

HADSTOCK PARISH COUNCIL



Members of the Council are hereby summoned to attend
Hadstock Parish Council Meeting on
Thursday 24 November 2022
at 7.30 pm at Hadstock Village Hall
to transact the business as stated on the Agenda

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting. Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. report or comment on the proceedings in writing, during or after a meeting or orally after the meeting

AGENDA

1. Chair to read fire safety notice and announce that proceedings may be filmed or recorded.
2. Apologies and approval of reasons for absence **VOTE REQUIRED**
3. Declaration of Members' Interests & to remind Councillors of the need to keep up to date their Register of Members' Interests and to receive any Members' Dispensations.
4. To receive and confirm the Minutes of the Parish Council Meeting held on **26 October 2022** are a true record **VOTE REQUIRED**
5. **Public participation** An invitation to members of the public to put questions/statements of not more than 5 minutes duration. No resolutions can be made but Councillors are very happy for matters relating to the Parish to be brought to their attention.
6. To receive and note any report from County Councillor Foley
7. To receive and note any report from District Councillor DeVries
8. **Action points and matters arising from previous meetings:** Updates for information only. (no resolutions will be made)
 - a. Report from Clerk
 - b. Report from Councillors
 - c. Opportunity for Councillors to update with information or reported concerns from residents
9. **Planning Application/s** – UTT/22/2836/CLP | Station a mobile home for use as an Annexe for family use Monks Hall Bowers Lane Hadstock Essex CB10 1XQ
10. To note decisions made by UDC on planning application/s:
11. Provision of Christmas Tree update ~ Cllr Hannam
12. **Emergency Planning** ~ update Cllrs Wells & Lockton
13. **Salt Bin** To consider the purchase of a further salt bin for Walden Road (awaiting costing but likely £20 increase from August 2022) **VOTE REQUIRED**
14. **Lens Path** ~ [a] to receive any update, note reports and approve any actions required
[b] To consider quotes to replace 30 x 4" wooden posts on fence at side of path. To cut back and chop up bramble etc and blow back into hedge to rot down **VOTE REQUIRED** (quotes to follow)
15. To agree to [a]the purchase a filing cabinet with appropriate internal files for Parish Council storage ~ suggested amount up to £100.00 (to be situated in Village Hall store room) **VOTE REQUIRED**
[b] If approved to agree who will purchase filing cabinet up to a value of £100.00

16. Governance ~

- [a] To note an additional bank holiday Monday 08 May 2022
- [b] Coronation of King Charles III to further consider an event to mark the occasion
- [c] To receive report for purchase of new accounting system to commence on 01 December 2022 with a recommendation to approve. **VOTE REQUIRED** report attached

17. FINANCE 2021/2022

- [a] To note Finance report and bank reconciliation to date 2022/23 to date (*Chair to sign*)
- [b] To note expenditure against budget for 2022/23 **VOTE REQUIRED**
- [c] To agree and approve payments listed below **VOTE REQUIRED**
- [d] To agree and approve appropriate invoices received after Agenda issued if necessary. **VOTE REQUIRED**
- [e] To review and discuss draft budget for 2023/24 as presented reports attached or previously sent
- [f] To discuss further progressing internet banking for the Parish Council

Cheque	Payee	Description	Net amount	VAT	Total
101403	EALC	Councillor training (DW) 2 days	180.00	36.00	216.00
101404	Ms S A Beckett	Clerks Salary Month 8 November.	335.35		
101405	Scribe		375.00	75.00	450.00
101406	Mr R Albrow	Royal British Legion poppy wreath	19.98	4.00	23.98
101407	East of England Apple & Orchard Project	Fruit trees for recreation ground	125.00		125.00

- 18. Tree planting ~** [a] To note that HPC have been granted permission from UDC to purchase trees for the Orchard project and hedging for the Village Hall & pond are (Walden Road) and to reclaim from UDC
[b] to confirm that the Village Hall Committee wish to proceed with planting of hedges at Village Hall
[c] to confirm that the 'Pond group' wish to proceed with planting of hedges at Walden Road

19. Highways ~ to receive an update on highways issues and discuss.

- [a] Highways Panel ~ last meeting 24 October 2022. Bartlow Rd junction signage, Bartlow Road verge & passing places, Moules Lane drainage/verge
- [b] road closures if any updates or concerns
- [c] Quiet Lanes
- [d] Twenty is Plenty with updates on recent webinar attended by Cllr Albrow, Cllr Nuttall & Clerk
- [e] Consider the motion Hadstock Parish Council
 - Supports the *20's Plenty for Essex* campaign;
 - Calls on Essex County Council to implement 20mph in Hadstock and
 - Will write to Essex County Council to request 20mph speed limits on streets throughout Essex where people live, work, shop, play or learn, with 30mph as the exception on those roads, where full consideration of the needs of vulnerable road users allows a higher limit.

20. Parish Land Report & PRoW's ~

- [a] discuss any issues reported and approve actions required

21. Recreation Ground Report ~

- [a] To confirm recreation ground is in good order
- [b] To confirm all play equipment has been visually checked and useable

22. Village Hall Report ~ Cllr Nuttall

23. To note items for next agenda

24. To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed. **VOTE REQUIRED**

25. To authorise a recent pay award re Clerk/RFO **VOTE REQUIRED report attached**

26. To note the next Meeting of Hadstock Parish Council will take place in the Village Hall on Thursday 26 January 2023 @7.30pm Please note there will not be a December meeting

27. Chairman to close the meeting

Sara Beckett

Clerk to Hadstock Parish Council 16 November 2022