

HADSTOCK PARISH COUNCIL



Minutes of Hadstock Parish Council Meeting

Held on

Thursday 28 March 2024

at 7.30pm in the Village Hall Hadstock.

Present: Parish Councillors: Keith Nuttall, John Lockton, David Johnson & Parish Clerk. Also present 1 member of the public.

1. The Chair welcomed all to the meeting, reminded Councillors and members of the public of the fire safety procedure and announced that proceedings may be filmed or recorded.
2. Apologies were received from Cllrs Jude Hannam and Denise Wells, which were **RESOLVED 24/03b/02** to be accepted. Apologies had been received from Essex County Councillor Foley and District Councillor Moran.
3. Declaration of Members' Interests & to remind Councillors of the need to keep up to date their Register of Members' Interests and to receive any Members' Dispensations – none notified or received.
4. The Minutes of the Parish Council Meeting held on **07 March 2024** were accepted and approved **RESOLVED 24/03b/04**. The Chair signed them as a true record.
5. **Public participation** ~ none
6. County Councillor Foley had sent a report following the 07 March meeting. In addition, Cllr Foley had reported via email that a resident had contacted him with reference the Essex County Council solar panel auction which resulted in solar panels being fitted to their property some 10 months ago which was completely unsatisfactory and sought his assistance to rectify the issue.
7. District Councillor Moran had not reported to HPC.
8. **Action points and matters arising from previous meetings:**
[a] The Clerk's report included matters related to: An FOI had been received but unrelated to Parish Councils
 - communication sent and received re Linton Road ditch
 - communication received and sent re ownership of Village Hall
 - application for further signatories for payment authorisation should be sought
 - part payment of Sustainable Hadstock had been notified by UDC
 - still awaiting invoice from UDC for green skip
 - no notification of payment for orchard trees
 - removal of litter from 17 March event
 - Internal /external audit course was extremely good and helpful
 - website will need to meet new legislation
 - amending HPC meeting times due to new booking
 - Highways
 - Green skip schedule and cost
 - not successful in the application for UDC's Sports provision grant
 - further grant submitted by UDC on behalf of HPC
 - new Emergency plan contact has been located
 - clerk applying for the EALC Bursary for clerks training
 - invoice to PPC for grass cutting has been issued
 - thank you email from UDC Foodbank for the HPC donation
 - concerns of the post box still being sealed
 - concerns over the conversion of the old shop.

[b] Report from Councillors: actions had been completed and will report during meeting.

9. **Planning application/s** UTT/24/0476/PAM3 Prior Notification of change of use from commercial, business and service (Use Class E) to 1 no. dwelling (Use Class C3) Adjacent To The Control Tower Bowsers Lane Hadstock Saffron Walden CB10 1XQ Councillors considered this planning application being aware of comments re conditions and **RESOLVED 24/03b/9** no further comments would be made

10. **To note decisions made by UDC on planning application/s** – none to note

11. **Notice of planning appeal** APP/C1570/Y/23/3334696 White House Bartlow Road was noted

12. To receive an update on planning matters – none to date

13. **FINANCE 2023/2024**

[a] Councillors had been able to review the finance detail sent to all with the agenda. The bank balance, income/expenditure against budget and reconciliation of accounts were noted and verified

[b] To approve use of Clerks delegated powers for payment to HMRC for PAYE not required as invoice had been Received and can be authorised tonight.

[d] the payments listed below were agreed and approved with the clerk using delegated powers to seek signatory authorisation from Cllr Hannam prior to the meeting **RESOLVED 24/03b/13d**

[e] invoice received from Hadstock Village Hall [lost cheque] after Agenda issued if necessary.

RESOLVED 24/03b/13e

Cheque	Payee	Description	Net amount	VAT	Total	
101477	Ms S Beckett	Clerks' salary month 12	343.16		343.16	
101478	Mr I Blackman	Repairs to play equipment recreation ground	140.00		140.00	
101479	Mr Johnson	Reimbursement for swing seat	36.17	7.23	43.40	Amazon
101480	Ms S Beckett	Expenses to EALC	41.75		41.75	
101481	HMRC	Quarter 4 PAYE	275.60		275.60	
101482	Hadstock Village Hall	Re issue cheque for hall hire	24.00		24.00	

14. **Governance**

[i] Councillors reviewed the clean copy of the revision of Standing Orders discussed at the previous meeting and with an amendment related to the colour of the text of one sentence related to quotes and an explanation of the wording should minutes not be agreed by the majority it was **RESOLVED 24/03b/14i** to approve.

[ii] Review of HPC Insurance was undertaken to add a tick to Playground for clarity **RESOLVED 24/03b/14ii**

[iii] an email from the Village Hall Committee had been received re dates for HPC meetings for 2024/25 due to a future booking clash. Following a discussion and concerns expressed it was **RESOLVED 24/03b/14iii** that provided the booking had cleared the hall by 7.35 on the days of HPC meetings than it would be acceptable for the HPC meeting to commence at 7.45.

15. Linton Road 'ditch'. The clerk reported that a very welcome response had been received from the land owner who had suggested a meeting with HPC. **24/03b/15** Clerk to take this forward to arrange a meeting to include Cllrs Nuttall and Lockton.

16. The Sustainable Hadstock Working Group [SHWG] - Cllr Lockton presented a report updating HPC on the activities that had taken place in March and those proposed for April with the SHWG due to meet on 10 April 2024.

17. CPR training ~ with Cllr Wells being absent this was deferred

18. **Highways**

[a] Highways ~ Cllr Nuttall reported that whilst emergency repairs had been undertaken on the Linton Road, they were very temporary and already disintegrating. The issue of Highways remains a watching brief and still no word of a meeting with officers and councillors of Essex County Council.

[b] Speed watch~ Cllr Nuttall reported that 1 -2 'watches' are being carried out weekly

[c] Pothole reporting update, nothing further to add.

[d] 20's Plenty no further progress and probably leave off agenda until further updates are available. Essex County Council do not appear to have the appetite to progress this.

19. Recreation Ground Report ~

[a] Cllr Johnson reported that the recreation ground is being well used. Noted.

[b] The recreation ground is in good order but will require some wood chippings or similar to place in areas needed from excess water and wear. Cllr Johnson to source FOC

[c] All play equipment has been visually checked and is useable. The broken swing seat has been replaced. The repair to the spurs of the rope bridge had been completed and thanks expressed to BR who kindly supplied the electricity needed to undertake this. As there is no further update for funding of new play equipment the Burma Bridge is to remain taped off for a further 2 months when this can be reviewed possibly with the intention of removing completely. This would also mean there could be room for the 'Monkey Challenge wall' to use the vacant space. **ACTION** Clerk to take forward **RESOLVED 24/03b/19c**

20. Parish Land Report & PRoW's

[a] concerns were raised about the over growing vegetation on Bartlow Road. **ACTION** Clerk will report on Essex County Council portal. To consider documentation re land adjacent to Duchy Barn for a future meeting. The clerk has access to the previous documentation.

[b] Cllr Nuttall reported on the Village Litter pick which was very well attended by 16 villagers enabling 20 bags to be filled which had then been collected by UDC.

21. The date and arrangements including expenditure for the Annual Parish Meeting were **RESOLVED 24/03b/21** as being Thursday 18 April to be held in the Village Hall at 7.30pm. Wine and nibbles will be provided

22. Village Hall Report ~ deferred in Cllr Hannam's absence but discussed under 14iii.

23. Items for next agenda were noted throughout the meeting

24. To note the next Meeting will take place in the Village Hall on Thursday 25 April 2024 at 7.30pm

25. A public exempt not required

26. The Chairman close the meeting at 9.10pm

..... Chairman.

Signed as a true record and RESOLVED to approve on 25 April 2024