

HADSTOCK PARISH COUNCIL



Minutes of Hadstock Parish Council held on Thursday 25 November 2021 at 7.30pm in the Village Hall Hadstock.

Present: Parish Councillors: Rick Albrow, (Chair) Keith Nuttall, Sara Porter, Jude Hannam & Parish Clerk Sara Beckett. One member of the public was present.

1. The Chair welcomed all to the meeting, read the fire safety notice and announced that proceedings may be filmed or recorded.
2. Apologies were received & accepted from Cllr Smith. **RESOLVED 21/11/02** Apologies were noted from County Councillor Martin Foley & District Councillor James De Vries.
3. **Declaration of Members' Interests and requests for dispensation.** Cllr Nuttall declared an interest in Agenda items 9a & 9b
4. The Minutes of the Parish Council Meeting held on **28 October 2021** were accepted and approved **RESOLVED 21/11/4.** The Chair signed them as a true record.
5. **Public participation** ~ A member of the public spoke about concerns of parking in Bilberry End and the intrusion of vegetation onto the highway. The notice of road closures sent via the village email from the Parish Council was appreciated. Questioned when the repair to Footpath 7 was likely to be carried out and suggested mugs to be given to children of the Village to commemorate the Queen's Platinum Jubilee in 2022.
6. **District Councillors report** ~ In his absence, a report was sent noting the Local plan process, the Green Homes Grant, no further update on enforcement but hoped to hold a further councillor surgery in early December but to be confirmed.
7. **County Councillor's report** ~ a report was sent noting Household Support Fund and the Essex ActivAte Winter Holiday Activity and Food Programme.
8. **Action points and matters arising from previous meetings:**
 - [a] **Clerk's report** ~ all relevant items were to be included within the Agenda
 - [b] **Councillor's report** ~ all relevant items were to be included within the Agenda other than Cllr Nuttall had contacted Nextnorth re website training for the Clerk. A training session would be given by Nextnorth which was very much appreciated.
 - [c] **Opportunity for Councillors to update with information** ~ None other than Agenda items
9. **Planning applications**

Cllr Nuttall had declared an interest and left the discussion

 - [a] **UTT/21/3401/LB** | Removal of existing garden shed | Bardsfield Walden Road Hadstock CB21 4NX
The planning application was discussed and **RESOLVED 21/11/09a** to submit that Hadstock Parish Council had no objections
 - [b] **UTT/21/3400/HHF** | Replace existing garden shed with new garden studio | Bardsfield Walden Road Hadstock CB21 4NX
The planning application was discussed and **RESOLVED 21/11/09b** to submit that Hadstock Parish Council had no objections

Cllr Nuttall re-joined the meeting

UTT/21/3420/TCA | 1no. Holly Tree, 1no. Fir- remove | Lordship Cottages Linton Road Hadstock CB21 4NU. This application was noted

UTT/21/3454/TCA | 1no Cherry, 1no. Silver birch- fell. Grind stump | Walnut Cottage Walden Road Hadstock CB21 4NX This application was noted

- 10. Decisions made by UDC on planning application/s** None
- 11. Local Plan update** ~ Cllr Hannam presented the report on the SLAA Technical Consultation. It was **RESOLVED 21/11/11** to approve the report and for the Clerk to submit accordingly to UDC. Cllr Hannam was thanked for the well informed and detailed report.
- 12. Salt Bin** the Clerk reported that enquires had been made about the purchase of a salt bin and presented 2 options giving a choice of size and colour both similarly priced. Councillors **RESOLVED 21/11/12** for the Clerk to purchase an all-black salt bin at a cost of £45.89
- 13. Bilberry End Parking** ~ The Clerk gave an update on information received via email and social media about the issue of inconsiderate parking in Bilberry End. Councillors again reviewed the concerns that have been expressed and discussed possible ways of trying to resolve the problems. It is unclear if this is a permanent problem or one of a temporary nature. However, the Chair would write to residents again as a follow up to the previous note detailing
- [a] concerns of vegetation impeding the road which was not the cause of the problem but exacerbated it. To confirm responsibility and action
 - [b] asking for feedback about possibility of requesting UDC to extend the yellow lines. Comments should be emailed to the parish clerk
 - [c] Reiterate that visiting contractors should be considerate. **RESOLVED 21/11/13**
- The Parish Council would then be able to send any consultation remarks to UDC asking them to investigate the provision of yellow lines. Erecting signage was spoken of but not thought appropriate at the moment, but might be considered by UDC
- 14. Parish Land Report & PROW's** ~
- [a] Reviewing PROW in the Village has been completed ~ Cllr Nuttall will prepare a report.
 - [b] The Clerk was able to report that the repairs required to FP7 have been made a high priority by the PROW and Localism Officer.
- 15. Lens Path** ~ Zoo end repairs are due to be carried immanently.
- 16. Defibrillator** ~ this is checked weekly and no further instance of mis- use reported. To monitor.
- 17. Village Christmas tree** ~ Cllr Hannam gave an update. The Christmas Tree should be in situ by Sunday ready to be switched on when the Advent Church Service finishes at 7pm that evening where guests can gather around for refreshments. There had been a problem in contacting the usual supplier. Options were discussed. **RESOLVED 21/11/17i** for Cllr Hannam to purchase a tree up to £100 if it is not possible to obtain one from FDL. New lights have had to be purchased. It was **RESOLVED 21/11/17ii** that new lights at a cost of £208.00 be retrospectively approved and the amount to be reimbursed to Cllr Hannam
- 18. The Queen's Platinum Jubilee in 2022** ~. Cllr Hannam reported that despite holding an informal gathering attendance was poor. However, on further canvassing it was felt that an event should require minimum effort but maximum engagement. It must not clash with the Fete or promote fatigue of events. Picnic on the Recreation Ground for everyone and with the fall back of using the Village Hall if inclement weather. Games, teas and cake. It was thought that a Barn dance with live music could be held in the Village Hall as a ticketed event one evening which might include the Portable Pint + License. It is important to note that it would not be a Parish Council event but the Parish Council might act as guarantor. It is a movable feast related to the Covid situation both now and the unknown future. The difficulty is securing the date, people, items and terms of engagement. A discussion followed acknowledging it would be a shame not to plan for an event.
- It was proposed that to secure a band which Cllr Hannam had sought ,the Parish Council should pay the deposit of £42.00 acknowledging the risk and Cllr Hannam continue to bring the events forward. **RESOLVED 21/11/18**
- To consider at the next meeting: the cost of tickets, a commemorative gift for the children of the Village. Consider a sum to be included in the budget. To consider underwriting the events. To consider course of action if there should be a profit. Cllr Albrow to put a 'Save the date ' piece in the Magazine with contact details for Cllr Hannam.

- 19. & 20.** Councillors discussed item 19 & 20 together as the Clerk advised that County Cllr Foley had offered the Parish Council a Grant of £500.00 Councillors discussed the use of Grant of £500.00 from District Councillor DeVries. The proposal was to purchase a bench and install near the current sign of Len's Path at the Village end. Permission would be required from the land owner **ACTION Clerk** to write. Costings are Bench & carriage :
NET £609 previously
NET £739.00 November 2021
Removal of brambles £175.00 (quote10
Provision of concrete base Installation of bench £275.00 (quote 1)
Total £1189.00 therefore £189.00 from budget.
RESOLVED 21/11/19&20 that provided the funding from County and District Councillors is approved to be used for bench and necessary installation fees and that the bench can be delivered and installed by early March 2022 approved to proceed. **ACTION Clerk. Further** quotes to be obtained Steve Hermitage & Ian Blackman.
- 20.** As above.
- 21. Awarding Grants ~** Following a discussion it was **RESOLVED 21/11/21** to award a grant of £100 to Cancer UK. **ACTION Clerk and prepare payment for January 2022**
- 22. [a] Highways ~** Cllr Nuttall had nothing further to report as the Council is awaiting to have a stakeholder meeting which has been delayed. See item 21[c]
[b] Speed watch report ~ Cllr Nuttall nothing to report due to holidays and road closures.
[c] Further date to be arranged with Cllr Foley and stake holders about highway issues identified previously. This was deferred due to Councillor Foley's absence from office currently but hopefully will be in the next few weeks.
[d] Bartlow Road verge & Moules Lane curbing and drainage detail has been prepared and will be submitted to the Highways Panel. **RESOLVED 21/11/22d Clerk to Action.**
- 23. Recreation Ground Report ~**
[a] Recreation ground report ~ Dog bags have been ordered. Review of quantity of remaining bark chippings required.
[b] Playground equipment~ All useable and no issues reported. Cllr Nuttall will enquire of Ian Blackman re frequency of interim reports
[c] Update on rewilding project ~ no further up date now until March 2022 when additional trees should be delivered.
- 24. FINANCE 2021/2022**
[a] The Chair had checked the bank reconciliation to date for 2021/22 when reviewing the draft budget detail with the Clerk earlier in the week.
The member of the public left the meeting
Councillors reviewed the figures as presented. To summarise the questions & answers the Chair advised that the Parish Council started the year with reserves of £11,400 and the year end prediction is that the reserves will be £7200, this does include VAT to be reclaimed by the end of this financial year. It was anticipated that there would be little capital expenditure and could apply for grants if needed. **NOTED**
[b] The Clerk advised that in order to transfer funds from the savings account a signatory would need to attend a branch of Barclays Bank and this could be transferred to the current account. Once this has been done the process of opening the Unity Trust account can commence.
[c] Councillors reviewed the payments below and approved those listed **RESOLVED 21/11/24c**
[d] Approval for payment required as there were a further 2* EALC Clerks Training course invoices which the clerk explained to Councillors and the reimbursement to Cllr Hannam of £208.00 **for the Village Christmas Tree lights **RESOLVED 21/11/24d**
[e] Councillors discussed the draft budget detail as presented. Items apart from perhaps £250 for the Queen's Platinum Jubilee celebrations have been included from suggestions by Councillors leaving a 'contingency' amount of £1250. The Budget and precept will be resolved in January 2022 and Councillors should consider any amendments in a timely manner for approval at the next meeting. **NOTED**

Cheque	Payee	Description	Net amount	VAT	Total
101344	JRB Enterprise Ltd	Dog bags	53.30	10.66	63.96
101345	EALC	Planning Training course for Clerk part of CiLCA requirement	70.00	14.00	84.00
		*Standing orders course for Clerk part of CiLCA requirement	70.00	14.00	84.00
		*Law & Procedures course for Clerk part of CiLCA requirement	90.00	18.00	108.00
					Total £276.00
101346	Ms S A Beckett	Clerks Salary November Month 8	332.45		332.45
101347	The Hundred Parishes Society	Subscription	10.00		10.00
101348	Mrs J Hannam	Reimbursement for Christmas Tree lights expenditure	173.33	34.67	208.00

- 25. Village Hall Report** ~ The Committee have been awarded a grant funding in excess of £10,000 which will be used for the planned outside work. Bookings are cautiously being received
- 26. It was noted that the next ordinary meeting of Hadstock Parish Council will take place in the Village Hall on Thursday 20 January 2022 @7.30pm**

..... **Chairman.**
Signed as a true record and RESOLVED to approve on 20 January 2022
The meeting closed at 21.31 pm