



Members of the Council are hereby summoned to attend
Hadstock Parish Council Meeting on
Thursday 27 March 2025
at 7.45 pm at Hadstock Village Hall
to transact the business as stated on the Agenda

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting. Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. report or comment on the proceedings in writing, during or after a meeting or orally after the meeting

AGENDA

1. Chair to read fire safety notice and announce that proceedings may be filmed or recorded.
2. Apologies and approval of reasons for absence **VOTE REQUIRED**
3. Declaration of Members' Interests & to remind Councillors of the need to keep up to date their Register of Members' Interests and to receive any Members' Dispensations.
4. To receive and confirm the Minutes of the Parish Council Meeting held on **27 February 2025** are a true record **VOTE REQUIRED**
5. **Public participation** an invitation to members of the public to put questions/statements of not more than 5 minutes duration. No resolutions can be made but Councillors are very happy for matters relating to the Parish to be brought to their attention.
6. To receive and note any report from County Councillor Foley
7. To receive and note any report from District Councillor Moran
8. **Action points and matters arising from previous meetings:** Updates for information only. (no resolutions will be made) refer to Action reporting document
 - a. Report from Clerk
 - b. Report from Councillors
9. **Planning Application/s to consider a consultee comment –**
 - [a] UTT/25/0538/LB | Retention of works to listed building including the removal of the chimney stack in the northeast range, introduction of partition walls on the first floor, installation of a steel beam and internal partition in the lounge. | Gate House Linton Road Hadstock Essex CB21 4NU
 - [b] UTT/25/0538/LB | Retention of works to listed building including the removal of the chimney stack in the northeast range, introduction of partition walls on the first floor, installation of a steel beam and internal partition in the lounge. | Gate House Linton Road Hadstock Essex CB21 4NU
10. **To note decisions made by UDC on planning application/s**
11. **To receive an update on planning matters –** Clerk to advise
12. **Applications still awaiting determination and for further comment if applicable**
13. **Highways ~ to receive an update on highways issues, discuss and resolve actions**
 - [a] Highways ~ Cllr Nuttall
 - [b] Update on vegetation on Bartlow Road
 - [c] concerns re dog on footpath
 - [d] concerns re blocked drains causing flooding Bilberry End and Walden Road
 - [e] fly tipping

[f]Speed watch~ Cllr Nuttall

[g] Pothole reporting update

14. FINANCE 2024/2025

[a] to note the bank balance, income, reconciliation and budget monitor of accounts as at February 2025

[d] to agree and approve payments listed below **VOTE REQUIRED**

[c] to agree and approve appropriate invoices received after Agenda issued if necessary. **VOTE REQUIRED**

[d] update on request for funding from District Councillor

[e] approve purchase of new parish council laptop and associated requirements **VOTE REQUIRED**

[f] to consider donations to local groups/charities – budget £100.00 in total.

Cheque	Payee	Description	Net amount	VAT	Total	
101547	Mr D Johnson	Wood for repairs	12.82	2.7	16.58	
101548	Mr K Nuttall	Reimbursement for key cutting	39.94		39.94	
101549	Ms S A Beckett	Salary month 12	398.79	-	398.79	
101550	HMRC	PAYE	227.40		227.40	

15. Governance

[a] approve internal control policy updated 2025 **VOTE REQUIRED**

[b] approve internal control statement for year end 2024/25 **VOTE REQUIRED**

[c] to consider membership to RCCE -Cllr Wells **VOTE REQUIRED**

[d] to consider HPC Insurance and adequacy of cover

[e] to note the confirmed arrangements and costs for the Hadstock Annual Parish Meeting

Sustainable Hadstock Working Group [SHWG] - Cllr Lockton

16. Recreation Ground Report ~

[a] to receive an update on the installation of play equipment in the recreation ground

[b] to receive report

i. on recreation ground,

ii. confirm recreation ground is in good order and

iii. approve recommendations and associated costs

iv. to confirm all play equipment has been visually checked and useable **VOTE REQUIRED 17bi-iv**

[c] to consider quotes for annual playground inspection [report sent] **VOTE REQUIRED**

17. Defibrillator report from Cllr Wells

18. Listed Telephone Box Maintenance – to arrange and approve costs to undertake repairs and painting

19. Parish Land Report & PRow's ~ discuss any issues reported and approve actions required specifically with budget allocation. **VOTE REQUIRED**

20. Village Hall Report ~ Cllr Hannam

21. To note items for next agenda

22. To note the next Meeting will take place in the Village Hall on **Thursday 24 April 2025 at 19.45pm.**

23. To note the Annual Parish Meeting will take place in the Village Hall on **Friday 25 April 2025 at 18.30pm.**

24. A public exempt if required. **VOTE REQUIRED**

25. Chairman to close the meeting

Sara Beckett

Clerk to Hadstock Parish Council 20 March 2025

Majority **VOTE REQUIRED** for any decision to be made