

## HADSTOCK PARISH COUNCIL



### Minutes of Hadstock Annual Parish Council Meeting

held on approved 22

**Thursday 26 May 2022**

at 7.30pm in the Village Hall Hadstock.

**Present:** Parish Councillors: Rick Albrow, Keith Nuttall, Trevor Smith, Jude Hannam & Parish Clerk Sara Beckett. Three members of the public were present.

1. **Election of Chairman** ~ As the preceding Chair of Hadstock Parish Council Cllr Albrow welcomed all to the meeting and asked for nominations for the position of Chair for 2022/23. Cllr Albrow was proposed and seconded. No other nominations received. It was agreed that the acceptance form would be signed later.
2. The Chair thanked Councillors for their vote, advised all of the fire drill and announced that proceedings may be filmed or recorded.
3. Apologies were received from Councillor Porter with reasons given ~ approved & **RESOLVED 22/05/03**  
County Councillor Martin Foley and District Councillor James De Vries were absent
4. **Election of Vice Chair, members to Committees and Council Representatives:**
  - [a] Election of Vice Chair ~ Cllr Nuttall was proposed and seconded **RESOLVED 22/05/4a**
  - [b] Election of Chair to Planning Committee **RESOLVED 22/05/4b** that a Chair for a Planning Committee would be elected when required
  - [c] Election of Village Hall representative ~ Cllr Nuttall was proposed and seconded to continue in this role **RESOLVED 22/05/4c**
5. **Declaration of Members' Interests and notice for dispensations.** ~ Councillor Hannam declared a pecuniary interest relevant to item 11
6. The Minutes of the Parish Council Meeting held on **28 April 2022** were accepted and approved **RESOLVED 22/05/6**. The Chair signed them as a true record.
7. **Public participation** ~ A member of the public spoke about continuing concerns of cars parked adjacent to the Village Green and the resulting lack of space causing the ingress of vehicles including the dust cart to damage the edge of the Village Green, meaning grass cutting in these areas was no longer possible and requested that the Parish Council review this again. It was agreed to discuss & inspect this after the meeting. Two members of the public spoke about their concerns related to Item 11 **UTT/22/1278/FUL**  
Additionally a statement was read from a resident
8. **District Councillors report** ~ No report.
9. **County Councillor's report** ~ No report.
10. **Action points and matters arising from previous meetings:**
  - [a] **Clerk's report** brief updates were given about the Local Plan. Uttlesford District Council (UDC) has agreed more time will be given for members to consider the sites and evidence base ahead of publishing the draft Local Plan for public consultation. Consultation dates due to go to Council for approval. Planning department facing pressure. UDC Councillors requested more transparency over planning application/PINS process. All further relevant items were to be included within the agenda
  - [b] **Councillor's report** ~ all relevant items were to be included within the agenda
  - [c] **Opportunity for Councillors to update with information** ~ Cllr Smith expressed concerns over the damage to verges on Bartlow Road ~ he had recently aided a driver who was stuck in a rut.

**11. Planning Application/s ~ UTT/22/1278/FUL | Change of use from commercial use (Use Class B1 (now Class E)) to residential (Use Class C3) and conversion to 1 no. dwelling | The Mill Yew Farm Linton Road Hadstock Cambridge CB21 4NU.**

Councillor Hannam having declared an interest left the meeting

Hadstock Parish Council discussed this application having listened to comments made by members of the public. Following discussion and consideration, it was resolved to object to the planning application. The overriding concerns of this planning application related to ACCESS & SAFETY.

It was noted that the planning application is incorrect in the following respects:

- submitted plans fail to show the development of Yew Tree Place beyond The Mill.
- there is now no access to the old farmyard beyond the stores/stables and Yew Tree Barn
- there is no provision for the on-site storage of refuse bins.
- it states there is a bus stop and associated bus service there is no bus service to or from Hadstock which has been the case for some time and this is unlikely to be reinstated.
- It was noted to be very doubtful that the application would provide employment opportunities to local residents throughout the construction phase of the development.

The proposed position of the courtyard garden is unacceptable for the following reasons:

- The space occupied by the garden is required for safe vehicle turning. There is no access beyond this point. Vehicles, including large delivery vans, will be forced to reverse out.
- The garden will severely restrict access to Yew Tree Barn..
- The garden in its proposed location is inappropriate for the setting of the range of brick buildings.

As above there is no provision for the storage of refuse bins for the proposed dwelling.

The refuse vehicle cannot access Yew Farmyard.

The only space for residents to leave their bins close to the highway for collection by the refuse vehicle is at the end of the barn buildings. With the number of properties now in the old farmyard this area is already overflowing on collection days.

Vehicles accessing the area of Yew Farmyard, trying to park or turn round to exit onto the busy main road with a lot of HGV traffic is already a concern related to safety. This situation has been compounded by the gating of Yew Tree Place a significant development that is not recognised within this planning application.

The cumulative effect of approved planning applications to Yew Farm in recent years has exacerbated concerns of ingress, egress and safety to the area.

Hadstock Parish Council resolved to object to this planning application. RESOLVED 22/05/11

Councillor Hannam re-joined the meeting

**12. Decisions made by UDC on planning applications~ none**

**13. The Queen's Platinum Jubilee in 2022 ~**

The Clerk reported that funding from UDC had been approved for the amount of £720.00

Cllr Hannam gave a detailed verbal report from the Platinum Jubilee Group following a written report which had been circulated to councillors previously. To summarise:

- Trees and mugs had been purchased and delivered
- Cut out of the Queen ordered and will be used as a photo opportunity
- Final advertising to be published
- Order of the day finalised
- CEO of UDC invited
- 2 donkeys had been sourced.
- Fancy dress theme ~ 70 decades

- Layout for evening event from 5pm
- Portable Pint set up times confirmed
- Ample tickets for Barn dance sold and will be comfortable
- Payment for band to be made by cheque from HPC
- May need a final meeting

**14. Lens Path** ~ nothing has been reported

**15. Governance:**

[a] it was noted that standing orders, financial regulations previously approved remain

[b] it was noted the council's expenditure 2021/22 under section 137 of the Local Government Act 1972 (no General Power of Competence). ~ donation to Cancer Research UK £100.00 & £21.98 to Royal British Legion for wreath.

[c] the Risk Assessment for year end March 2022 was noted ~ for approval at the next meeting

[d] the Asset Register which had been reviewed and re-stated was noted ~ for approval at the next meeting

[e] the Annual Insurance renewal due 01 June 2022 was discussed having been updated by the Clerk to include fencing and gates on the Recreation Ground this had increased the fee to £486.76 it was approved and **RESOLVED 22/05/15e** to renew for one year

[f] It was **RESOLVED 22/05/15f** to appoint the Internal Auditor for 2022/23 Mr G Walker. Mr Walker had kindly agreed.

**16. FINANCE 2021/2022**

[a] It was noted that on preparing the Finance report and bank reconciliation to date for 2022/23 the Clerk was aware of an oddity related to the format. Chair to check. The clerk informed Council that the bank reconciliation was however correct.

[b] It was agreed to approve payments listed below **RESOLVED 22/05/16b**

[c] No invoices received after Agenda issued

[d] The end of year accounts 2021/22 and bank reconciliation were approved **RESOLVED 22/05/16d**

[e] The Clerk advised that the appointment with the Internal Auditor had been earlier in the month and referenced the factors that had been checked and verified successfully. The Internal Audit Report of AGAR was approved **RESOLVED 22/05/16e**

[f] The Annual Governance Statement 2021/22 of AGAR was completed **RESOLVED 22/05/16f**

[g] The Accounting Statements 2020/21, of AGAR prepared and signed by the Clerk/RFO were approved **RESOLVED 22/05/16g**

[h] The Exemption Certificate & accompanying bank reconciliation were approved **RESOLVED 22/05/16h**

[i] Date for public rights of inspection was approved to be from Monday 06 June 2022 to Friday 15 July 2022 inclusive **RESOLVED 22/05/16i**

**All relevant documents were signed according to requirements**

Cheque	Payee	Description	Net amount	VAT	Total
101374	Community Heartbeat Trust	Annual support for defibrillator	126.00		126.00
101375	Ms S A Beckett	Clerks Salary Month 2 May	332.24		332.24
101376	CANCELLED				
101377	NextNorth	Website hosting and SSL certificate	240	40	240
101378	Mr R Partridge	Laird's Barn Dance Band for Jubilee	378.00		378.00
101379	Arthur Gallagher Insurance Brokers Ltd		486.76		486.76

**17. Highways ~ to receive an update on highways issues and discuss.**

[a] **Highways Panel** ~ No further report had been received from County Councillor Foley. The Highways Panel are due to meet next month.

[b] **Speed watch report** ~ Cllr Nuttall reported speed watch had continued.

[c] to receive an update re road closures ~ monitoring through One Network & communication with County Council & Highways will continue. Contact made with Saffron Walden Town Council to instigate communication.

**18. Parish Land Report & PRoW's ~**

Nothing was reported as requiring attention.

**19. Recreation Ground Report ~**

[a] Recreation ground report ~ nothing specific to report

[b] Playground equipment report ~ nothing specific to report all equipment in good order and usable

[c] The Clerk presented a quote for the necessary work to repair/replace seat at picnic table as identified in the annual inspection. £60-£70 was approved **RESOLVED 22/05/19c**

**20. Village Hall Report~** bookings continue to pick up.

**21.** The clerk reported of recent communication from Farming & Wildlife Advisory Group, with regard to the funded pond conservation project. Having sent the location of the pond (Motts Hill Pond, Walden Road) to the group this had been reviewed and found not to be suitable for the project. It was agreed that a resident who has shown interest and knowledge of this type of work would be notified of the details to see if this might be taken forward in the future.

**22.** Councillors considered a suitable schedule of Parish Council Meetings and the Annual meeting of the Parish 2022/23. It was agreed that ordinary meetings of the Parish Council would be held the last Thursday of each month not including August and December 2022. The Annual Meeting of the Parish will be decided at a later date **RESOLVED 22/05/22**

**23.** It was noted that the next meeting of Hadstock Parish Council will take place in the Village Hall on Thursday 30 June @7.30pm

The meeting closed at 21.10pm

..... Chairman.

Signed as a true record and **RESOLVED** to approve on 30 June 2022