

HADSTOCK PARISH COUNCIL



Members of the Council are hereby summoned to attend
Hadstock Parish Council Meeting on
Thursday 07 July 2022
at 7.30 pm at Hadstock Village Hall
to transact the business as stated on the Agenda

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting. Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. report or comment on the proceedings in writing, during or after a meeting or orally after the meeting

AGENDA

1. Chair to read fire safety notice and announce that proceedings may be filmed or recorded.
2. Apologies and approval of reasons for absence **VOTE REQUIRED**
3. Declaration of Members' Interests & to remind Councillors of the need to keep up to date their Register of Members' Interests and to receive any Members' Dispensations.
4. To receive and confirm the Minutes of the Annual Parish Council Meeting held on **26 May 2022** are a true record **VOTE REQUIRED**
5. **Public participation** An invitation to members of the public to put questions/statements of not more than 5 minutes duration. No resolutions can be made but Councillors are very happy for matters relating to the Parish to be brought to their attention.
6. To receive and note any report from the District Councillor
7. To receive and note any report from the County Councillor
8. **Action points and matters arising from previous meetings:** Updates for information only. (no resolutions will be made)
 - a. Report from Clerk
 - b. Report for Councillors
 - c. Opportunity for Councillors to update with information
9. **Planning Application/s** **UTT/22/1609/HHF** | Demolition of existing conservatory. Erection of single storey side and rear extensions. Proposed new store with canopy to existing stables. Proposed new 1.8m gate to driveway | Holly Cottage 1A Bilberry End Hadstock Essex CB21 4PE
UTT/22/1696/DOC | Application to discharge condition 3 (Materials) attached to UTT/22/0984/LB | Hillcrest Cottage Bartlow Road Hadstock Essex CB21 4PF
UTT/22/1216/HHF | Demolition of existing single pitched roof garage and erection of a 2 bay cart shed with workshop and rear log store | Mulberry Cottage 3 Sargents Lane Walden Road Hadstock Cambridge CB21 4PA
RE-CONSULTATION UTT/22/1278/FUL | Change of use from commercial use (Use Class B1 (now Class E)) to residential (Use Class C3) and conversion to 1 no. dwelling | The Mill Yew Farm Linton Road Hadstock Cambridge CB21 4NU
10. To note decisions made by UDC on planning application/s ~ UTT/22/0378/HHF | Proposed demolition of ground floor bay windows and porch. New single storey extensions, replacement windows and new cladding to west gable and stair walls. Raising of roof by 100mm to accommodate roof insulation. | Morris House Walden Road Hadstock CB21 4NX **APPROVED** with conditions related to Biodiversity Enhancement Layout and bats

11. To note Local Plan update
12. The Queen's Platinum Jubilee in 2022 ~
 - [a] a follow up report
 - [b] to resolve incurred expenditure under Uttlesford Platinum Jubilee Celebrations Grant 2022 and to receive receipts
13. Lens Path ~ to receive any update, note reports and approve any actions required
14. Review status of base for bench at Village end of Len's path
15. To consider a grant application from the Hadstock Society in relation to fees for hosting the community archive website **VOTE REQUIRED**
16. To consider project(s) for Community Initiatives Funding (CIF) in alignment within Essex County Council strategy <https://www.essex.gov.uk/plans-and-strategies> a minimum 50% match funding required by applicant
17. FINANCE 2021/2022
 - [a] To note Finance report and bank reconciliation to date 2022/23 to date(Chair to sign)
 - [b] To agree and approve payments listed below **VOTE REQUIRED**
 - [c] To agree and approve appropriate invoices received after Agenda issued if necessary. **VOTE REQUIRED**

Cheque	Payee	Description	Net amount	VAT	Total
101380	Mr R Albrow	Reimbursement for tree plaque	75.00		75.00
101381	HMRC	PAYE	79.00		79.00
101382	Ms S A Beckett	Clerks Salary Month 3 June including back dated April 2021/22	388.82		388.82
101383	Ian Blackman	Repairs to bench in recreation ground	55.00		55.00
101384	Ms S A Beckett	Travel expenses	90		
		Printing costs	25.8	5.16	120.96
101385	Greenscroft Fencing	Repairs to playground fencing	35.97	7.19	43.16

18. Highways ~ to receive an update on highways issues and discuss.
 - [a] Highways Panel ~ to receive any update if any (last meeting 27 June 2022)
 - [b] Speed watch report ~ Cllr Nuttall
 - [c] Policing our Parishes' discuss and approve action. This is an offer for the PCSO to meet with the Parish Council from Essex Constabulary on 24 July 2022.
 - [d] to receive an update re road closures (if any)
19. Parish Land Report & PRow's ~
 - [a] discuss any issues reported and approve actions required
20. Recreation Ground Report ~
 - [a] To review work undertaken following annual playground inspection report
 - [b] To confirm recreation ground is in good order
 - [c] To confirm arrangements and expenditure for fencing repair and note delegated powers used
 - [d] To confirm all play equipment has been visually checked and useable
21. Village Hall Report
22. To discuss meeting with the Essex Police Rural Engagement Team
23. Salt bag scheme to discuss and approve action
24. To note Local Council Tax Support scheme 2023/24
25. To approve risk assessment noted from last meeting **VOTE REQUIRED**
26. To approve Re stated asset register noted from last meeting **VOTE REQUIRED**
27. To approve Publication Scheme document **VOTE REQUIRED**
28. To approve Document retention & disposal policy **VOTE REQUIRED**
29. To approve Policy statement of Internal Control **VOTE REQUIRED**
30. To note items for next agenda
31. To note the next Meeting of Hadstock Parish Council will take place in the Village Hall on Thursday 26 July 2022 @7.30pm

Sara Beckett

Clerk to Hadstock Parish Council 01 July 2022