

HADSTOCK PARISH COUNCIL



Minutes of Hadstock Parish Council Meeting

Held on

Thursday 27 April 2023

at 7.30pm in the Village Hall Hadstock.

Present: Parish Councillors: Rick Albrow (Chair), Keith Nuttall, Jude Hannam, Denise Wells, David Johnson & Parish Clerk Sara Beckett.

4 members of the public.

1. The Chair welcomed all to the meeting, reminded Councillors of the fire safety procedure and announced that proceedings may be filmed or recorded.
2. Apologies from Cllr J Lockton were received and approved **RESOLVED 23/04/02**
Apologies were noted from County Councillor Martin Foley subsequently. District Councillor DeVries had sent his apologies
3. Declaration of Members' Interests and notice for dispensations. ~ none required
4. The Minutes of the Parish Council Meeting held on **30 March 2023** were accepted and approved. **RESOLVED 23/04/04.** The Chair signed them as a true record.
5. The minutes from the Coronation Working Group to date were noted & received **23/04/05**
6. **Public participation** ~ A member of the public spoke about issues related to painting the playground fencing. A member of the public wished the Parish Council to confirm that public participation would be permitted in the Agenda item for the Coronation Working Group.
7. **County Councillor's report** ~ None
8. **District Councillors report** ~ None
9. **Action points and matters arising from previous meetings:**
 - [a] **The Clerk reported** on the following items:
 - A request has been received for the bench that is currently on the recreation ground near the orchard to remain.
 - Email from Peter Holt CEO of UDC re Highways Panel for next agenda
 - Email sent to County councillor re 20's Plenty resolution by Hadstock Parish Council
 - Insurance renewal received from £486 to £528 for next agenda
 - Emails of thanks received from UDC Food Bank & Addenbrookes Charitable Trust for donations
 - Green skip only has 1 operator now instead of previous 2 despite and increase in charge of 25%
 - Planning training on 01 June ~ for next agenda
 - Code of Conduct training in June/July ~ for next agenda
 - Highways Zoom ~ 4 July for next agenda
 - Email form resident asking for temporary traffic calming for an event
 - Funding confirmed from UDC for Coronation event £900 + £200 for tree[s]
 - Still chasing reimbursement from UDC re landscape funding for hedging and fruit trees
 - [b] **Councillor's report** ~
 - Swing matting has been attended to
 - Ivy has been cut away from lime treesAll other matters were included for update/discussion on the agenda.
 - [c] **Opportunity for Councillors to update with information** ~
 - Cllr Nuttall has prepared a piece about speed watch for the magazine

- Dead tree near recreation ground ~ for next agenda Cllr Johnson and ask tree surgeon when dealing with lime trees

10. Planning Application/s ~ UTT/23/1010/HHF | Installation of 64 solar PV panels on the existing hardcourt tennis court situated in the back garden of the property | Hawthorns Bartlow Road Hadstock Essex CB21 4PF. To note that the application is outside the conservation area and the development limit of the Village. The site is not visible from the road but may be from a neighbour's property. No objections on planning portal. **RESOLVED 23/04/10** to support the application.

11. Decisions made by UDC on planning applications ~ None

12. Governance ~

- An update from the Coronation Working Group (CWG) was given by Susan Wiles who reported that all was going to plan. Advice had been taken about photography ~ signs would advise individuals to speak to the Hadstock Society for those not wishing to be included. Volunteers needed for manning road closure and clearing up
- Website ~ update from the Stakeholders meeting by Cllr Nuttall who reported that all stake holders were happy. Amalgamation of Hadstock Society's sites will be arranged. The emergency Plan can be uploaded
- Internal Audit still to be undertaken but on course.

13. FINANCE 2022/23

[a] The Chair reported the end of year accounts subject to audit ~surplus at end of year of £417 VAT reclaim has been submitted up to 31 March but not received to date. Estimated reserves at the end of the year £8200 excluding VAT which will go forward to 2023/24. Bank reconciliation confirmed as correct £9721 in current account against bank statement £2137 uncleared payments. The Chair invited questions on the finance report.

The bank reconciliation report and bank statement were signed by the Chair

[b] The payments listed below were presented by the RFO. These were agreed and approved **RESOLVED 23/04/13b**

[c] The invoices received after Agenda issued **were agreed and approved for payment** ~ Annual Playground Inspection **RESOLVED 23/04/13c**

[d] The RFO gave an update on Coronation funding application to UDC which has been approved £900 + £200 for trees. The contact at UDC advised that the Parish Council could proceed to pay reimbursements of expenditure with confidence. The Chair detailed expenditure of Coronation event excluding VAT and reminded Councillors there was £200 included in the budget.

Hadstock Parish Council discussed and resolved Coronation Event expenditure water bottles road signage crowns crayon jewels and refreshments as per schedule presented and included below. **RESOLVED**

23/04/13d

Cheque	Payee	Description	Net amount		VAT	Total
101425	Next North	Website Hosting & SSL certificate	200.00		40.00	240.00
101426	Captain Fantastic East Anglia Ltd	Coronation event Entertainment	285.00			285.00
101427	Community Heartbeat	Annual support for defibrillator	126.00		25.2	151.20
101428	David Bracey	Annual Playground Inspection	85		17.00	102
101429	EALC	County Association Affiliation + National Association Affiliation fees	98.54+ 21.97=	120.51	-	120.51
101430	Mr D Bushell	Coronation events Water Bottles Signage for road closure	478.00 8.32		98.6 1.66	591.6 9.98 601.58

101431	Mrs S Wiles	Coronation Event crowns crayons jewels King Charles III Cut out	7.49 8.25 6.24 45.78 26.98		1.50 1.25 9.16 6.00	8.99 8.25 7.49 54.94 35.98 115.65
101432	Ms S Beckett	Month 1 salary April 2023	309.61			309.61
101433	Mrs S Wiles	Coronation refreshments	66.29		6.92	73.21

14. Highways ~ to receive an update on highways issues and discuss.

- [a] Highways ~ no further update but reports of potholes are a concern
- [b] Highways panel ~ no further update that can be reported at this time
- [c] Speed watch~ Cllr Nuttall reported that 2 sessions have been carried out recently. An update is to be reported in the magazine including a call for further volunteers.

15. Recreation Ground Report ~

[a] Trees on recreation ground~ the Clerk and Chair presented 3 quotes for the council to consider. The quotes presented were for reduction of 2 trees or all 4 trees near a residential property, on the recreation ground to include removal of all debris. **It had previously been resolved that work should be undertaken on the 2 trees nearest the property and that the remaining 2 trees would be considered in the future.** The resident of the house nearest the trees had agreed to contribute 50% of costs for those nearest his property.

i.£840, ii. £700 & iii. £650 consideration was given to all. Quote iii was accepted **RESOLVED 23/04/15a ACTION** Clerk to inform contractor of acceptance and enquire condition of tree identified as being possibly dead. Clerk to contact resident.

[b] To receive an interim report following the Annual Playground Inspection ~ Cllr Johnson reported that he met with the Inspector and was pleased with the presented report which detailed minor items requiring attention but nothing with a high-risk score. This related to a redundant litter bin and the large goal posts. Cllr Johnson asked whether the large goal posts should be removed due to lack of use but the council felt that evidence of use was not available. To consider the report in detail at the next meeting.

ACTION Cllr Nuttall will talk to fencing contractor to undertake remedial work at no charge

[c] In light of the recent inspection and report it was confirmed that all was in good order

[d] In light of the recent inspection and report it was confirmed that all play equipment was in good order.

16. Parish Land Report & PRoW's ~ no issues reported

17. Village Hall Report ~ Cllr Nuttall reported that the Annual General Meeting of the Village Hall committee had recently taken place. The committee are looking at ways of enhancing the use of the Village Hall and many ideas were shared. It had been an expensive year with unplanned repairs.

18. Emergency Planning ~ The page on the website had been prepared and will wait for Cllr Lockton to be available to assist in populating it. Cllr Wells reported that it is hoped to have a practical teaching session for CPR to connect with the emergency plan. The use of the defibrillator and implications of using it for demonstrating were discussed.

19. Items for next agenda were noted through the meeting.

20. To note the next Meeting will be the Annual Parish Council meeting and will take place in the Village Hall on **Thursday 18 May 2023 @7.30pm**

21. The Chairman closed the meeting @ 20.45pm

..... **Chairman.**

Signed as a true record and RESOLVED to approve on 18 May 2023

Following the meeting Cllr Nuttall made a short speech acknowledging Cllr Albrow's service to the Village over the past 12 years. Cllr Albrow will not be standing in the forthcoming election therefore this was his last council meeting. A vote of thanks was given to Cllr Albrow on behalf of Hadstock Parish Council and residents as he will be greatly missed.