2042/TCA | Remove dead wood and light trim around crown of no more than 10% of 1no. Walnut Tree | Fairhill Moules Lane Hadstock Essex CB21 4PD **APPROVED****

**11. To receive an update on planning matters – Clerk to advise**

**12. Applications still awaiting determination and for further comment if applicable**

**13. Governance –**

[a] External auditor communications to note

[b] To accept the notice of conclusion of audit

[c] To discuss the Parish Council’s involvement in Remembrance Day and to order a wreath **VOTE REQUIRED**

[d] To arrange for the Clerks appraisal

**14. FINANCE**

[a] to present and note income, bank balance, reconciliation and budget comparisons at end August 2025

[b] To note NALC annual increase of pay through agreement for officers [ Clerk]

[c] to agree and approve payments listed below **VOTE REQUIRED**

[d] to agree and approve appropriate invoices received after Agenda issued if necessary. **VOTE REQUIRED**

[e] to discuss internet banking

[f] to discuss an additional signatory

[g] to discuss a savings account

Cheque	Payee	Description	Net amount	VAT	Total	
	Ms S Beckett	Clerk Salary month 5	451.94	-	451.94	
	Ms S Beckett	Clerk Salary month 6	403.04	-	403.04	
	Mr J. Lockton	SH expenses	90.22	NC	90.22	
	JRB	Dog bags	50.30	10.06	60.36	
	HMRC	PAYE Q2	309.25	-	309.25	
	PJK Littlejohn	External auditor	210.00	42.00	25200	
	Ms S Beckett	Expenses	TBC			

**15. Recreation Ground Report ~**

[a] to note playground inspection report and discuss requirements options and costings **VOTE REQUIRED** Monkey Challenge [Finding Fitness] and Tower [Sovereign] have been contacted Clerk to report.

[b] to receive report – Cllr Johnson

i. on recreation ground,

ii. to confirm all play equipment has been visually checked and useable **VOTE REQUIRED**

**16. Sustainable Hadstock Working Group [SHWG] - Cllr Lockton**

**17. 100 Parishes funding of £3000.00 re information board**

**18. New Signage and Wayfinding Project**

**19. Woodland Trust – Cllr Lockton**

**20. Village communication -Cllr Gosling**

**21. Highways ~ to receive an update on highways issues, discuss and resolve actions**

[a] Highways ~ specifically

i. Walden Road [2984528] vegetation [2968495] drainage

ii Bilberry End

[b] Speed watch~

[c] Bartlow Road v BT cables

**22. Defibrillator report from Cllr Wells**

**23. To discuss UCNA volunteers **VOTE REQUIRED****

**24. Listed Telephone Box Maintenance – update**

25. **Parish Land Report & PRow's** ~ discuss any issues reported and approve actions required specifically with budget allocation. **VOTE REQUIRED**
  - i. update to FP25 [[2982469](#)]
  - ii update to Arnolds Lane
26. **Village Hall Report** ~ Cllr Hannam
27. **To note items for next agenda**
28. **To note the next Meeting** will take place in the Village Hall on **Thursday 30 October 2025 at 19.45pm. PLEASE NOTE THIS WILL BE IN THE MEETING ROOM NOT THE MAIN HALL**
29. **A public exempt if required.** **VOTE REQUIRED**
30. **Chairman to close the meeting**

**Sara Beckett**

**Clerk to Hadstock Parish Council 19 September 2025**

Majority **VOTE REQUIRED** for any decision to be made