

HADSTOCK PARISH COUNCIL



Minutes of Hadstock Parish Council Meeting
Held on
Thursday 07 July 2022
at 7.30pm in the Village Hall Hadstock.

Present: Parish Councillors: Rick Albrow, Keith Nuttall, Sara Porter & Parish Clerk Sara Beckett.
Four members of the public were present.

1. The Chair welcomed all to the meeting, read the fire safety notice and announced that proceedings may be filmed or recorded.
2. Apologies were received from Parish Cllrs Hannam and Smith with reasons given ~ approved & **RESOLVED 22/07/02**. Apologies were noted from County Councillor Martin Foley. District Councillor James De Vries was absent.
3. **Declaration of Members' Interests and notice for dispensations.** ~ Councillor Nuttall declared a pecuniary interest relevant to item 9c UTT/22/1216/HHF
4. The Minutes of the Annual Parish Council Meeting held on **26 May 2022** were accepted and approved with an amendment to 16b NextNorth net amount changed to £200. **RESOLVED 22/07/4**. The Chair signed them as a true record.
5. **Public participation** ~ A member of the public asked for an update about continuing concerns of cars parked adjacent to the Village Green and the resulting lack of space causing the ingress of vehicles including the dust cart to damage the edge of the Village Green, meaning grass cutting in these areas was no longer possible. The Chair responded that this had been noted but very difficult to resolve without parking restrictions. Later in the meeting it was proposed that this could be brought to the attention of the PCSO who will be visiting the Village on 24 July 2022.
Members of the Hadstock Society spoke to the application for funding that was to be considered at item 15.
6. **District Councillors report** ~ No report.
7. **County Councillor's report** ~ Cllr Foley had sent his report which had been previously circulated to Councillors. It was noted that the Highways Liaison Officer, Rissa Long, would be leaving the Highways department but Cllr Foley would continue to pursue the Parish Councils applications for improvements/repairs and concerns through the Highways Panel. Cllr Foley's other responsibilities within the County Council were also noted
8. **Action points and matters arising from previous meetings:**
[a] **Clerk's report** brief updates were given about the future Parish Forum to be held via Zoom on 20 September 2022
[b] **Councillor's report** ~ all relevant items were to be included within the agenda
[c] **Opportunity for Councillors to update with information** ~ all relevant items were to be included in the agenda
9. **Planning Application/s** ~
[a] **UTT/22/1609/HHF** | Demolition of existing conservatory. Erection of single storey side and rear extensions. Proposed new store with canopy to existing stables. Proposed new 1.8m gate to driveway | Holly Cottage 1A Bilberry End Hadstock Essex CB21 4PE. The Parish Council considered this planning application and **RESOLVED 22/07/09a** No comment.

[b] **UTT/22/1696/DOC** | Application to discharge condition 3 (Materials) attached to UTT/22/0984/LB | Hillcrest Cottage Bartlow Road Hadstock Essex CB21 4PF. The Parish Council considered this planning application to discharge conditions and **RESOLVED 22/07/09b** No comment.

[c] **UTT/22/1216/HHF** | Demolition of existing single pitched roof garage and erection of a 2 bay cart shed with workshop and rear log store | Mulberry Cottage 3 Sargents Lane Walden Road Hadstock Cambridge CB21 4PA. The Parish Council were not able to discuss this planning application due to the fact that Councillor Nuttall declared an interest and would therefore not be party to discussion which left the Parish Council inquorate

[d] **RE-CONSULTATION** UTT/22/1278/FUL | Change of use from commercial use (Use Class B1 (now Class E)) to residential (Use Class C3) and conversion to 1 no. dwelling | The Mill Yew Farm Linton Road Hadstock Cambridge CB21 4NU The Parish Council considered the revised planning application and noted that whilst the planning application has been revised the matters that were of concern to the Parish Council and residents of Hadstock have not been addressed. The Parish Council's objection to this planning application therefore remains. Additionally other than the fenestrations, the concerns of Place Services, who give historic buildings and conservation advice have not been addressed. The Parish Council **RESOLVED 22/07/09d** to maintain their **OBJECTION** to this planning application.

10. **Decisions made by UDC on planning applications**~ It was noted that UTT/22/0378/HHF | Proposed demolition of ground floor bay windows and porch. New single storey extensions, replacement windows and new cladding to west gable and stair walls. Raising of roof by 100mm to accommodate roof insulation. | Morris House Walden Road Hadstock CB21 4NX had been **APPROVED** with conditions related to Biodiversity Enhancement Layout and bats
11. **It was noted that the Local Plan timetable was to be amended** an additional option has emerged and the District council requires more time to evaluate this so it can be considered in the plan context along with others. This has delayed the Regulation 18 public consultation which is likely to be in **November 2022**.
12. **The Queen's Platinum Jubilee in 2022** ~
The Chair gave a brief verbal report for the events held on Friday 03 June 2022 which were extremely successful helped by the weather and the chosen day. Possibly over two hundred people came together on the recreation ground followed by a Barn dance in the evening having sold nearly 60 tickets. Thanks to all those who helped to bring the day together especially Cllr Hannam. The accounts for the events will be brought to the next meeting for finalisation.
13. **Lens Path** ~ Mr Richards reported that the grass area had been cut allowing clear passage through to Linton and vice versa. The Parish Council expressed their thanks to Mr Richards for undertaking this work. The vegetation alongside the fence will need clearing and the fence posts checked in the near future. **ACTION** Cllrs Albrow & Nuttall will review.
14. **Len's bench** has been reviewed and the minimal cracking of the base was due to slight settlement and drying out. This was noted and no further action required.
15. **Grant application** The Parish Council had received a grant application from the Hadstock Society in relation to fees for hosting the community archive website. The Hadstock Society had provided an extensive report with the request and met the conditions of Hadstock Parish Council's Grant policy. It was recognised that the situation was unfortunate and would need clarity in the future. The Hadstock Society were not aware that they would be financially responsible for the further requirements of the website for the archive element but Hadstock Parish Council were clear that if the original stakeholders required additional features Hadstock Parish Council would not be financially responsible. It was recognised that the provision of a Village archive undertaken by the Hadstock Society was a valuable community asset. The Parish Council discussed the means of paying this unbudgeted amount during 2022/23 and made it clear to the Hadstock Society that any further funding would have to be considered when preparing the budget for 2023/24. Currently the Parish Council has £100 ear marked for grants, other options were noted
 - i. not to make a contribution
 - ii. use the £100.00 in the budget from grant funding which historically is donated to a charity
 - iii. use of Uttlesford District Councillor funding if and when available

iv. from surplus funds raised at the Jubilee event but this would be reviewed as had previously been resolved to be paid to the Village Hall. The Parish Council RESOLVED 22/07/15 to pay the expenses of £175.00 as presented by the Hadstock Society (The budget line to be decided)

16. The Clerk informed the Parish Council of the Community Initiative Funding (CIF) from Essex County Council which is administered through Essex Association of Local Councils (EALC) This is a match funding opportunity for projects which meet a certain criteria. The closing date for applications is 19 August 2022 so if Councillors wished to take advantage of this funding opportunity, then project ideas would need to be discussed and confirmed at the next meeting bearing in mind that due to the expense of projects and necessary maintenance that was completed in 2021/22 there is no budget in 2022/23 for any specific project.

17. FINANCE 2021/2022

[a] The Chair confirmed the bank reconciliation. The Clerk gave an update on the current financial situation confirming that expenditure was within budget and no large expenditure due immanently

[b] It was agreed to approve payments listed below apart from the item* related to the Jubilee event as that will be considered again within that detailed expenditure. RESOLVED 22/07/17b

[c] No invoices received after Agenda issued

Cheque	Payee	Description	Net amount	VAT	Total
*101380	Mr R Albrow	Reimbursement for tree plaque	75.00		75.00
101381	HMRC	PAYE	79.00		79.00
101382	Ms S A Beckett	Clerks Salary Month 3 June including back dated April 2021/22	388.82		388.82
101383	Ian Blackman	Repairs to bench in recreation ground	55.00		55.00
101384	Ms S A Beckett	Travel expenses	90		
		Printing costs	25.8	5.16	120.96
101385	Greenscroft Fencing	Repairs to playground fencing	35.97	7.19	43.16

18. Highways ~ to receive an update on highways issues and discuss.

[a] Highways Panel ~ No further report had been received from County Councillor Foley. The Highways Panel were due to meet last month but minutes are not available

[b] Speed watch report ~ Cllr Nuttall reported speed watch had stalled for various reasons but is due to recommence next week.

[c] Policing our parishes~ following correspondence received from Essex Constabulary, it was noted that throughout the summer they have launched a new project called 'Policing our Parishes'. The wish is to work alongside Parish Councils and partner agencies to attend a local area and carry out foot patrols, door knocking, school visits and speed checks, reaching as many residents as possible. This will take place on Sunday 24 July 2022. It was agreed that Councillor Nuttall would initially meet with the representatives at 9.30 on the Village Green highlighting issues and give a guided tour of the Village
ACTION Clerk to arrange. **ACTION** to inform Village via Hadstock Info

[d] nothing to report on road closures

19. Parish Land Report & PRow's ~

The only report was that the salt bin on Bartlow Road has been destroyed. To consider replacement on next Agenda

20. Recreation Ground Report ~

[a] the repair to the picnic bench seat had been carried out

[b] Recreation ground report ~ it was reported that it had been witnessed some antisocial behaviour resulting in damage to the fencing. Despite the likely offenders being spoken to it was felt unlikely to have any affect. Solutions that were forthcoming were felt to be unlikely to have any positive affect. It was suggested that the removal of the stepping posts might be advisable. **ACTION** to review.

[b] It was confirmed the recreation ground was in good order no problems reported other than [c]

[c] the damaged fencing had been repaired. It was noted that the Clerk used delegated powers to authorise the work to proceed.

[d] the play equipment had been visually checked and was useable

21. **Village Hall Report**~ nothing to report.
22. The communication from the Essex Police Rural Engagement team was discussed ~ **ACTION** Clerk to find out the remit and possibly arrange a meeting with Councillors and/or invite to Annual Parish Meeting in 2023.
23. **The salt bin scheme** The problem of appropriate storage for the bags of salt was discussed. Currently there are 18 usable bags of salt. To ask if Cllr Smith would take delivery if not then to confirm Hadstock Parish Council wish to stay within the scheme but not to take a further delivery of salt.
24. The Local Council Tax Support scheme was noted.
25. The HPC Risk Assessment document was reviewed and **RESOLVED 22/07/25** to adopt. It was noted that the continuation of Hadstock Parish Council is at risk due to the lack of elected or co-opted Councillors. Members have sought to engage with residents but the Parish Council continues to function with 5 councillors rather than 6.
26. The HPC Asset Register which had been completely restated was reviewed & adopted **RESOLVED 22/07/26**
27. Publication scheme ~Reviewed & adopted at the last meeting.
28. Document retention and disposal policy ~ Reviewed & adopted at the last meeting
29. The HPC Policy Statement of internal control was reviewed & adopted **RESOLVED 22/07/29**
30. No further items for the next agenda other than those noted through the meeting
31. It was noted that the next meeting of Hadstock Parish Council will take place in the Village Hall on Thursday 28 July @7.30pm

The meeting closed at 21.15pm

..... Chairman.
Signed as a true record and **RESOLVED** to approve on 28 July 2022