

## HADSTOCK PARISH COUNCIL



### Minutes of Hadstock Parish Council held on Thursday 24 February 2022 at 7.30pm in the Village Hall Hadstock.

**Present:** Parish Councillors: Rick Albrow, (Chair) Keith Nuttall, Jude Hannam & Parish Clerk Sara Beckett. Two members of the public was present.

1. The Chair welcomed all to the meeting. A moments silence was taken in recognition of the recent events in Ukraine. The Chair read the fire safety notice and announced that proceedings may be filmed or recorded.
2. Apologies were received and reasons given approved for Councillors Porter and Smith. County Councillor Martin Foley & District Councillor James De Vries were absent
3. **Declaration of Members' Interests and notice for dispensations.** ~ none received
4. The Minutes of the Parish Council Meeting held on **20 January 2022** were accepted and approved **RESOLVED 22/02/4.** The Chair signed them as a true record.
5. **Public participation** ~ A member of the public spoke about concerns related to road closures, the lack of information in place on the associated signs and the length of time the closures are in place. A future closure affecting the Village can be found: <https://one.network/?GB127516626> . It was noted that the Clerk is monitoring the one.network website and would inform via Hadstock Info. The Chair encouraged all to be vigilant related to enforcement issues and to contact Essex County Councillor Martin Foley. The Clerk would also be able to try and contact relevant officer if informed by members of the public.
6. **District Councillors report** ~ it was again noted that Cllr Devries is to hold 2 surgeries to discuss residents' concerns on 25 & 26 February 2022 in the Village Hall.
7. **County Councillor's report** ~ Cllr Foley had sent a report containing the County Councils budget and precept detail ~ this will be published in the Village Magazine.
8. **Action points and matters arising from previous meetings:**
  - [a] **Clerk's report** ~ items to note were
    - i. Hire charges for the Village Hall have increased slightly but the charge of £20.00 for the Parish Council remains the same.
    - ii. Larger Council Forum 03 March 2022
    - iii. UDC Parish Forum 29 March 2022
    - iv. A FOI request received in February has been responded to
    - v. Completion report for previous funding from CIF for the Parish Land Project has been submitted and approved
    - vi. A request received to scatter ashes at St Botolph's has been referred to the Church
  - [b] **Councillor's report** ~ all relevant items were to be included within the agenda
  - [c] **Opportunity for Councillors to update with information** ~ None other than Agenda items
9. It was noted that on 08 February 2022, Uttlesford District Council had received a 'Designation Notice' from the Government in respect of applications for planning permission for major development. This meant that the planning inspectorate could consider planning applications for 10+ dwellings rather than UDC and their planning committee. UDC have lost more than 10% of planning appeals which is the marker for the designation notice which involves costs for the Council and subsequently residents. It would still mean that consultees (i.e., the Parish Council) and members of the public would/can still submit comments in the usual manner. It is unlikely to affect Hadstock but if the designation runs over the current period of 12 months, it might be relevant to the preparation of the Local Plan.

## 10. Planning applications

**a.UTT/22/0343/DOC** | Application to discharge condition 2 (materials, window and door details) attached to UTT/21/3400/HHF. | Bardsfield Walden Road Hadstock Essex CB21 4NX The Parish Council discussed this planning application and **RESOLVED 22/02/10a** No comment

**b.UTT/22/0427/HHF** | Single storey rear extension, roof observatory room, internal and fenestration alterations, external staircase and s73a retrospective installation of air source heat pump. | The Control Tower Bowers Lane Hadstock Essex CB10 1XQ The Parish Council discussed this planning application. It was felt that the control tower being a Grade II listed building should maintain its historical War time profile as much as possible. This control tower did not originally have an observation room and therefore the Parish Council objects to this planning application which would introduce such a structure. **RESOLVED 22/02/10b**

**c. UTT/22/0428/LB** | Single storey rear extension, roof observatory room, internal and fenestration alterations, external staircase and retention of existing air source heat pump | The Control Tower Bowers Lane Hadstock Essex CB10 1XQ The Parish Council discussed this planning application. It was felt that the control tower being a Grade II listed building should maintain its historical War time profile as much as possible. This control tower did not originally have an observation room and therefore the Parish Council objects to this planning application which would introduce such a structure. **RESOLVED 22/02/10c**

**d. UTT/22/0378/HHF** | Proposed demolition of ground floor bay windows and porch. New single storey extensions, replacement windows and new cladding to west gable and stair walls. Raising of roof by 100mm to accommodate roof insulation. | Morris House Walden Road Hadstock CB21 4NX. The Parish Council discussed this planning application and **RESOLVED 22/02/9d** No comment.

- 11. Decisions made by UDC on planning application/s** **UTT/21/3639/HHF** Proposed garage conversion with office above and single storey rear extension. | Newlands 4 Orchard Pightle Hadstock CB21 4PQ **APPROVED**  
**UTT/21/3728/HHF** | Reconfigure external spaces and construct single storey side extension to former garage. Remove summer house. | Pleasant View Moules Lane Hadstock Cambridge CB21 4PD **APPROVED.**

## 12. The Queen's Platinum Jubilee in 2022 ~

[a] The Clerk informed the council that an application has been made to Uttlesford Platinum Jubilee Celebrations Grant 2022. A detailed application was made for funding of £700.00 which included costings for the band, trees or commemorative gift. Council to decide best use of grant funding depending on how much is received.

A further update from Cllr Hannam was received. The Village Hall is available all weekend which could be used for the picnic if inclement weather. The Band has been booked and both events will take place on Friday 03 June 2022.

With Covid restrictions now lifted the number of tickets that might be available for the Barn Dance could increase especially if fine weather and the outside space can be used. Optimum is possibly 60

The Portable Pint has still to be confirmed but is keen to attend. If not available then perhaps a cash bar and bring own food. Possibly a food van. Consideration of Fete which is 2 weeks later.

Costs (minimum) to be discussed and covered: Band and their refreshments + license.

Publicity will be co-ordinated

Proposals to be worked and discussed further.

[b] commemorative gift for the children of the Village was considered further. The Woodland Trust is offering free trees but as they have to be planted on public land this was discounted. Various packs of trees at a reasonable cost are available some with canes and guards. Trees might be given to each household being an option ~ to investigate further and include in costings

[c] Participation in the Queen's Green Canopy project was discussed and discounted

[d] brought forward from the last meeting it was proposed that a meeting of volunteers be organised

**ACTION Cllr Hannam** to discuss:

i.cost of tickets for Barn Dance

ii.To consider underwriting the events

iii. To consider course of action if there should be a profit.

iv. To bring a project plan together remembering this is not a Parish Council event

**13. Green Skip** ~ The Parish Council discussed the Weekend Garden Waste Skip Service which is due to commence in March 2002 & run through to December 2022. The cost will be £73.50 per hour. Clerk has confirmed dates there will be a collection on Saturday 04 June 2022. No collection due to Fete on Saturday 18 June 2022 has been noted. Hadstock would have 19 collections at a cost of £1396.50. **RESOLVED 22/02/13** to authorise expenditure for service by UDC

**14. Pond opposite Church View** ~ A request from a resident to contribute £39.07 (50% of total cost) towards materials for replacement drainage pipe work to assist drainage of pond was discussed and approved. **RESOLVED 22/02/14** It was noted that volunteers had carried out this work which is very much appreciated

**15. FINANCE 2021/2022**

[a] The Finance report and bank reconciliation to date for 2021/22 was noted. The Clerk reported that the section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for parish and town councils in England for 2022-23 is £8.82. It was also noted that expenses for the Queen's Platinum Jubilee would be under this legislation.

[b] It was noted that the precept demand from HPC has been received by UDC

[c] It was noted that the VAT reclaim has been sent to HMRC for an amount of £2050.02

[d] The payments listed previously on the agenda as below were discussed and approved **RESOLVED 22/02/16d**

[e] The invoices \* listed below which were received after Agenda issued were discussed and approved for payment with the schedule presented & confirmed at the meeting. The Chair signed the Clerks expenses sheet from November 2021 – February 2022. **RESOLVED 22/02/16e**

[f] it was noted that a generous & welcome donation of £50.00 had been received from a resident of the Village following last month's meeting. **RESOLVED 22/02/16f** that it would be spent on a specimen tree perhaps an oak to be planted on the recreation ground. **ACTION** Cllr Albrow to investigate further type and positioning for planting.

Cheque	Payee	Description	Net amount	VAT	Total
101359	Mr T Boyden	Material for repairs to Village Pond drainage	32.56	6.51	39.07
101360	Ms S A Beckett	*Re-imbursement for Clerks expenses Travel & Stationary	72.00 46.03	9.41	128.44
101361	JRB Enterprises	*Dog bags for recreation ground	30.04	6.08	36.48
101362	EALC	*Underpayment of Invoice 14696	5		5
101363	Ms S A Beckett	*Clerks Salary month 11 February 2022	332.45		332.45

**16. Highways** ~ to receive an update on highways issues and discuss. The Clerk has reported the damaged signage related to 'no footpath' on Linton Road. A written report following the meeting with Cllr Foley & Rissa Long (Highways Liaison Officer) on 04 February 2022 had been sent to all.

**[a] Highways Panel** ~ Cllr Albrow gave a verbal update following the meeting with Cllr Foley & Rissa Long particularly related to Bartlow Road & Moules Lane. The required paper work has been submitted and now waiting an engineer to assess work which might be required or possible for both areas

**Moules Lane** ~ erosion of verge and lack of drain being the problem. Ownership of land at may be an issue.

**Bartlow Road** ~ damage and cause of the damage being the problem.

Options were discussed and considered. Collaboration with Cambridgeshire County Council and legislation would need to be considered.

- 18T limit
- Temporary signage ~may be of benefit but not enforceable
- Passing places would be considered but this may be difficult again due to ownership of land being highways or in private ownership.
- Acknowledged access is required for various vehicles
- To await an update on all matters discussed.

[b] **Speed watch report** ~ Cllr Nuttall reported that Speed Watch has continued in the last month. It was noted that due to the consistent timings of the team carrying out the Speed Watch a pattern can be observed of repeat offenders. Police are responsible for accessing data

[c] **Bilberry End Parking** ~The Clerk reported that a resident had emailed expressing concerns of providing yellow lines in Bilberry End. Yellow lines might move the parking of cars elsewhere in the Village causing the same problems and if introduced might prevent residents from parking in the near vicinity of their homes. The Clerk had responded to the email stating that exactly those issues had been discussed and it would be kept under review. No other issues have been reported in the last month. It was reported that the hedge on the corner of Bilberry End had been cut back **ACTION** Chair to email.

**17. Parish Land Report & PROW's ~**

[a] The Clerk reported that the work required to the bridge at FP7 was due to commence the following day dependant on the weather. **ACTION** Clerk to confirm request for enforcement action on FP4.

**A Village litter pick would be carried out on Sunday 13 March 2022 to meet on the Village Green at 10:00am. ACTION** clerk to arrange collection of litter for the following day.

**18. Lens Path** ~ the bench for Len's Path (Village end) is due for delivery on 08 March 2022 ~ the Clerk will continue to monitor. Proposed plaque with wording for this bench had been sent to all Councillors previously and was approved, this will not involve any expenditure for the Parish Council and it was felt to be a very appropriate addition to describe the history and connection of the path

**19. Recreation Ground Report ~**

An inspection of the boundary trees would be undertaken but no reports had been received following the recent storms.

[a] **Recreation ground report** ~ six additional fruit trees have been planted. Those previously planted are thriving.

[b] **Playground equipment report** ~. All in good and usable order no problems reported. Sanitiser will remain in situ. Annual Inspection is 20 April 2022 with a slight increase of cost. Now £85.00 + VAT. 2x further inspections will be carried out by IB.

**20. Village Hall Report**~ Cllr Nuttall reported that bookings are starting to return for regular activities which is welcomed. Hire charges have increased slightly although this is the first increase since 2017. Outside furniture is being considered.

**21. It was noted that the next ordinary meeting of Hadstock Parish Council will take place in the Village Hall on Thursday 24 /31 March 2022 @7.30pm TBC**

..... Chairman.

Signed as a true record and RESOLVED to approve on .....March 2022

The meeting closed at 21.31 pm