



Minutes of Hadstock Parish Council Meeting

Held on

Thursday 29 May 2025

at 7.45pm in the Village Hall Hadstock.

Present: Parish Councillors: Keith Nuttall, Jude Hannam, Denise Wells, David Johnson, Simon Gosling, Parish Clerk, & 4 members of the public.

1. **The previous Chair of Hadstock Parish Council Keith Nuttall read the fire safety notice and announced that proceedings may be filmed or recorded and invited nominations for the Election of Chairman of Hadstock Parish Council for 2025/26**

Councillor Denise Wells was nominated and accepted. The vote being unanimous **RESOLVED 25/05/01**. Cllr Wells signed the acceptance of office for 2025/26 and on taking the Chair thanked fellow councillors for their confidence in voting for her.

2. Apologies and approval of reasons for absence were accepted from Cllr Lockton **RESOLVED 25/05/02**

3. **The Chair invited nominations for Election of Vice Chair** ~ Councillor David Johnson was nominated and accepted. The vote being unanimous **RESOLVED 25/05/03**.

Cllr Johnson signed the acceptance of office for 2025/26 and thank Councillors for their vote.

4. **Election of members to Committees and Council Representatives:**

[a] to resolve roles and responsibilities as per list **DEFERRED**

[b] Village Hall representative – Cllr J Hannam **RESOLVED 25/05/04b**

[c] Councillor responsible for the Village defibrillator - Cllr Wells **RESOLVED 25/05/04c**

[d] Councillor responsible for routine inspection of recreation ground, play equipment & dog bags - Cllr Johnson **RESOLVED 25/05/04d**

[e] Website co-ordinator - Cllr Lockton/Cllr Gosling **RESOLVED 25/05/04e**

[f] Lead for Sustainable Hadstock working group - Cllr Lockton **RESOLVED 25/05/04f**

5. Declaration of Members' Interests & request by Clerk for Councillors to update their Register of Members' Interests N/A

6. To receive any Members' Dispensations N/A

7. The Minutes of the Parish Council Meeting held on **24 April 2025** were confirmed as a true record **RESOLVED 25/05/07** and signed by the Chair.

8. **Public participation** a member of the public wished to speak on 3 matters

i. To wish the previous chair well and welcome the new chair of the parish council

ii. Spoke in support of the planning application UTT/25/0871/FUL

iii. Made the council aware of the lease connected to Len's path and the impact that UTT/25/0871/FUL may have

A member of the public spoke in support of planning application UTT/25/0871/FUL and also wished the outgoing chair and incoming chair well

A member of the public spoke with concern of planning application UTT/25/0871/FUL and also wished the outgoing chair and incoming chair well

A further member of the public spoke with concern of planning application UTT/25/0871/FUL and also wished the outgoing chair and incoming chair well

The Chair proposed to bring agenda item 12a forward **RESOLVED 25/05/12a**

UTT/25/0871/FUL | Demolition of buildings and structures associated to car repair business (Class B2) and erection of 3 no. residential dwellings (Class C3) and associated works was discussed at length and detail

9. To receive and note any report from the District Councillor ~ Councillor Moran N/A
10. To receive and note any report from the County Councillor ~ Councillor Foley N/A
11. **Action points and matters arising from previous meetings:** Updates for information only. (no resolutions will be made)
 - a. The Clerk enquired of the Council if the flooding issue on Walden Road had been resolved following a road works notification – **ACTION** Clerk to chase
 - b. Report from Councillors
12. **Planning Application/s to consider a consultee comment –**
 - [a] UTT/25/0871/FUL | Demolition of buildings and structures associated to car repair business (Class B2) and erection of 3 no. residential dwellings (Class C3) and associated works **RESOLVED 25/05/12a to make the following comments [I will insert the comment to be made to UDC when that is finalised]**
 - [b] UTT/25/1353/TCA | 1no. Walnut- Overall reduction and thin by approximately 1-2 meters. Leaving a flowing branch line. Thin congested inner twiggy growth and dead wood. Removing branches no more than 1-2 inches in diameter. No comment as good tree management **RESOLVED 25/05/12b**
13. To note decisions made by UDC on planning application/s- none
14. HPC agreed to appoint a member of HPC to attend the planning authority when planning applications are to be decided by a UDC planning committee. The member would be proposed at the relevant time and therefore need not always be the same member attending. Following a discussion it was **RESOLVED 25/05/12b** that Cllrs Wells and Hannam would be those authorised to attend depending on availability to speak on the resolved statement from HPC with regard to the relevant planning application. Councillor Wells also expressed an interest in attending Planning committees at UDC to be better informed.
15. HPC considered ways of advertising planning applications to encourage engagement with residents other than being part of the agenda. Facebook, Hadstock Info were favoured and the difficulties of making paper plans available were acknowledged. It was **RESOLVED 25/05/15** that Cllr Gosling would prepare a report to present to HPC to encourage engagement particularly with those who are disengaged with modern technology and not necessarily just with planning.
16. **Governance:** To note and approve
 - [a] HPC confirmed Annual Insurance renewal due 01 June 2025 at a fee of £617.07 to Arthur Gallagher **RESOLVED 25/05/16a**
 - [b] arrangements for the green skip 28 June 2025 were **RESOLVED 25/05/16b** those being no collection on the Village Green with equivalent time allocated to Bilberry End. A sign **MUST** be erected to inform residents. Notice also via Hadstock info and Facebook. **ACTION** Clerk to email both the Church and VH to alert them that their future bookings may have an impact on the green skip schedule and it would be preferable to liaise in a timely manner.
 - [c] confirmation of 'roles/responsibilities/volunteers' for village activity. **DEFERRED**
17. The Hundred Parishes Society wishes to utilise more of its funds in pursuit of its charitable objectives, this discussed and it was proposed to utilise the map of PRoW which could be enhanced with additional information e.g. historical, to produce an information board. **RESOLVED 25/05/2025** Cllr Hannam too make enquiries and for the Clerk to request £3000 funding from the Hundred Parishes Society.

18. Accounts Year Ending 31st March 2025

To report on the financial position of the Parish Council's accounts for the year ending 31st March 2025 and complete the Annual Governance and Accountability Return (AGAR)

[a] The Internal Audit Report for AGAR was noted and approved for submission **RESOLVED**

25/05/18a

[b] HPC considered, completed and approved Section 1, Annual Governance Statement 2024/25 of AGAR **RESOLVED 25/05/18b** Chair and Clerk signed relevant sections

[c] HPC considered and approved Section 2, Accounting Statements 2024/25, of AGAR prepared and previously signed by the Clerk/RFO **RESOLVED 25/05/18c** Chair signed relevant section

[d] HPC approved the accompanying bank reconciliation **RESOLVED 25/05/18d** RFO signed

[e] Date for public rights of inspection will be from Wednesday 11 June 2025 to Tuesday 22 July 2025 inclusive, being 30 working days **RESOLVED 25/05/18e**

19. Accounts Year Ending 31st March 2026

[a] The Clerk was unable to present a review the financial reports to 29 April 2025 as the relevant bank statement had not been reviewed [IA]

[b] HPC confirmed that authority of delegated powers was used by the RFO to make a payment to Jonathan Ashe Architects Ltd signed by KN and JL **RESOLVED 25/05/19b**

[c] HPC agreed and approved payments listed below **RESOLVED 25/05/19c**

[d] HPC agreed and approved an appropriate invoice from Home Energy Innovations for SH received after Agenda was issued **RESOLVED 25/05/19d**

[e] HPC approved purchase of new parish council laptop to a value of £500 as per budget allocation and associated requirements [Microsoft] **RESOLVED 25/05/19e.**

Cheque	Payee	Description	Net amount	VAT	Total	
101571	Jonathan Ashe Architects Ltd	SH Presentation	200.00	40.00	240.00	Delegated powers used
101572	K Hutchnson	Vegetation cutback	350.00	70.00	420.00	
101573	Gallagher Insurance	Annual insurance premium	617.07		617.07	
101574	Ms S Beckett	Month 2 salary	390.79		390.79	
101575	Mr R Albrow	Reimbursement for materials to repair finger post on village green	11.82 19.99		14.19 23.99	
101576	Hadstock Village Hall	Venue hire to March 2026	300.00		300.00	
101578	ClearTax accounting	Annual payroll fees	160.00	32.00	192.00	
101579	Home Energy Innovations [SH]	SH	500.00	100.0	600.00	Payment after agenda
101580	Mr J Lockton	SH expenses	299.54		299.54	

20. The Sustainable Hadstock Working Group [SHWG] DEFERRED although written report sent to all

21. Highways ~

[a] Highways Cllr Nuttall reported to the council the incident that occurred on Linton Rd related to an inspection box cover that was ripped off by the grass cutter [highways] leaving a large deep hole. This has been reported directly online and through Cllr Foley

[b] Speed watch being maintained every 2 weeks with approx. 12 culprits noted.

[c] Pothole reporting – seems to have levelled out with no new reports.

22. Recreation Ground Report ~

[a] HPC confirmed the installation of play equipment in the recreation ground on 30 April 2025 was satisfactorily completed and very happy with the result

[b] to receive report

i. recreation ground. New bench has been installed and moved slightly away from the trees. The old bench had a plaque commemorating the original village resident it was proposed for Cllr Johnson to obtain a free bench to attach the plaque as it would not be suitable on the new one as it might spoil the integrity of the material. **RESOLVED 22/05/19bi**

ii. Cllr Johnson confirmed the recreation ground is in good order and with the assistance of Cllr Nuttall the benches have been cleaned and preservative applied together with the fort at the top of the slide. One further bench needs treatment. Palings need a minimal repair.

iii. HPC approved that a picnic bench from B&Q for a cost of £96.00 would be suitable and to review it longevity but it will be treated. **RESOLVED 25/05/19biii**

iv. Cllr Johnson confirmed all play equipment has been visually checked and useable **RESOLVED 25/05/22bi-iv**

23. The playground inspection has not been undertaken

24. **Defibrillator** - Cllr Wells reported that routine checks had been undertaken

25. **Listed Telephone Box Maintenance** – concern was expressed that lead may in the paint that requires removing but following a discussion of the historical painting it was felt unlikely and progress would now be made to repaint it

26. **Parish Land Report & PRow's** ~ Cllr Hannam reported a 'What's App' group for walkers and dog walkers to inform the Green Team has been set up.

27. **Village Hall Report** ~ Cllr Hannam reported that the AGM is the next evening combined with Pub Night. Bookings have dipped slightly and regular bookings are essential to cover overheads. Support for events e.g. Quiz is a real bonus. The nomination for the Rural Community Awards 2025 Village Hall and Community Building Award was discussed and it was **RESOLVED 25/05/27** to submit an entry based on the information the Clerk had reported.

28. [To note items for next agenda](#)

29. **To note the next Meeting** will take place in the Village Hall on **Thursday 26 June 2025 at 19.45pm.**

30. **A public exempt if required.** N/A

31. **The Chairman closed the meeting at 21.40pm**