



Minutes of Hadstock Parish Council Meeting

Held on

Thursday 23 January 2025

at 7.45pm in the Village Hall Hadstock.

Present: Parish Councillors: Keith Nuttall, Jude Hannam, John Lockton, Denise Wells, David Johnson, Simon Gosling, Parish Clerk & 1 member of the public.

1. The Chair welcomed all to the meeting, reminded Councillors of the fire safety procedure and announced that proceedings may be filmed or recorded.
2. No apologies from Parish Councillors required as all present.
Apologies had been received from County Councillor Martin Foley
3. Declaration of Members' Interests & to remind Councillors of the need to keep up to date their Register of Members' Interests and to receive any Members' Dispensations – none notified.
4. The Minutes of the Parish Council Meeting held on **Thursday 19 December 2024** were accepted and approved **RESOLVED 25/01/04**. The Chair signed them as a true record.
5. **Public participation-** A member of the public spoke referencing historic parish council documents especially minutes of meetings which are stored in the Village Hall. It suggested that they should be deposited at the Essex Record Office and a kind offer to assist was gratefully accepted.
6. No County Councillor report
7. No District Councillor report
8. **Action points and matters arising from previous meetings:** would be addressed within meeting.
9. **HPC considered making a consultee comment to planning application**
UTT/24/3190/HHF | 1.5 storey side extension and internal alterations to include window replacement.
Symantha Cottage Bartlow Road Hadstock Essex CB21 4PF and **RESOLVED 24/12/09** no objection
10. **To note decisions made by UDC on planning application/s –**
UTT/24/2832/PAM3 | Prior Notification of change of use from commercial, business and service (Use Class E) to 1 no. dwelling (Use Class C3) | Post Office Stores Linton Road Hadstock Cambridge CB21 4NU **REFUSED**
Full planning application required.
11. **To receive an update on planning matters – none to note**
12. **Applications still awaiting determination and for further comment if applicable** Cllr Hannam declared an interest UTT/24/2926/FUL | Change of use from agricultural to residential private amenity garden | 2 Yew Tree Place Linton Road Hadstock Cambridge – the Clerk reported on the ecology report and rebuttal which was noted
13. **Highways ~ to receive an update on highways issues, discuss and resolve actions**
[a] Highways ~
i. update of communications re recent road traffic accident – Cllr Nuttall had recent communication with the MP Kemi Badenoch which is positive in assisting in addressing HPC's concerns and also Cllr Foley. The LHP is next week and Cllr Nuttall and the Clerk intend to attend to discuss progress.
[b] Update on overgrown vegetation on Bartlow Road – The clerk reported that one land owner had carried out extensive cutting back of vegetation on Bartlow Road. The remaining areas of concern were discussed – Cllr Johnson will hand deliver the letter previously approved by HPC and hopefully discuss with the residents concerned.
[c] Speed watch~ Cllr Nuttall reported a recent watch noted 8 drivers exceeding the speed limit

[d] It was noted that the pothole reported as needing priority attention in November 2024 was repaired this week. Overall, the pothole situation has improved with persistence and action taken.

14. FINANCE 2024/2025

[a] HPC noted the bank balance of £ 24,710.54, reconciliation of bank at £22183.08 and budget monitor of accounts as at December 2024/25. Cllr Nuttall explained that HPC had considered the finance detail at the last meeting and the reserves would be as expected approximately £ 8000 and countersigned the statements as presented by the Clerk noting that £400.00 was income from The Parochial Church Council for contribution to grass cutting. **Noted 25/01/14a**

[b] HPC considered and approved Internal/External Audit training for Clerk at EALC at a cost of approximately £110.00 [Clerk to apply for Bursary towards this] Approximate cost due to course taking place in April and awaiting updated fees from EALC. **RESOLVED 25/01/14 b**

[c] membership to Uttlesford Association of Local Councils [UALC] 2024/25 £5.00 was discussed and approved as it was felt that HPC could contribute in a positive way **RESOLVED 25/01/14c**

[d] HPC approved final draft of budget 2025/26 requirements following previous drafts and further discussions this will be available on the website **RESOLVED 25/01/14d**

[e] HPC approved the calculated Precept demand to UDC in line with budget calculations approved at 14d The precept demand to be £15500. The parish council element for a band D household will be £92.42 per annum an increase from £86.55 which equates to £5.87 per annum per band D household, an increase of 6.8% **RESOLVED 25/01/14e**

[f] the clerk presented the detail of payments as per schedule. HPC agreed and approved payments listed below **RESOLVED 25/01/14f**

[g] HPC agreed and approved the payment to UALC membership which was received after Agenda.

RESOLVED 25/01/14g

[h] the clerk gave an update on request for funding from Essex County Councillor and District Councillor unfortunately, there would be no funding from Essex County Councillor Foley and despite emailing District Councillor Moran for confirmation there was still no response **ACTION** Clerk to chase

The member of the public left the meeting

Cheque	Payee	Description	Net amount	VAT	Total	
101536	Mr J Lockton	SH Expenses	102.06	-	102.06	
101537	Ms S A Beckett	Salary month 10	398.79	-	398.79	
101538	Mr D Bushell	SH Expenses Village Pub	108.00		108.00	
101539	Mr J Lockton	SH Expenses under payment	5.00		5.00	
101540	UALC	Membership to UALC	5.00		5.00	

15. Governance

[a] Cllr Lockton reported that he is required to complete the application form for Barclays Bank signatory again as original documentation could not be located from branch level where ID had been verified and forms accepted. - Noted

[b] Neighbourhood Watch co-ordinator update - Cllr Wells reported that it was felt that as a formal co-ordinator was lacking Hadstock info might be a good source of promoting a scheme. The Clerk had contacted the NHWatch scheme but no response to date. **ACTION** Cllr Wells to submit to Hadstock Info.

[c] HPC confirmed acceptance of the Green Skip scheme noting of cost delivery and schedule as per notification from UDC **ACTION** Clerk to distribute to all, www and Hadstock info. **RESOLVED 25/01/15c**

16. The Sustainable Hadstock Working Group [SHWG] - Cllr Lockton gave an update to the report already distributed. The thermal imaging camera is available. Grant applied for continuation of funding for project and for the Village Hall committee. Event in February will be concentrated on new technologies solar panels, air source heat pumps etc. Cllr Lockton has been advising on an Initiative by UDC to encourage villages to participate in similar initiatives as Hadstock. 2 Groups running [a] energy [b] bio diversity. Budget still on track and grant from UDC can be rolled over. March will be a Pub event and April will be a review and reporting event. - Noted and thanks expressed by HPC

17. HPC reviewed changes made and the amended Emergency Plan which was approved for publication and distribution **RESOLVED 25/01/17**
18. HPC considered undertaking VE 80 activities <https://www.veday80.org.uk/> with it being **RESOLVED 25/01/18 not to undertake such an activity** due mainly to proximity of date related to the annual village Fete
19. HPC considered the implications of email received re-funding of a PCSO The Clerk outlined the detail to HPC and following a discussion it was **RESOLVED 25/02/19 not to submit an expression of interest**
20. **Recreation Ground Report ~**
 - [a] Cllr Nuttall and the Clerk had met on site with a representative of the supplier to give consideration of a new piece of play equipment in the recreation ground to the value of £5000.00. A preference for The Foxtail was expressed and it was confirmed that the size and proposed situation of this particular piece would be appropriate. It was confirmed the required detail and that it could be met within budget. A formal quote had been received and discussed in detail. It was approved for the Clerk to proceed to confirm an order as described per the quote with deletion of fencing and water supply **RESOLVED 25/01/20a**
 - [b] to receive report on recreation ground – Cllr Johnson reported a repair to the fence had been carried out but the steps need a new sleeper or similar or perhaps foam to affect a repair. **ACTION** Cllr Johnson Dog bags need refilling and wood chipping from tree removal to be utilised by gateway. The Train play equipment needs smoothing down. The Clerk advised that 2 quotes have been received for the annual inspection both being considerably more than previous years
 - [c] HPC confirmed recreation ground is in good order **RESOLVED 25/01/20c**
 - [d] HPC confirmed all play equipment has been visually checked and useable **RESOLVED 25/01/20d**
21. **Defibrillator** Cllr Wells reported all in order and was keen to publicise the defibrillator as had Ashdon in their magazine by having a cut out and keep detail. This was discussed noting that the code should not be in the public domain therefore councillor details would not be necessary. It was proposed that it would be appropriate to place a piece in the Magazine, on the notice board and Hadstock Info. **ACTION** Cllr Wells to prepare a draft and circulate to all
22. **Parish Land Report & PROW's ~** nothing to report but it was noted that the designation of footpaths would be undertaken by SH
23. **Village Hall Report ~** Cllr Hannam reported the windows in the hall and kitchen had been prepared for secondary double glazing. The issue of the use of bouncy castles was being reviewed
24. **To note items for next agenda-** no specific items other than those noted by the clerk
25. **To note the next Meetings** will take place in the Village Hall on Thursday 27 February 2025 at 7.45pm
26. **A public exempt not required**
27. **Chairman closed the meeting at 21.19 pm**

..... Chairman.
 Signed as a true record and **RESOLVED** to approve on 27 February 2025.



Issues: none. Finances: progressing against budget.

Activities in December: continuing House Energy Reviews and lending out the Thermal Imaging Camera; submitted our application for a UDC grant for 2025

- We continued the House Energy Reviews – now up to around 25 completed&booked
- The Thermal Imaging Camera is now being loaned out to the Village
- We supported the talk by Tony Morton, EWT, on 'Our Local Woodlands' at the Hadstock Society AGM
- We submitted our application to the UDC Zero Carbon initiative for a grant to support our activity in 2025 – and also supported a grant application by the Village Hall for a solar panel/battery system.

Activities in early 2025: continuing House Energy Reviews and lending out the Thermal Imaging Camera; supporting discussions on a Sustainable Uttlesford initiative

- We have marketed to the Village that the Home Energy Reviews will continue in January and February; we have budget for this period
- The Thermal Imaging Camera is continuing on loan – and will continue until (when!) the weather gets warmer
- There is no Event in January as the Community Pub is not operating; we are planning an Event in February at the Community Pub on 'Solar Panels, Home Batteries and Heat Pumps'. We are engaging people across the Village to share their experiences as well as having an expert speaker
- We should hear in February whether ours and the Village Hall grant application has been successful
- A group is investigating whether a 'Sustainable Uttlesford' initiative could be formed to support and connect village initiatives like ours across the region. We are part of the working group.