

HADSTOCK PARISH COUNCIL



Minutes of Hadstock Parish Council Meeting
Held on
Wednesday 26 October 2022
at 7.30pm in the Village Hall Hadstock.

Present: Parish Councillors: Rick Albrow (Chair), Keith Nuttall, Denise Wells, John Lockton & Parish Clerk Sara Beckett.

There were no members of the public.

1. The Chair welcomed all to the meeting, read the fire safety notice and announced that proceedings may be filmed or recorded.
2. Apologies were received from Parish Cllr Hannam with reasons given ~ approved & **RESOLVED 22/10/02**. Apologies were noted from County Councillor Martin Foley
3. Declaration of Members' Interests and notice for dispensations. ~ none
4. The Minutes of the Parish Council Meeting held on **29 September 2022** were accepted and approved. **RESOLVED 22/10/04**. The Chair signed them as a true record.
5. It was noted that Sara Jane Porter had resigned from the Parish Council. The Chair acknowledged Sara's dedication, and work undertaken in her role as a councillor and extended thanks for her long-standing commitment of 7 years. UDC have notified that no election had been called so the vacancy can be co-opted **ACTION Cllr Albrow** to notify magazine
6. **Public participation** ~ none
7. **County Councillor's report** ~ report to follow.
8. **District Councillors report** ~ no report.
9. **Action points and matters arising from previous meetings:**
 - [a] **Clerk's report** ~ on file. other than items on the agenda the following was provided for information only
 - freedom of information request responded to
 - green skip did not arrive due to crew illness. Clerk to seek a reduction on costs
 - emailed PCSO Morris informing her of various events that she might like to attend and describing ways to find village information.
 - Informed HPC of Essex County Council's funding for Community warmth ~ to pass to Village Hall committee for information
 - [b] **Councillor's report** ~ other than items on the agenda the following was provided for information only:
 - Cllr Lockton would provide a projector for use at meetings.
 - No further requests or information had been brought forward for the provision of adult gym equipment.
 - [c] **Opportunity for Councillors to update with information** ~ nothing to note
10. **Planning Application/s** ~ none at the time the agenda was issued
11. **Decisions made by UDC on planning applications**
 - [a] **UTT/22/2365/LB** Chestnut House Linton Road Hadstock Essex CB21 4NU **REFUSED BY UDC**
 - [b] **UTT/22/2364/HHF** Chestnut House Linton Road Hadstock Essex CB21 4NU **REFUSED BY UDC**
 - [c] **UTT/22/2396/LB** | The Control Tower Bowers Lane Hadstock Essex CB10 1XQ . **APPROVED BY UDC with conditions**
 - [d] **UTT/22/2148/FUL** Yew Tree Barn Linton Road Hadstock Cambridge CB21 4NU **APPROVED BY UDC with conditions**

12. Assets Of Community Value (ACV)~ The Clerk reported that having sought advice and further information from the planning department of Uttlesford District Council (UDC) it was **RESOLVED 22/10/12** that HPC would no longer seek to register as Assets of Community Value (ACV)

[a] Recreation Ground

[b] Village Green

[c] Village Hall

The information from UDC was that *'Following a complex nomination and a legal challenge to an ACV decision, (which was over turned) Uttlesford Council reviewed the ACV list and our procedure. The Localism Act 2011 and ACV Regulations 2012 are open to interpretation, and precedent is now set by case law. The Council identified the need for a more robust nomination and listing procedure (by officers and members) higher quality nominations with detailed supporting evidence that can stand up in a court of law (by the nominees) A report was taken to Cabinet on 1 July 2021 (attached) and the recommendations were adopted. The Village Green, Village Hall and Recreation Group are all owned by Hadstock Parish Council. You are in control of the land, there is no advantage to nominate this land as an ACV.'*

13. It was noted that the Neighbourhood Plan for Saffron Walden has passed a referendum and adopted as a supplementary planning document by UDC

14. Emergency Planning ~ Cllrs Wells and Lockton provided an update on the progress of preparing an emergency plan. The pros and cons of developing a plan were discussed with the aid of the primary findings contained within the report which was presented. (On file) GDPR was a matter for consideration recognising the difficulties. It was noted that an 'emergency event' happening outside the Village could have a major impact on residents. Communication of and during an event was something that would need to be co-ordinated. The focus of a plan would be to provide assistance prior to the arrival of emergency services and knowing what facilities, expertise and people would be available. It was recognised that this was a great start to an action orientated plan and that engagement with possible 'volunteers' would start. **ACTION Cllrs Lockton/Wells** to report further **ACTION Clerk** to seek a map of the parish

15. Lens Path ~

[a] nothing reported

[b] One quote had been received for the replacement of 30 posts and cutting back of brambles previously identified as requiring consideration of work on Len's path. A further quote to be obtained. There was no urgency for this work to be carried out and will be considered during the budget process. **ACTION Clerk** to obtain 2nd quote

[c] Len's path would not be included in plans for a Village maintenance working group at the moment.

16. Governance ~

[a] a request from Cllr Wells to attend 2 days of councillor training at the EALC offices was considered. The cost would be £90 + VAT per day = £180.00 + VAT in total. This was discussed and approved **RESOLVED 22/20/16**. The Clerk would notify EALC on receipt of completed application form from Cllr Wells. An invoice would be sent to HPC

[b] **Coronation of King Charles III** ~ holding an event for the Village was briefly discussed. It was felt that if an event took place the Parish Council would support but not organise. To see what appetite there is by others for an event and if so what type and day /date would be most appropriate. **ACTION Cllr Nuttall** to take to Village Hall Committee for discussion

17. The continuation of supporting the Hundred Parishes Society by way of a subscription was **RESOLVED 22/10/17** to approve payment of £10.00

18. Finance ~ Arrangements are ongoing to add Cllr Hannam as a bank signatory

[a] The Chair explained that much of the major expenditure comes at the end of the financial year. The Clerk will be seeking remaining invoices as a matter of urgency. The Chair confirmed the bank reconciliation and signed both documents. **ACTION Cllr Albrow** to contact Barclays to remove a signatory.

[b] **The payments listed below were discussed agreed and approved RESOLVED 22/10/18b**

Cheque	Payee	Description	Net amount	VAT	Total
101398	Hadstock Village Hall	Hire Village Hall Hire Jubilee weekend 2022	90.00		90.00
101399	Ms S A Beckett	Clerks Salary Month 7 October	332.34		332.34
101400	Ms S A Beckett	Cover for salt from Wicks	14.00	2.33	14.00

101401	Ms S A Beckett	Expenses Travel stationary postage printing	122.33	7.41	129.74
101402	Hundred Parishes Society	Subscription	10.00		10.00

[c] There were no invoices received after Agenda issued

[d] Payments to Clerk for use of land line phone due to mobile coverage were discussed. Options were discussed and the **ACTION Clerk** will investigate those.

[e] The timescale for the draft budget for 2023/24 was discussed **ACTION Cllr Albrow** will send a note to all. A budget meeting between the Clerk and Chair has been arranged.

19. Tree planting~ The offer of tree and hedging from UDC was discussed. Following a conversation between the Clerk and Ben Smeeden (Landscape officer) a report had been sent and awaiting a response. Cllr Albrow would organise volunteers for the tree planting. **ACTION Cllr Nuttall** : The Village Hall committee would need to confirm measures in place for the hedge planting before an acceptance of any offer made. Trees/hedges are expected to be delivered late November early December Cllr Albrow requested notification of delivery to ensure they can be planted without delay.

20. Highways ~ Speed watch report ~ Cllr Nuttall reported on the session held in the afternoon which was attended by PCSO Morris. Whilst her presence was clearly noted by many motorists and may have affected the driving standards of those passing through the Village it was an extremely useful exercise as PCSO Morris was able to experience and discuss with our team the concerns and problems faced by speed and manner of driving. PCSO Morris has arranged to attend again in the future.

[a] **Highways Panel** ~ no update

[b] Cllr Albrow reported on the recent road traffic incidents and letter to FDL. He had received a response indicating the actions they propose to take.

[c] **Quiet Lanes** ~ Councillors had reviewed document previously sent. The suitability of Bartlow Road was clarified (not an 'A or B' road) The benefit of a scheme was discussed and the possibility of combining with Twenty is Plenty. **ACTION Cllr Nuttall** to contact County Councillor Foley to arrange a further site visit (cc PCSO Morris) to discuss all the options and to demonstrate that the Council is keen to progress through item [d]

[d] **Twenty is Plenty** ~ to pursue further and clarify legal process and signage costs. Collect evidence (not necessarily local) Councillors were very keen to support this (**ACTION** ~ a motion for next Agenda) and basically endeavour to limit the speed through the Village including Bartlow Road

[e] Road Closures ~ no further reports

[f] Essex Highways user survey was considered but **RESOLVED 22/10/19f** no further action

21. Parish Land Report & PRoW's ~

[a] Cllr Albrow reported overhanging vegetation to be cleared on Bartlow Road. Clerk is awaiting news of location of salt bin already purchased

[b] Cllr Nuttall was keen to consider a working group to undertake regular observation of issues & maintenance in Village to include Len's Path. This was discussed **ACTION Cllr Nuttall** to be lead in organising various already established informal groups to undertake responsibility on a regular basis. To report any issues to HPC to consider further reporting to responsible authorities or individuals. **RESOLVED 22/10/21** It was noted that 'The Rangers' are difficult to contact to arrange work

22. Recreation Ground Report ~

[a] It was confirmed that the recreation ground is in good order. Gate repairs have been carried out. Chippings are located near the entrance for distribution to areas of need during wet conditions (kindly sourced by a resident)

[b] all play equipment had been visually checked and useable. No need to have a further inspection by contractor.

23. Village Hall Report ~ store room is having windows replaced. Oil tank has lock. Use of Wi-Fi was discussed and awaiting further update due to use of allocation.

- 24. Policing Priorities** ~ the clerk reported that a few residents had responded to the request via Hadstock Info to bullet point 3 concerns that might inform future policing priorities which were:
Speeding Through the Village, Better Police Presence in Village, Ability to Contact to Report an Issue, Ability to Contact to Report a Crime, To Receive a Response from Police, Dangerous Driving Through Village, Using Mobile Phone Whilst Driving, Updated Information of New Laws
It was noted that whilst regular crime reports are emailed to HPC only once in a number of years has Hadstock been noted. Recently a number of crimes have been apparent in the Village whether they have been reported to Essex Constabulary is not known. **ACTION** The Clerk will enquire the manner of crimes reported routinely to HPC.
- 25. Items for next agenda** ~ draft budget, emergency plan, Coronation event, Lens path 2nd quote
- 26. It was confirmed that the next meeting of Hadstock Parish Council will take place in the Village Hall on Thursday 24 November 2022 @7:30pm**

The meeting was closed at 22.10 pm by the Chairman.

..... Chairman.
Signed as a true record and RESOLVED to approve on 24 November 2022

DRAFT