

HADSTOCK PARISH COUNCIL



Members of the Council are hereby summoned to attend
Hadstock Parish Council Meeting on
Thursday 30 November 2023
at 7.30 pm at Hadstock Village Hall
to transact the business as stated on the Agenda

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting. Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. report or comment on the proceedings in writing, during or after a meeting or orally after the meeting

AGENDA

1. Chair to read fire safety notice and announce that proceedings may be filmed or recorded.
2. Apologies and approval of reasons for absence **VOTE REQUIRED**
3. Declaration of Members' Interests & to remind Councillors of the need to keep up to date their Register of Members' Interests and to receive any Members' Dispensations.
4. To receive and confirm the Minutes of the Parish Council Meeting held on 26 October 2023 are a true record **VOTE REQUIRED**
5. Public participation An invitation to members of the public to put questions/statements of not more than 5 minutes duration. No resolutions can be made but Councillors are very happy for matters relating to the Parish to be brought to their attention.
6. To receive and note any report from County Councillor Foley
7. To receive and note any report from District Councillor Moran
8. Action points and matters arising from previous meetings: Updates for information only. (no resolutions will be made)
 - a. Report from Clerk.
 - b. Report from Councillors
 - c. Opportunity for Councillors to update with information, report concerns from residents, item for next agenda
9. Planning Application/s to consider a consultee comment - UTT/23/2845/TCA | 1no. Walnut tree- prune back by 20% to improve the shape. | Ashdale Linton Road Hadstock Essex CB21 4NU
10. To note decisions made by UDC on planning application/s –
 - [a] UTT/23/2860/TCA | Reduce by 20% and maintain shape 1no. Dawn Redwood | 1 The Cottages Linton Road Hadstock Cambridge CB21 4NU. **NO OBJECTIONS**
 - [b] UTT/23/2693/TCA | Mulberry - 1-2m crown reduction | 1 Backhill Cottages Back Hill Hadstock Cambridge CB21 4PB **NO OBJECTIONS**
 - [c] UTT/23/2675/DOC | Application to discharge condition 2 (materials) attached to UTT/23/1830/HHF. | Fairhill Moules Lane Hadstock Essex CB21 4PD **APPROVED** with conditions related to materials
 - [d] UTT/23/2051/LB | Reduce the size of walls in sitting room and replace modern beam to increase the opening to 3.5m leaving approx 500-550mm of wall at each end. | Hadstock Cottage Bartlow Road Hadstock Essex CB21 4PF **REFUSED** *The proposal fails to preserve the special interest and significance of the designated heritage asset; contrary to Policy ENV2 of the Uttlesford Local Plan 2005 and the National Planning Policy Framework 2021 . With regards to the National Planning Policy Framework (2021) the harm would be less than substantial; however it is not considered that there are public benefits associated with this proposal that outweigh the heritage harm identified*
11. To consider comments to be made as a statutory consultee for the draft Uttlesford District Council Local Plan consultation regulation 18 **VOTE REQUIRED**
12. FINANCE 2023/2024
 - [a] To note Finance report, budget report and bank reconciliation of 2023/24 to 30 November 2023

[b] To consider the preparation of a draft budget for 2024/25

[c] To agree and approve payments listed below **VOTE REQUIRED**

[d] To agree and approve appropriate invoices received after Agenda issued if necessary. **VOTE REQUIRED**

Cheque	Payee	Description	Net amount	VAT	Total
	Ms S Beckett	Clerks salary month 8 November 2023	350.87		350.87
	Ms S Beckett	Clerks salary month 9 December 2023	300.00		300.00
	Starboard Systems Ltd	Scribe annual fee	228.00	45.60	273.60
	100 Parishes	Annual membership	10.00		10.00
	Ms S Beckett expenses	Travel	113.40		113.4
	Ms S Beckett reimburse	WHSmith		5.58	33.47
	stationary	Staples diary minute book/notes			= 73.43
	Printing	HP Ink subscription		6.66	39.96
	Mr Richards	Grass cutting and strimming	1817.00		1817.00

13. Governance ~

[j] To consider donation requests received **VOTE REQUIRED**

[iia] To receive update from meeting of 09 November 2023 related to Helping communities deliver net-zero: housing and energy and consider forming a working group ~ Cllr Lockton **VOTE REQUIRED**

[iib] To consider and approve terms of reference for working group related to 13[iia] **VOTE REQUIRED**

[iic] To consider and approve Cllr Lockton completing the funding application for The Zero Carbon Communities Grant Fund and submission of completed form by the clerk **VOTE REQUIRED**

[iid] To consider and approve policy for climate change related to 13[iia/b] **VOTE REQUIRED**

[iii] To consider and approve safeguarding policy **VOTE REQUIRED**

[iv] To consider and approve equality policy **VOTE REQUIRED**

[v] To consider the appointment of an internal auditor **VOTE REQUIRED**

[vi] Local Government Pay Agreement 2023 - To Implement Statutory Pay Increase **VOTE REQUIRED**

14. Highways ~ to receive an update on highways issues, discuss and resolve actions

[a] Highways ~ Cllr Nuttall

[b] Speed watch ~ Cllr Nuttall

[c] Pothole reporting update

[d] 20's Plenty

15. Recreation Ground Report ~

[a] To discuss funding as per UDC Sports Provision Grant

[b] To confirm recreation ground is in good order

[c] To confirm all play equipment has been visually checked and useable

[d] To discuss the report and quote for removal of a dead tree on the recreation ground ~ **VOTE REQUIRED**

16. Parish Land Report & PRoW's ~ discuss any issues reported and approve actions required

[a] Duchy Barn land update **VOTE REQUIRED** if finance decision required.

[b] Village Christmas tree -To discuss the placement and confirm arrangements + risk assessment ~ Cllr Hannam **VOTE REQUIRED**

[c] to resolve placement of Coronation tree **VOTE REQUIRED**

17. To discuss fencing on Linton Road ~ **VOTE REQUIRED**

18. To consider how to approach issues of Linton Road 'ditch' **VOTE REQUIRED**

19. Renovation & painting of the Listed Telephone box update ~ Cllr Wells

20. Village Hall Report ~ Cllr Hannam

21. Defibrillator ~ Cllr Wells

22. CPR training ~ Cllr Wells

23. To note items for next agenda

24. To note the next Meeting will take place in the Village Hall on Thursday 25 January 2024 @7.30pm

Please Note This Will Be To Approve The Budget And Set The Precept For 2024/25

25. Public exempt if required & resolved

26. Chairman to close the meeting

Sara Beckett

Clerk to Hadstock Parish Council 23 November 2023

Majority **VOTE REQUIRED** for any decision to be made