

HADSTOCK PARISH COUNCIL



Members of the Council are hereby summoned to attend
Hadstock Parish Council Meeting on
Thursday 31 March 2022
at 7.30 pm at Hadstock Village Hall
to transact the business as stated on the Agenda

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting. Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. report or comment on the proceedings in writing, during or after a meeting or orally after the meeting

AGENDA

1. Chair to read fire safety notice and announce that proceedings may be filmed or recorded.
2. Apologies and approval of reasons for absence **VOTE REQUIRED**
3. Declaration of Members' Interests & to remind Councillors of the need to keep up to date their Register of Members' Interests and to receive any Members' Dispensations.
4. To receive and confirm the Minutes of the Parish Council Meeting held on **24 February 2022** are a true record **VOTE REQUIRED**
5. **Public participation** An invitation to members of the public to put questions/statements of not more than 5 minutes duration. No resolutions can be made but Councillors are very happy for matters relating to the Parish to be brought to their attention.
6. To receive and note any report from the District Councillor
7. To receive and note any report from the County Councillor
8. **Action points and matters arising from previous meetings:** Updates for information only. (no resolutions will be made)
 - a. Report from Clerk
 - b. Report for Councillors
 - c. Opportunity for Councillors to update with information
9. **Planning Application/s**
 - [a] UTT/22/0549/DOC | Application to discharge condition 2 (materials) and 4 (additional repairs) attached to UTT/20/1194/LB (amendment to render approved under UTT/20/2290/DOC) | Goldacre Linton Road Hadstock Essex CB21 4NU
 - [b] UTT/22/0478/PAM3 | Prior notification of the proposed change of use from commercial, business and service (Class E) to 1 no. dwelling house | The Mill Yew Farm Linton Road Hadstock Cambridge CB21 4NU
 - [c] UTT/22/0343/DOC | Application to discharge condition 2 (materials, window and door details) attached to UTT/21/3400/HHF. | Bardsfield Walden Road Hadstock Essex CB21 4NX
 - [d] UTT/22/0742/PAM3 | Prior Notification of change of use from commercial, business and service (Use Class E) to 1 no. dwelling (Use Class C3) | Operations Block Bowers Lane Hadstock Cambridge CB10 1XQ
 - [e] UTT/22/0747/FUL | Proposed change of use from commercial premises to 1 no. dwelling with alterations including fenestration, roof terrace and external insulating render. | Operations Block Bowers Lane Hadstock Essex CB10 1XQ
10. **To note decisions made by UDC on planning application/s ~**
 - [a] UTT/22/0343/DOC | Application to discharge condition 2 (materials, window and door details) attached to UTT/21/3400/HHF. | Bardsfield Walden Road Hadstock Essex CB21 4NX **Discharged conditions in full**
 - [b] UTT/22/0051/FUL | Change of Use and conversion to single residential dwelling, including fenestration, roof terrace and external insulating render | Operations Block Bowers Lane Hadstock Cambridge CB10 1XQ **REFUSED**

11. The Queen's Platinum Jubilee in 2022 ~

- [a] To note progress of application made for Uttlesford Platinum Jubilee Celebrations Grant 2022
- [b] Update from Cllr Hannam including review of meeting with fellow volunteers and production of organisational plan and group responsible. Items [c]-[g] will be included in plan allowing volunteer group to take it forward with no further direct involvement or expenditure of Parish Council. A collective vote can be taken on items [c] – [g]
- [c] Volunteer organising group can spend up to the £300 agreed in 2022/23 budget and £50 public donation towards a Jubilee tree on the Recreation ground. (sapling tree included in this) **VOTE REQUIRED**
- [d] Jubilee Tree - English Oak to be planted on Rec. Cost £60 + £30 for stakes etc. £75 for plaque. Cllr Albrow will provide other materials for deer guard. £50 donation received in 2021/22 to be set against this. **VOTE REQUIRED**
- [e] PC to underwrite cost of band of up to £380 should ticket sales at £10 each not cover this. (10% deposit already paid by PC) **VOTE REQUIRED**
- [f] Surplus from barn dance ticket sales to go to Village Hall. **VOTE REQUIRED**
- [g] Limited car parking on Recreation ground for Village Picnic for those that cannot walk to the Recreation ground **VOTE REQUIRED**

12. Report on Village litter pick

13. Lens Path ~ [a] update &

- [b] to discuss bench installed at Village end. **VOTE REQUIRED** (still awaiting email from supplier after incorrect bench received. To authorise how this will be resolved in relation to cost and funding)

14. To authorise back dated salary increase for clerk from 01 April 2021 to March 2022. Pay scale 5 increase of .17pence per hour (report attached) To notify Cleartax (payroll provider).

15. FINANCE 2021/2022

- [a] To note Finance report and bank reconciliation to date for 2021/22 (*Chair to sign*)
- [b] To note that the first instalment of the precept will be made on 21st April 2022 and the second will be made on 19th September 2022.
- [c] to note update re VAT reclaim that had been sent to HMRC
- [d] To agree and approve payments listed below **VOTE REQUIRED**
- [e] To agree and approve appropriate invoices received after Agenda issued if necessary. **VOTE REQUIRED**
- [f] To approve salary increase of Clerk payable from April 2022 as per Item 14 and notify Cleartax (payroll provider).

Cheque	Payee	Description	Net amount	VAT	Total
101364	East of England Apples & Orchard Project	Fruit trees for recreation ground re wilding	143.00	Exempt	143.00
101365	Mortimer Contracts Ltd	Preparation & installation of bench Len's Path	450.00	90.00	540.00
101366	Ms S A Beckett	Clerks salary March 2022 month 12	332.45		332.45
101367	Broxap	Bench for village end Lens path	440.00	88.00	528.00

16. Highways ~ to receive an update on highways issues and discuss.

- [a] Highways Panel ~ to receive an update
- [b] Speed watch report ~ Cllr Nuttall
- [c] to receive an update re road closures

17. Parish Land Report & PRow's ~

- [a] Update on footpath/footbridges previously reported to PRow team at Essex Highways
- [b] discuss any issues reported

18. Recreation Ground Report ~

- [a] Recreation ground report
- [b] Playground equipment report

19. Village Hall Report

20. To note the next ordinary meeting of Hadstock Parish Council will take place in the Village Hall on Thursday 28 April 2022 @7.30pm

Sara Beckett

Clerk to Hadstock Parish Council 21 March 2022