

## HADSTOCK PARISH COUNCIL



Members of the Council are hereby summoned to attend  
**Hadstock Parish Council Meeting** on  
Thursday 25 January 2024  
at 7.30 pm at Hadstock Village Hall  
to transact the business as stated on the Agenda

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting. Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. report or comment on the proceedings in writing, during or after a meeting or orally after the meeting

### AGENDA

1. Chair to read fire safety notice and announce that proceedings may be filmed or recorded.
2. Apologies and approval of reasons for absence **VOTE REQUIRED**
3. Declaration of Members' Interests & to remind Councillors of the need to keep up to date their Register of Members' Interests and to receive any Members' Dispensations.
4. To receive and confirm the Minutes of the Parish Council Meeting held on **30 November 2023** are a true record **VOTE REQUIRED**
5. **Public participation** An invitation to members of the public to put questions/statements of not more than 5 minutes duration. No resolutions can be made but Councillors are very happy for matters relating to the Parish to be brought to their attention.
6. To receive and note any report from County Councillor Foley
7. To receive and note any report from District Councillor Moran
8. **Action points and matters arising from previous meetings:** Updates for information only. (no resolutions will be made)
  - a. Report from Clerk.
  - b. Report from Councillors
  - c. Opportunity for Councillors to update with information, report concerns from residents, item for next agenda
9. **Planning Application/s to consider a consultee comment** - UTT/23/2994/LB | Proposed installation of electric vehicle charger. | The Control Tower Bowers Lane Hadstock Essex CB10 1XQ  
UTT/23/3212/PAM3 | Prior Notification of change of use from commercial, business and service (Use Class E) to 1 no. dwelling (Use Class C3) | Adjacent To The Control Tower Bowers Lane Hadstock Saffron Walden CB10 1XQ
10. **To note decisions made by UDC on planning application/s** – UTT/23/2994/LB | Proposed installation of electric vehicle charger. | The Control Tower Bowers Lane Hadstock Essex CB10 1XQ **APPROVED**  
UTT/23/2558/LB | Installation of 300mm terracotta chimney pot and hanging cowl | Roundhill Cottage Bartlow Road Hadstock Cambridge CB21 4PF **APPROVED**  
**FINANCE 2023/2024**  
[a] To consider the detail of a draft budget for 2024/25 and approve the budget for 2024/25 **VOTE REQUIRED**

[b] Having considered and approved the required budget for 2024/25 resolve to approve the precept to be demanded from Uttlesford District Council **VOTE REQUIRED**

[c] to approve the delegated powers of the Clerk/RFO used to seek approval of payment required to HMRC for PAYE Q3 of £345.40 **VOTE REQUIRED** Signatures sought from Cllrs Nuttall and Wells.

[d] To agree and approve payments listed below **VOTE REQUIRED**

[e] To agree and approve appropriate invoices received after Agenda issued if necessary. **VOTE REQUIRED**

Cheque	Payee	Description	Net amount	VAT	Total
	HMRC	PAYE Q 3	345.40		345.4
	Ms S Beckett	Clerks salary month 9 December 2023 (-advance)	377.30		377.30
	Uttlesford Food Bank	HPC Donation	50.00		50.00
	Addenbrooke's Charitable Trust.	HPC Donation	50.00		50.00
	Ms S Beckett	Clerks salary month 10 January 2024	360.95		360.95

**11. Governance ~**

[i] to discuss and consider the appointment of an internal auditor **VOTE REQUIRED**

[ii] to discuss approaches to fill casual vacancy.

**12. Highways ~ to receive an update on highways issues, discuss and resolve actions**

[a] Highways ~ Cllr Nuttall

[b] Speed watch ~ Cllr Nuttall

[c] Pothole reporting update

[d] 20's Plenty

**13. Recreation Ground Report ~**

[a] To receive report on recreation ground

[b] To confirm recreation ground is in good order

[c] To confirm all play equipment has been visually checked and useable

[d] To discuss the report and quote for removal of a dead tree on the recreation ground ~ **VOTE REQUIRED**

[e] to note retirement of playground inspector.

**14. Parish Land Report & PRoW's ~ discuss any issues reported and approve actions required**

[a] Len's bench update

[b] Linton Road fencing update

[c] to resolve placement of Coronation tree **VOTE REQUIRED**

[d] to resolve a date for the Village Litter pick – suggested date Sunday 17 March 2024 10.00am meet on the Village Green.

**15. To consider how to approach issues of Linton Road 'ditch' **VOTE REQUIRED****

**16. Renovation & painting of the Listed Telephone box update ~ Cllr Wells**

**17. Village Hall Report ~ Cllr Hannam**

**18. Defibrillator ~ Cllr Wells**

**19. CPR training ~ Cllr Wells**

**20. To consider date for the next HPC meeting**

**21. To note items for next agenda**

**22. To note the next Meeting will take place in the Village Hall**

**23. Public exempt if required & resolved**

**24. Chairman to close the meeting**

Sara Beckett

Clerk to Hadstock Parish Council 19 January 2024

Majority **VOTE REQUIRED** for any decision to be made