

HADSTOCK PARISH COUNCIL



Members of the Council are hereby summoned to attend
Hadstock Parish Council Meeting on
Thursday 28 September 2023
at 7.30 pm at Hadstock Village Hall
to transact the business as stated on the Agenda

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting. Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. report or comment on the proceedings in writing, during or after a meeting or orally after the meeting

AGENDA

1. Chair to read fire safety notice and announce that proceedings may be filmed or recorded.
2. Apologies and approval of reasons for absence **VOTE REQUIRED**
3. Declaration of Members' Interests & to remind Councillors of the need to keep up to date their Register of Members' Interests and to receive any Members' Dispensations.
4. To receive and confirm the Minutes of the Extra Ordinary Parish Council Meeting held on **11 August 2023** are a true record **VOTE REQUIRED**
5. **Public participation** An invitation to members of the public to put questions/statements of not more than 5 minutes duration. No resolutions can be made but Councillors are very happy for matters relating to the Parish to be brought to their attention.
6. To receive and note any report from County Councillor Foley
7. To receive and note any report from District Councillor Moran
8. **Action points and matters arising from previous meetings:** Updates for information only. (no resolutions will be made)
 - a. Report from Clerk.
 - b. Report from Councillors
 - c. Opportunity for Councillors to update with information, report concerns from residents, item for next agenda
9. **Planning Application/s** - UTT/23/2051/LB | Reduce the size of walls in sitting room and replace modern beam to increase the opening to 3.5m leaving approx 500-550mm of wall at each end. | Hadstock Cottage Bartlow Road Hadstock Essex CB21 4PF
10. To note decisions made by UDC on planning application/s – UTT/23/1866/OP | Outline planning application with all matters reserved except access, scale and layout for 2 no. self-build detached bungalows. | Broadmarsh Cottage 5 The Row Linton Road Hadstock Cambridge CB21 4NY **REFUSED**
11. **Governance** ~
 - [j] To consider donation requests received **VOTE REQUIRED**
 - [ii] To discuss the clerks contract and salary point. **VOTE REQUIRED**
12. **FINANCE 2023/2024**
 - [a] To note Finance report, budget report and bank reconciliation to date 2023/24 to 30 August 2023
 - [b] To note the 2nd precept payment was due to be paid 21 September as notified by UDC

[c] To agree and approve payments listed below **VOTE REQUIRED**

[d] To agree and approve appropriate invoices received after Agenda issued if necessary. **VOTE REQUIRED**

Cheque	Payee	Description	Net amount	VAT	Total
	Mrs S Crawley	Rent for Len's Path	15.00		15.00
	Ms S Beckett	Clerks salary month 5 August	315.29		315.29
	Ms S Beckett	Clerks salary month 6 September	315.49		315.49
	HMRC	Q2 PAYE	244.40		244.40
	Mr K Nuttall	Reimbursement strimmer fuel	20.42	4.08	24.50

13. Highways ~ to receive an update on highways issues and discuss.

- [a] Highways ~ Cllr Nuttall
- [b] Speed watch ~ Cllr Nuttall
- [c] Pothole reporting update
- [d] 20's Plenty

14. Recreation Ground Report ~

- [a] To discuss the work outstanding required on the recreation ground and to receive associated quotes for repairs **VOTE REQUIRED**
- [b] To discuss the Signage requirements for the recreation ground and delegate power to the Clerk to place order. **VOTE REQUIRED**
- [c] To confirm recreation ground is in good order
- [d] To confirm all play equipment has been visually checked and useable
- [e] To discuss the report and quote for removal of a dead tree on the recreation ground ~ 2021 tree survey attached **VOTE REQUIRED**

15. Parish Land Report & PRoW's ~ discuss any issues reported and approve actions required

16. To discuss fencing on Linton Road ~ invitation for 3x quotes have been sought **VOTE REQUIRED**

17. To consider how to approach issues of Linton Road 'ditch' **VOTE REQUIRED**

18. To discuss neighbourhood planning for Hadstock & receive report following meeting with Ashdon NHP

19. Renovation & painting of the Listed Telephone box ~ Cllr Wells

20. Village Hall Report ~ Cllr Hannam

21. Emergency Planning ~ update Cllrs Wells & Lockton. To resolve next steps **VOTE REQUIRED**

22. To discuss and consider the purchase of a Loud Hailer to support the Emergency Plan Communications example: VONYX MEG040 and batteries max £63

23. Defibrillator ~ Cllr Wells

24. To consider discuss and approve if appropriate CPR training for residents ~ Cllr Wells **VOTE REQUIRED**

25. To receive the key points from Helping communities deliver net-zero: housing and energy ~ Cllr Lockton

26. To receive the key points from the Local Council Liaison Forum ~ Local Plan

27. Community pay back scheme ~ to discuss beth.lunn@justice.gov.uk

28. Consultations to note

- Bus Network Consultation <https://consultations.essex.gov.uk/iptu/2023/>
- Stansted Air Noise <https://www.stanstedairport.com/community/noise/noise-action-plan/>
- Waste consultation webinar for Councils 21 September 2023

29. To note items for next agenda

30. To note the next Meeting will take place in the Village Hall on Thursday 26 October 2023 @7.30pm

31. Public exempt if required & resolved

32. Reminder to Councillors to be considering budget requirements for 2024/25

33. Chairman to close the meeting

Sara Beckett

Clerk to Hadstock Parish Council 19 September 2023

Majority VOTE REQUIRED for any decision to be made