

What is personal data?

- The UK GDPR applies to the processing of personal data that is:
 - wholly or partly by automated means; or
 - the processing other than by automated means of personal data which forms part of, or is intended to form part of, a filing system.
- Personal data only includes information relating to natural persons who:
 - can be identified or who are identifiable, directly from the information in question; or
 - who can be indirectly identified from that information in combination with other information.

The UK General Data Protection Regulation (UK GDPR) says that, for information to be personal data, it must relate to a living person who is identifiable from that information (directly or indirectly). The context in which you hold information, and the way you use it, can have a bearing on whether it relates to an individual and therefore if it is the individual's personal data.

- **What is an individual entitled to?**
Individuals have the right to obtain the following from a controller:
 - confirmation that you are processing their personal data;
 - a copy of their personal data; and
 - other supplementary information.

What other information is an individual entitled to?

Purposes for processing;

- Categories of personal data HPC are processing;
- Recipients or categories of recipient HPC have or will be disclosing the personal data to your retention period for storing the personal data or, where this is not possible, the criteria for determining how long you will store it;
- The individual's right to request rectification, erasure or restriction or to object to processing;
- The individual's right to lodge a complaint with the Information Commissioner's Office (ICO)
- Information about the source of the data, if HPC did not obtain it directly from the individual;
- Whether or not HPC use automated decision-making (including profiling) and information about the logic involved, as well as the significance and envisaged consequences of the processing for the individual; and the safeguards HPC have provided where personal data has or will be transferred to a third country or international organisation.