

HADSTOCK PARISH COUNCIL



Members of the Council are hereby summoned to attend
Hadstock Parish Council Meeting on
Thursday 29 September 2022
at 7.30 pm at Hadstock Village Hall
to transact the business as stated on the Agenda

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting. Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. report or comment on the proceedings in writing, during or after a meeting or orally after the meeting

AGENDA

1. Chair to read fire safety notice and announce that proceedings may be filmed or recorded.
2. A moment of reflection following the death of HRH Queen Elizabeth II
3. Welcome to Councillor Wells
4. Apologies and approval of reasons for absence **VOTE REQUIRED**
5. Declaration of Members' Interests & to remind Councillors of the need to keep up to date their Register of Members' Interests and to receive any Members' Dispensations.
6. To receive and confirm the Minutes of the Parish Council Meeting held on **28 July 2022** are a true record **VOTE REQUIRED**
7. **Co-option for Councillor Vacancy** ~To consider and approve a candidate for co-option to Hadstock Parish Council **VOTE REQUIRED**
If approved Candidate to sign acceptance of office.
8. **Public participation** An invitation to members of the public to put questions/statements of not more than 5 minutes duration. No resolutions can be made but Councillors are very happy for matters relating to the Parish to be brought to their attention.
9. To receive and note any report from the County Councillor
10. To receive and note any report from the District Councillor
11. **Action points and matters arising from previous meetings:** Updates for information only. (no resolutions will be made)
 - a. Report from Clerk ~ salt delivery, road closures, website (London Bridge), communications with District Councillor , precept payment
 - b. Report for Councillors ~ Cllr Nuttal provided reports for Speedwatch & Village Hall
 - c. Opportunity for Councillors to update with information
12. **Planning Application/s**
 - [a] UTT/22/2365/LB | Erection of single storey rear extension and refurbishment of outbuilding to supply ancillary accommodation (amended scheme to that approved under Listed Building Consent UTT/14/3765/LB) | Chestnut House Linton Road Hadstock Essex CB21 4NU **VOTE REQUIRED**
 - [b] UTT/22/2364/HHF | Erection of single storey rear extension and refurbishment of outbuilding to supply ancillary accommodation (amended scheme to that approved under planning permission UTT/14/3764/HHF) | Chestnut House Linton Road Hadstock Essex CB21 4NU **VOTE REQUIRED**

[c] UTT/22/2396/LB | Addition of 21 no. removable solar photovoltaic panels to the flat roof | The Control Tower Bowers Lane Hadstock Essex CB10 1XQ **VOTE REQUIRED**

[d] UTT/22/2148/FUL | Erection of standalone solar panels to the rear to provide electricity for domestic property | Yew Tree Barn Linton Road Hadstock Cambridge CB21 4NU **VOTE REQUIRED**

[e] UTT/22/2552/DOC | Application to discharge condition 4 (Great Crested Newt Method Statement) 5 (Biodiversity enhancement layout) 6 (External materials) attached to UTT/22/1278/FUL | The Mill Linton Road Hadstock Essex CB21 4NU **VOTE REQUIRED** if comment to be made.

13. To note decisions made by UDC on planning application/s

UTT/22/1609/HHF | Demolition of existing conservatory. Erection of single storey side and rear extensions. Proposed new store with canopy to existing stables. Proposed new 1.8m gate to driveway | Holly Cottage 1A Bilberry End Hadstock Essex CB21 4PE **APPROVED with condition gate is inward facing**

14. LOCAL PLAN – update on delayed timescale

15. Use of a projector to display documents at Parish Council meetings

16. ASSETS OF COMMUNITY VALUE~ to consider re registering the following **VOTE REQUIRED**

[a] Recreation Ground

[b] Village Green

[c] Village Hall

To consider whether there are other assets which could be registered.

To delegate Clerk to complete application process.

Note: deadline is 13 December.

17. Emergency Planning

Proposal for small working group to assist Clerk in updating Emergency Plan.

18. Tree Planting

Report on Heritage Orchard

UDC offer of free trees

19. Policing our Parishes ~ a request from PCSO Morris to attend events that are planned in the Village

20. Lens Path ~ to receive any update, note reports and approve any actions required

21. Governance ~

[a] a decision is required with reference Hadstock Parish Council’s external audit arrangements for the next 5 years. 2022-2027. **VOTE REQUIRED**

[b] Training ~ request by the Clerk to attend 5 sessions related to CiLCA training at a total of £100 + VAT **VOTE REQUIRED**

22. To consider investigating the provision of adult outside gym equipment how to progress (Active Uttlesford Grant Scheme) **VOTE REQUIRED**

23. To discuss Remembrance Day . Authorise cost of donation to Royal British Legion for wreath (£19.99) **VOTE REQUIRED**

24. FINANCE 2021/2022

[a] To note Finance report and bank reconciliation to date 2022/23 to date (*Chair to sign*)

[b] To agree and approve payments listed below **VOTE REQUIRED**

[c] To agree and approve appropriate invoices received after Agenda issued if necessary. **VOTE REQUIRED**

Cheque	Payee	Description	Net amount	VAT	Total
101391	HMRC	PAYE Q 2	58.8		58.8
101392	Hadstock Village Hall	Village Hall Hire charges April- September 2022	120.00		120.00
101393	Ms S A Beckett	Clerks Salary Month 5 August	332.34		332.34
101394	Ms S A Beckett	Clerks Salary Month 6 September	338.35		338.35
101395	BinShop	Salt Bin	62.89	12.58	75.47
101396	JRB Enterprises	Dog bags	57.8	11.56	69.36
101397	SLCC	Unit 1-5 CiLCA	100.00	20.00	120.00
		Cover for salt			

[d] To approve the addition of Cllr J Hannam to the Barclays bank mandate as a signatory. **VOTE REQUIRED**

[e] To consider the distribution of surplus of £90 from the Queens Platinum Jubilee event

[f] To consider request from Village Hall Management Committee for financial help toward cost of installing lock on oil storage tank.

[g] To consider allocating /the granting of monies from Cllr DeVries total value £452.00

- Hadstock Society grant for website (£175)

- Village Hall oil tank lock (see item above)

[h] To approve delegated decisions made by Clerk/RFO

I. the purchase of a replacement salt bin for Bilberry End

II. the purchase of dog bags

III. the purchase of tarpaulin

25. Highways ~ to receive an update on highways issues and discuss.

[a] **Highways Panel** ~ to receive any update if any (last meeting 27 June 2022) & response from Highways Liaison Officer (if received)

[b] **Speed watch report** ~ Cllr Nuttall

[c] **Quiet Lanes**

[d] **Twenty is Plenty**

[e] to discuss road closures following clerks update at Item 11[a]

26. Parish Land Report & PRoW's ~

[a] discuss any issues reported and approve actions required

27. Recreation Ground Report ~

[a] To confirm recreation ground is in good order

[b] To confirm all play equipment has been visually checked and useable

28. Village Hall Report ~ Cllr Nuttall

29. To note items for next agenda

30. To the next Meeting of Hadstock Parish Council will take place in the Village Hall on Thursday 27 October 2022 @7.30pm

Sara Beckett

Clerk to Hadstock Parish Council 22 September 2022