

HADSTOCK PARISH COUNCIL



Minutes of Hadstock Parish Council Meeting Held on Thursday 28 July 2022 at 7.30pm in the Village Hall Hadstock.

Present: Parish Councillors: Rick Albrow (Chair), Keith Nuttall (Vice Chair), Jude Hannam & Parish Clerk Sara Beckett.

One member of the public was present.

1. The Chair welcomed all to the meeting, read the fire safety notice and announced that proceedings may be filmed or recorded.
2. Apologies were received from Parish Cllr Porter with reasons given ~ approved & **RESOLVED 22/07(2)/02**. Apologies were noted from County Councillor Martin Foley & District Councillor James De Vries.
3. It was noted that Trevor Smith had recently resigned from Hadstock Parish Council. A vote of thanks was expressed to Trevor recognising that his contribution as a Parish Councillor and the roles that he undertook within the Village were very much valued. The Parish Council were grateful of his offer to continue to undertake and report on some issues within the Village.
4. Declaration of Members' Interests and notice for dispensations. ~ Cllr Nuttall was intending to declare an interest related to item 13 but the Chair informed councillors that this planning application had been approved by UDC and therefore no declaration required.
Cllrs Albrow & Hannam declared an interest in Item 22(b) as this related to reimbursement of expenses related to the Platinum Jubilee event.
5. The Minutes of the Parish Council Meeting held on **07 July 2022** were accepted and approved. **RESOLVED 22/07(2)/05**. The Chair signed them as a true record.
6. The Clerk informed the Council that the resignation of Trevor Smith had been notified to Uttlesford District Council and that the vacancy notice had been issued. This is displayed on the website, noticeboard and sent to Hadstock Info. Unless 10 electors call for an election, the vacancy could be filled by co-option, after 10 August 2022
7. Co-option for a Casual Councillor Vacancy ~ an application for co-option to Hadstock Parish Council had been received from Denise Wells. Details of qualification for the position of councillor were confirmed. Cllr Albrow proposed that Denise Wells should be co-opted to the Council. The vote was unanimous **RESOLVED 22/07(2)/07**
8. **Public participation** ~ A member of the public asked for an update about the Policing our Parishes event scheduled for Sunday 24 July 2022. Detail of this is available in item 23[c]
A question was also asked if the Parish Council had an emergency plan bearing in mind the location of the Village and farm land in case of fire. The emergency use of a sprayer to control field fires was discussed
ACTION Cllr Albrow to enquire. **ACTION** It was generally thought that the previous emergency plan should be reviewed and updated as it was pre GDPR. This will be considered in the future.
9. **District Councillors report** ~ Cllr De Vries had sent his report previously circulated to Councillors confirming an amount of £452.00 available as a grant to Hadstock Parish Council for community benefit. The surgeries in February 2022 had 3 residents in attendance over 2 days. A local plan update was also provided.
ACTION Clerk to confirm £452.00.

- 10. County Councillor's report** ~ Cllr Foley had sent his report which had been previously circulated to Councillors. It was noted that highways issues should be reported through the website and an update related to the programme of works going through the Highways panel should be expected soon.
- 11. See item 9**
- 12. Action points and matters arising from previous meetings:**
- [a] Clerk's report** ~ the Clerk reported that notification had been received from the external auditor that provided no request from a member of the public was received during the period of 'rights to inspect' directed at PJK Littlejohn, then there would be no further correspondence from them. The Clerk was able to confirm that no such request had been made and the period of inspection had now ended. This meant the requirements of the Annual Governance and Accountability Return had been met by Hadstock Parish Council for the year end 2022.
- [b] Councillor's report** ~ all relevant items were to be included within the agenda
- [c] Opportunity for Councillors to update with information** ~ all relevant items were to be included in the agenda
- 13. Planning Application/s** ~
- [a] UTT/22/1216/HHF** | Demolition of existing single pitched roof garage and erection of a 2 bay cart shed with workshop and rear log store | Mulberry Cottage 3 Sargents Lane Walden Road Hadstock Cambridge CB21 4PA **see 14**
- 14. Decisions made by UDC on planning applications** ~
- UTT/22/1278/FUL | Change of use from commercial use (Use Class B1 (now Class E)) to residential (Use Class C3) and conversion to 1 no. dwelling| The Mill Yew Farm Linton Road Hadstock Cambridge CB21 4NU **APPROVED with conditions**
- UTT/22/1216/HHF this had been APPROVED with conditions prior to the meeting of Hadstock Parish Council
- 15. Local Plan update** ~ The delayed Regulation 18 "Preferred Options" public consultation will be from 2 November to 12 December 2022. This will be the opportunity for residents find out what that means for Hadstock & to submit further comments. The final draft, alongside the comments received from the future Regulation 19 consultation, will be submitted to the Planning Inspectorate for examination in May 2024. Uttlesford District Council plans for adoption of the plan in March 2025
- 16. The Queen's Platinum Jubilee in 2022** ~
- [a] follow up report** ~ Cllr Hannam reported that it was a very successful event which made a profit.
- [b] The Clerk confirmed that the grant from UDC has been ringfenced for Hadstock Parish Council.** Receipts have been submitted according to the grant and received by Sue Hayden who will administer the fundings (£720.00) to the Parish Councils bank account (anticipated early August) The Chair gave a report on the accounts for the events which showed a breakdown of expenditure and income. The decision to donate the profit and how this will be shared will be made at the next meeting in September.
- 17. Lens Path** ~ nothing to report
- 18. Green skip** ~ Cllr Albrow had received reports that a number of unattended bags for the skip had recently been left on the green expecting them to be loaded by the attendants or fellow villagers which was unacceptable. Bags can be left the day before but the owners must return to load them at the allotted time. The service is very much valued by the Village and must not be abused particularly in respect of unfairness to UDC employees as it is not their responsibility to load bags onto the vehicle.
- 19. To consider project(s) for Community Initiatives Funding (CIF)** Following a discussion of this match funding grant it was **RESOLVED 22/07(2)/19** not to consider an application. The Parish Council had undertaken big projects on the recreation ground recently and had not planned in the budget for further projects in 2022/23.
- 20. To consider the purchase of a replacement salt bin for Bilberry End** ~ the salt bin recently purchased for Bilberry End should be moved to replace the damaged one on Bartlow Road. The cost of exactly the same is now approximately £85.00. The Clerk will order and arrange for delivery to a resident who has agreed to take delivery and put in place.

21. Winter Salt Scheme The clerk has confirmed membership to the winter salt scheme and that a resident will take delivery in October 2022. The Clerk was given delegated powers to source and order a cover for the salt to guard it from the elements and prevent it degrading whilst being stored.

22. FINANCE 2021/2022

- [a] The finance report and bank reconciliation were noted. The Chair signed the bank reconciliation.
- [b] The payments listed below were scrutinised, agreed and approved. **RESOLVED 22/07(2)/22b** *(provided that a quorum is present it is immaterial that a quorum of members take part in the vote)*¹
- [c] No invoices received after Agenda issued for consideration.
- [d] The budget line for the grant to the Hadstock Society was discussed. It was **RESOLVED 22/07(2)/22d** to pay the amount of £175.00 to the Hadstock Society, but the budget line was to be deferred awaiting confirmation of District Councillor funding. It was again confirmed that this is a one-off payment to the Hadstock Society.

Cheque	Payee	Description	Net amount	VAT	Total
101386	ICO	Data protection annual fee	40.00		40.00
101387	Mr R Albrow	Jubilee Grant reimbursement	479.51	80.9	560.41
101388	Ms S A Beckett	Clerks Salary Month 4 July	332.34		332.34
101389	Mrs J Hannan	Jubilee Grant reimbursement	331.93	50.84	382.87
101390	The Hadstock Society	Grant for society archive website	175.00		175.00

23. Highways ~ to receive an update on highways issues and discuss.

- [a] **Highways Panel** ~ No further report had been received from County Councillor Foley. The Highways Panel met last month and on reviewing the minutes it was disappointing that no mention was made of the works required in Hadstock
- [b] **Speed watch report** ~ Cllr Nuttall reported speed watch would be starting again shortly but had been delayed by the extremely hot weather.
- [c] **Policing our parishes**~ Cllr Nuttall reported that he was on the green on Sunday 24 July 2022 at 9:30 (the agreed date & time). Having waited 20 minutes for PCSO Morris he returned home. He subsequently learnt that there had been a presence of PCSO Morris and a fire colleague in the Village but was unable to report further. **ACTION** Cllr Nuttall to politely email PCSO Morris for a report. Clerk to forward email address
- [d] nothing to report on road closures
- [e] Cllr Albrow reported that he had attended a webinar organised for Parish Councils by Adrian Berendt of the NGO 20's Plenty for Us entitled "Why villages need 20mph and how to campaign for it". It was an extremely interesting and informative webinar and the Parish Council went on to have a discussion. It was decided to investigate the 20 is plenty detail and that of Quiet Lanes as an agenda item in the future. **ACTION** Cllr Albrow to circulate the webinar. Clerk to seek information About Quiet Lanes.

24. Parish Land Report & PRoW's ~ nothing to report

25. Recreation Ground Report ~

- [a] It was confirmed that the recreation ground is in good order and no further reports of damage or associated behaviour by some users. It was noted that whilst the Jubilee Oak tree had been watered it was looking rather sad but it was hoped that it would recuperate.
- [b] It was confirmed that the play equipment had been visually checked and was useable

26. Village Hall Report~ nothing to report other than the committee was dealing with administration detail.

27. Items for the next Agenda were noted through the meeting (i. Order filing cabinet for storage of items in Village Hall ii. Cllr Hannam as additional bank signatory), no further requests were made. The Chair remaindered councillors that requests for items for consideration can be made to the Clerk

28. It was noted that the next meeting of Hadstock Parish Council will take place in the Village Hall on Thursday 29 September @7.30pm. If any issues arise before that date that need resolving then an extra meeting would be summonsed or the clerk would use delegated powers and report in September.

The meeting was closed at 20.40pm by the Chairman.

¹ Voting & decision making p49 Charles Arnold Baker Q7.33

..... Chairman.
Signed as a true record and RESOLVED to approve on 29 September 2022

DRAFT