

HADSTOCK PARISH COUNCIL



Minutes of Hadstock Parish Council Meeting

Held on

Thursday 25 April 2024

at 7.30pm in the Village Hall Hadstock.

Present: Parish Councillors: Keith Nuttall, John Lockton, Denise Wells, David Johnson & Parish Clerk. Also present 3 members of the public.

1. The Chair welcomed all to the meeting, reminded Councillors and members of the public of the fire safety procedure and announced that proceedings may be filmed or recorded.
2. Apologies were received from Cllrs Jude Hannam, which were **RESOLVED 24/04/02** to be accepted. Apologies had been received from Essex County Councillor Foley.
3. Declaration of Members' Interests & to remind Councillors of the need to keep up to date their Register of Members' Interests and to receive any Members' Dispensations – none notified or received.
4. The Minutes of the Parish Council Meeting held on **28 March 2024** were accepted and approved **RESOLVED 24/04/04**. The Chair signed them as a true record.
5. **Public participation** ~ one member of the public wished to listen to HPC's discussion of a planning application. Two members of the public introduced themselves and also wished to listen HPC's discussion of a planning application.
6. County Councillor Foley had recently given an update to the Clerk which was covered in Clerks report or within meeting
7. District Councillor Moran reported that UDC will be discontinuing the contract with Norse and taking maintenance back inhouse, to be confirmed at full council. This will be more effective, more efficient and save money. The current administration is pledging to build more council houses and the sale of the share of the Cambridge business park could facilitate that. Cllr Moran is due to be the Conservative group leader and is also now Chair of Ashdon Parish Council. The Local plan is heading for regulation 19 in early June.
8. **Action points and matters arising from previous meetings:**
[a] The Clerk's report included matters related to: A further FOI had been received but unrelated to Parish Councils • communication sent re Linton Road ditch • Insurance response re playground acknowledged • application for further signatories for payment authorisation is ongoing • second half payment of Sustainable Hadstock had been notified by UDC • still awaiting invoice from UDC for green skip • notification of payment for orchard trees received • Playground inspection 30 April • email suggesting wheelchair access to play equipment • email sent to Cllr Foley at his request re highways issues • Monkey challenge

good response on social media • PPC payment for grass cutting received • thank you email from Addenbrookes Trust for the HPC donation •

[b] Report from Councillors: Cllrs Lockton and Johnson are continuing with bank signatory applications

9. Planning application/s

UTT/24/0824/LB | Installation of stairlift | Roundhill Cottage Bartlow Road Hadstock Cambridge CB21 4PF. Hadstock Parish Council discussed and considered this application and **RESOLVED 24/04/09a** to submit a consultee comment that HPC supports the application

UTT/24/0994/HHF | New rear extension, front porch and roof dormer alteration. | 4 The Row Linton Road Hadstock Essex CB21 4NY Hadstock Parish Council discussed and considered this application and **RESOLVED 24/04/09b** to submit a consultee comment that HPC supports the application but as there were no comments from immediate neighbours on the format of the planning portal of UDC this could be reviewed if necessary

10. To note decisions made by UDC on planning application/s – UTT/24/0476/PAM3 | Prior Notification of change of use from commercial, business and service (Use Class E) to 1 no. dwelling (Use Class C3) | Adjacent To The Control Tower Bowers Lane Hadstock Saffron Walden CB10 1XQ **APPROVED with conditions** related to noise and contamination

11. To receive an update on planning matters – none to date

12. FINANCE 2023/2024 FINANCE 2023/2024

[a] the bank balance and reconciliation of accounts as at year end 2023/24 were noted and verified

[b] the Internal control statement for 2023/24 was presented and explained by the RFO accepted and

RESOLVED 24/04/12b to adopt

13. FINANCE 2024/2025

[a] The RFO informed HPC of income received since 01 April 2024 but without the most recent bank Statement there was no reconciliation to report. The amount of balance transferred from 2023/24 to 2024/25 was noted

from a draft AGAR form which was presented as being 14,775.57 with the RFO confirming that this amount included the Sustainable Hadstock grant funding first payment.

[b] It was noted VAT reclaim has been submitted for the sum of £374.57 as at 31 March 2024

[c] the payments listed below were presented and agreed **RESOLVED 24/04/13c**

[d] To agree and approve appropriate invoices received after Agenda issued – not required

Cheque	Payee	Description	Net amount	VAT	Total	
101483	MS S BECKETT	Clerks' salary month 1	381.35		381.35	
101484	SLCC	Membership fees 2024/25	112.00		112.00	
	EALC	EALC Affiliation fees 2024/25	102.10			
101485	EALC	NALC affiliation fees 2024/25	22.79		124.89	
101486	COMMUNITY HEARTBEAT TRUST	ANNUAL DEFIBRILLATOR	126	25.20	151.20	
101487	MS S BECKETT	USB STICK FOR TRANSFER				AMAZON
101488	MR K NUTTALL	REFRESHMENTS ANNUAL PARISH MEETING	44.13		44.13	
101489	NEXTNORTH	WEBSITE	200.00	40.00	240.00	

14. Governance

[i] Review of bank signatories was noted with no further update

15. The Sustainable Hadstock Working Group [SHWG] - Cllr Lockton presented a written report and verbal update of the detail, outlining the work that has been undertaken already and the immediate plans for May. [Reports will be available on the website in the future].

16. Website update – Cllr Lockton reported of meeting with Nextnorth and confirmation that an additional space will be made available for the Sustainable Hadstock work as a 'tab'. Costing will be available and will be met from the grant funding as will any branding/printing.

17. Highways ~ to receive an update on highways issues, discuss and resolve actions

[a] Highways ~ Cllr Nuttall- nothing new to report but HPC will continue to seek a remedy for ongoing concerns.

[b] Speed watch~ Cllr Nuttall reported speed watch continues

[c] Pothole reporting update – nothing new to report but HPC will continue to seek a remedy. The email from Cllr Hargreaves was discussed which showed a significant increase in reporting of potholes in the parish of Hadstock compared to other Villages.

18. Linton Road ‘ditch’. The clerk reported that HPC are awaiting a further response from the land owner having suggested an ‘on site’ meeting. **ACTION** Clerk to take this forward to arrange a meeting to include Cllrs Nuttall and Lockton.

19. Recreation Ground Report

[a] The recreation ground was in good order as reported by Cllr Johnson

[b] Johnson expressed concerns about the use of the litter bin as a dog bin as there is a difference in the frequency of them being emptied. Dog bin weekly -litter bin monthly. **ACTION** Cllr Johnson will provide signage.

[c] The play equipment has been visually checked and useable. Arrangements have been made to undertake repairs to the picnic bench. Chippings for the ground may be more readily available [from a resident] than first thought **ACTION** Cllr Johnson to liaise. The Annual Playground Inspection is due at the end of the month.

[d] The funding application for Monkey Challenge was reported as being on track. Notes have been placed for the Magazine and posted on the village Facebook page which is very encouraging having received over 30 ‘likes’

20. Parish Land Report & PRoW’s

Cllr Johnson reported that he had witnessed an HGV doing a 3-point turn near the entrance to Moules Lane on Bartlow Road causing damage to the triangle green area. Fortunately, Cllr Johnson was able to contact the company to inform of the damage which was quickly rectified, obviously if this had not been witnessed HPC would likely need to attend to the damage caused.

Bartlow Road vegetation outside and either side of Symantha Cottage has been reported **ACTION** Clerk to chase

21. The Chair reported on a successful Parish Meeting held on 18 April 2024. 11 members of the public attended. The draft minutes will be available on the website in due course for acceptance at the next Annual Meeting in 2025.

22. CPR training ~ Cllr Wells reported that the event held in the Village Hall on Friday 19 April 2023 was extremely well attended and thanks expressed to the residents that were the instructors. It is hope to arrange a further session in the summer of 2024.

23. Consider undertaking a D-Day event – HPC D acknowledge this date had been discussed as part of the budget discussions but due to the Fete being held in the same month it was not thought appropriate.

24. Village Hall Report – Village Hall activity both in bookings and finances is healthy. New kitchen equipment has been organised. Credit is given to the Village Hall committee who work hard for the Village

25. Items for next agenda were noted throughout the meeting

26. To note the next Meeting will take place in the Village Hall on Thursday 30 May 2024 at 7.45pm **NOTE LATER TIME**

27. A public exempt not required

28. The Chairman close the meeting at 9.00pm

..... **Chairman.**

Signed as a true record and RESOLVED to approve on 30 May 2024