

HADSTOCK PARISH COUNCIL



Members of the Council are hereby summoned to attend
Hadstock Parish Council Meeting on
Thursday 26 January 2023
at 7.30 pm at Hadstock Village Hall
to transact the business as stated on the Agenda

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting. Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. report or comment on the proceedings in writing, during or after a meeting or orally after the meeting

AGENDA

1. Chair to read fire safety notice and announce that proceedings may be filmed or recorded.
2. Apologies and approval of reasons for absence **VOTE REQUIRED**
3. Declaration of Members' Interests & to remind Councillors of the need to keep up to date their Register of Members' Interests and to receive any Members' Dispensations.
4. To receive and confirm the Minutes of the Parish Council Meeting held on **24 November 2022** are a true record **VOTE REQUIRED**
5. **Public participation** An invitation to members of the public to put questions/statements of not more than 5 minutes duration. No resolutions can be made but Councillors are very happy for matters relating to the Parish to be brought to their attention.
6. To receive and note any report from County Councillor Foley
7. To receive and note any report from District Councillor DeVries
8. **Action points and matters arising from previous meetings:** Updates for information only. (no resolutions will be made)
 - a. Report from Clerk - to include
Thaxted Area Parish Meeting - 20 February 2023, Local Plan Parish Survey
 - b. Report from Councillors
 - c. Opportunity for Councillors to update with information or reported concerns from residents
9. **Planning Application/s** – UTT/22/3492/HHF | Addition of up to 15 solar photovoltaic panels to pitched roof of standalone cart lodge/store and garage | Bardsfield Walden Road Hadstock Essex CB21 4NX
<https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RNAOX0QNM7L00>
10. To note decisions made by UDC on planning application/s:
11. **Governance** ~
 - [a] To note that the Village green, recreation ground and Village Hall are no longer registered as Assets of Community Value (ACV)
 - [b] To consider for the next meeting, the approval of recipient for the Parish Council charitable donation of £100
 - [c] To agree to the amalgamation of the Community Archive website, managed by the Hadstock Society, into the main Hadstock Village website at an additional hosting cost of £75 per year. **VOTE REQUIRED**

12. FINANCE 2021/2022

- [a] To note Finance report and bank reconciliation to date 2022/23 to date (*Chair to sign*)
- [b] To review budget for 2023/24 as presented, discuss and approve (reports previously sent) **VOTE REQUIRED**
- [c] To resolve precept demand following approval of budget **VOTE REQUIRED** Chair & Clerk/RFO to complete and sign demand
- [d] To approve annual playground inspection at a cost of £85.00 + VAT in mid April 2023 **VOTE REQUIRED**
- [e] To approve expenditure of as yet unallocated District Councillor funding of £277.00. Proposed that this should be to the Village Hall specifically as a contribution towards the oil tank lock **VOTE REQUIRED**
- [f] To agree and approve payments listed below **VOTE REQUIRED**
- [g] To agree and approve appropriate invoices received after Agenda issued if necessary. **VOTE REQUIRED**
- [h] To approve use of Clerks delegated powers for payment to HMRC PAYE £110.20 on 09 December 2023 **VOTE REQUIRED**
- [i] **GREEN SKIP** to approve use of Clerks delegated powers to authorise agreement with UDC to provide this facility for 2023 (to agree cost and frequency with the Chairman) **VOTE REQUIRED**

Cheque	Payee	Description	Net amount	VAT	Total
101409	Ms S A Beckett	Clerks Salary Month 9 December 2022	526.49		526.49
101410	Ms S A Beckett	Clerks Salary Month 10 January 2023	361.01		361.01
101411	Mr W Richards	Grass cutting, strimming ,fuel	1579.00		1579.00
101412	Mr J Lockton	Re -imbursement hedging	366.59	73.32	439.91
101413	Mr R Albrow	Re -imbursement filing cabinet village hall + suspension folders	95.97	19.19	115.16
101414	Village Hall	Venue hire	100.00		100.00

- 13. Emergency Planning** ~ update Cllrs Wells & Lockton
- 14. Lens Path** ~ to receive & discuss any reports /issues. Expenditure can be resolved within budget agreed.
- 15. To confirm 2023 meeting dates** : Ordinary Parish Council meetings 23 February ,30 March , 27 April all on a Thursday @7:30pm. Annual Parish Meeting **Friday 21 April @ 8:00pm** Annual Parish Council Meeting Thursday 18 May 2023 @7:30pm **VOTE REQUIRED**
- 16. Tree and hedge planting** ~ to receive an update
- [a] fruit tree planting on Recreation ground
- [b] hedge planting at the Village Hall [c] hedge planting by the pond
- 17. Highways** ~ to receive an update on highways issues and discuss.
- [a] Highways ~ Cllr Nuttall
- [b] Speed watch~ Cllr Nuttall
- [c] To agree to the purchase of a salt/grit spreader up to a cost of £200 **VOTE REQUIRED**
- 18. Parish Land Report & PRoW's** ~
- [a] discuss any issues reported and approve actions required
- [b] Village Litter Pick ~ proposed date Sunday 12 March 2023 meet at Village Green 10:00am
- [c] Clerk to arrange collection of debris for Monday 13 March 2023
- 19. Recreation Ground Report** ~
- [a] To discuss & approve tree work that might be required on the Recreation Ground following inspection by a councillor & resident **VOTE REQUIRED**
- [b] To confirm recreation ground is in good order
- [c] To confirm all play equipment has been visually checked and useable
- 20. Village Hall Report** ~ Cllr Nuttall
- 21. To note items for next agenda**
- 22. To note the next Meeting of Hadstock Parish Council** will take place in the Village Hall on Thursday 23 February 2023 @7.30pm
- 23. Chairman to close the meeting**

Sara Beckett

Clerk to Hadstock Parish Council 19 January 2023