

HADSTOCK PARISH COUNCIL



Minutes of Hadstock Parish Council meeting held on Thursday 29 April 2021 at 7.30pm via ZOOM

1. The Chair welcomed all to the meeting via Zoom, which was likely to be the last meeting using this platform. The Chair informed all that proceedings were being recorded for the benefit of accurate minutes.
Present: Parish Councillors Rick Albrow, Keith Nuttall, Trevor Smith Parish Clerk Sara Beckett. One member of the public present.

2. The Chairman reflected on the long and fruitful life of his Royal Highness Prince Philip who had died recently.

3. Apologies for absence were received and approved from Cllrs Hannam & Porter & County Councillor Walsh **RESOLVED 21/04/03**

4. Declaration of Members' Interests and requests for dispensation. None received. Councillors were reminded of the need to keep up to date their Register of Members' Interests.

5. The minutes of the Parish Council meeting held on **Thursday 25 March 2021** were received and approved **RESOLVED 21/04/05** The Chair signed them as a true record.

6. The minutes of the Planning meeting held on **Thursday 18 March 2021** were received and approved **RESOLVED 21/04/06** The Chair signed them as a true record.

7. Public Participation A member of the public spoke to the following items:

[a] **Road Closures** ~ the resident expressed concerns and disappointment of the manner in which road closures are occurring in the Village. It was questioned whether permission had been granted for the road closures, wondering whether checks are being made, an example of this is the road closure planned for 06 May 2021 which is Election day. The chair reassured the resident that it would be taken up with the County Councillor.

[b] **The Kings Head** ~ the resident expressed great concerns and disbelief at the amount of work that is being carried out at the premises without possible consent. The Clerk updated the Council that the enforcement team at UDC have been contacted to make them aware of our increasing concerns. Whilst the work is being carried out at owners risk the clerk stressed to the officer that enforcement on paper cannot compensate for the destruction of a building.

8. Report from District Councillor ~ None received

9. Report from County Councillor ~ Cllr Walsh had emailed his report which was previously circulated to all Councillors and an annual report received today.

10. Clerks Report ~

PRoW will be organised in the near future ~ to arrange at the next meeting to take photos and make notes for remedial work that might be needed.

Highway Defects data report still awaited this could be discussed when meeting with Rissa Long next week. All funding has been received.

11. Councillors Report~

Councillor Albrow had kindly updated the report.

Meadow House trees appeared to be safe and to monitor.

Tree survey report sent to all.

Signage on the Recreation Ground are in situ.

12. Planning Applications to be considered: UTT/21/1122/FUL | Change of use from public house to 1 no. dwelling | Kings Head Linton Road Hadstock Cambridge CB21 4NU. The scale of the work currently being carried out is hard to confirm when related to a previously approved planning application when permission with conditions was granted in 2017. Following a lengthy and detailed discussion it was resolved that Hadstock Parish Council would continue to support the change of use but have serious concerns about the internal and external work that is currently being carried out at The Kings Head. The Parish Council recognise that a planning application was previously approved in 2017 but have concerns that the work that is being carried out goes beyond that especially as the consent carried a number of conditions of which the Parish Council are not aware of having been met to date. **RESOLVED 21/04/12.**

UTT/21/1176/TCA | 1no. Quince, 1no. greengage, 1no. plumb, 1no. field maple - thin by 20% and shape. 1no cypress 1no apple- reduce height by 1.5m and trim to shape. 1no. willow- reduce crown by 2m and prune to shape. 1no beech, 1no. hornbeam reduce crown by 1.5m and thin by 15%, remove deadwood and prune to clear cables. Install 1 supplemental support cable to 1no willow. | Wychelm Walden Road Hadstock CB21 4NX was noted

13. The following decisions made by UDC on planning applications were noted:

REFUSED UTT/21/0452/LB | Demolition of 2 no. outbuildings. Change of use from public house to 1 no. dwelling including second floor extension and associated refurbishments. | Kings Head Linton Road Hadstock Cambridge CB21 4NU

APPROVED UTT/21/0385/FUL | Alterations to and extension of proposed barn conversion to 1 no. dwelling (approved under UTT/20/1165/PAQ3) including change to boundaries. | Building at Little Bowsers Farm Bowsers Lane Hadstock

14. Uttlesford District Council Local Plan preparation ~ The first phase of the public consultation has now closed. The call for sites is open which will be published in the future. Further information

<https://www.uttlesford.gov.uk/article/4915/The-new-Local-Plan>

15. Lens Path ~

[a] Cllr Smith has not heard further from the land owner.

[b] Cllr Nuttall reported that he had received further advice concerning the Parish Council's responsibilities for the maintenance of the ditch along the B1052. Having reviewed the lease/agreement the unofficial legal opinion remains that the lease/agreement relates to the path not the ditch. The problems that the ditch is causing on the highway needs to be resolved. Ultimately the responsibility to undertake the work is between the County Council and the land owner.

It was agreed to speak to the County Councillor before speaking to the land owner in order to decide how to proceed. It is the role of Highways to enforce.

[c] The work required at the Zoo end was discussed. Having sought the opinion of the original contractor (Mortimer Contracts) the Clerk advised that the cost of using road planings would be similar to that of crushed concrete. An additional quote is being sought to include investigating the concerns of the standing water. The Clerk has sent google photos to aid this. It was felt that the area is a low-lying area and likely not caused by a broken drain. **ACTION** Clerk to enquire to Mortimer Contractors Ltd about standing water

16. Highways/Speed watch report ~

Highways ~a meeting has been arranged with Rissa Long and the County Councillor (04 May 2021)

Speed watch ~ This resumed in April 2021. A number of sessions have been undertaken with additional volunteers. In preparation for the meeting Cllr Nuttall would prepare a data report to give evidence of the problems experienced and witnessed.

17. Recreation Ground Report ~

[a] i) entrance gate ~latch needs attention. Screws need to be added to the slats on the small gate.

ACTION Cllr Smith

ii) It was reported that the resulting vegetation from previous work carried out from cutting hedges and trees prior to the fencing being erected has been left and poses a danger. The possibility of hiring a chipper and using the chips on the recreation ground is an option or engaging a company to quote. It was **RESOLVED 21/04/17** ii) that quotes should be sought for chipping and retaining the chipping for use on

the recreation ground. To be left where the current big pile is. Clerk **to action** as use delegated powers to authorise.

[b] Some repairs by Ian Blackman are due to commence as per approved schedule and will be asked to review Playground Inspection.

[c] Councillors discussed the provision of a bench on the Recreation ground. Cllr Nuttall had sourced information on benches and installation and had shared that previously for information. It was agreed to purchase a bench up to £500.00 plus required installation. **RESOLVED 21/04/17c**

[d] The Playground Inspection report was discussed and noted to be an extensive, well presented report. Necessary work should be quoted for by Ian Blackman. It was agreed that Councillors will attend to the routine wood work required to preserve the play equipment **ACTION Cllr Albrow** will purchase the preservative and brushes. **RESOLVED 21/04/17d**

[e] Repairs are due to be commenced this week. To be reported on at the next meeting.

18. Parish Land Project (Design and management of all land owned by the Parish Council in addition to the Recreation Ground) ~ to discuss and resolve as necessary.

[a] Councillor Albrow had provided a report for publication. The planted trees were growing well but will require watering especially during the summer ~ volunteers will be needed.

[b] Councillors agreed to reserve 6 Essex heritage fruit trees from East of England Apples and Orchards Project for delivery in Autumn at cost of £22.50 each **RESOLVED 21/04/18b ACTION Cllr Albrow**

19. Finance Report 2020/21

[a] The Clerk reported that the accounts presented were for the year end. The Internal Audit has been provisionally arranged and the Clerk will provide all details required as per last year. Bank reconciliation to date for 2020/21 will be signed by the Chair.

[b] The Clerk informed the Council that one cheque previously issued has not been presented at the bank which will need observing. On a separate matter a payee had informed the Clerk that a cheque for payment of an invoice had not been received.

It was **RESOLVED 21/04/19b** that if on receipt of the next bank statement the cheque does not appear as being paid in then the Clerk has authority to issue the replacement cheque authorised tonight It was agreed that further enquiries should be made by the Clerk for the Council to use Internet banking and report at the next meeting.

[c] to agree and approve payments listed below **RESOLVED 21/04/19c**

[d] Councillors agreed and approved invoices received after Agenda was issued. Notice sent to Councillors with detail and total. **RESOLVED 21/04/19d**

[e] It was noted that the Council have been informed of receipt of funds from grant funding and first half of precept since the last meeting but has not been reconciled with a bank statement.

[f] It was resolved to approve the annual payment to Society of Local Council Clerks at £95.00 **RESOLVED 21/04/19f**

Cheq #	Payee	Description	Net amount	VAT	Total
101308	Ms S A Beckett	Clerks Salary ~ April	278.45		278.45
101309	Community Heart Beat	Defibrillator annual fee	126.00		126.00
101310	Mr K Nuttall	Reimbursement for padlock of gate	17.5		17.5
101311	NextNorth	Web hosting and license	200	40	240
	EALC	County subscription	92.78		
101312	NALC	National subscription	20.63		113.41
101313	Mr R Albrow	Recreation Ground signs	37.14	7.43	44.57
101314	Came & Co	Annual Insurance renewal	393.37		393.37
101315	David Bracey	Annual Playground Inspection Report	80.00	16.00	96.00
101316	Mortimer Contracts Ltd	Re issue cheque	375.00	75.00	450.00
101317	SLCC	Annual subscription	95.00		95.00

20. Future Projects

[a] It has been suggested that new equipment should be provided on the recreation ground ~ a seesaw was suggested and the preferred item. (details had been sent to all) There was plenty of room. It was agreed that it would be good addition to the playground area

[b] Clear the ponds that the Parish Council is responsible for and perhaps provide some seating.

[c] Provision of a bench on the Recreation ground (already discussed and approved) **Clerk to Action**

A discussion followed for provision of seesaw:

Age range would be 2 years +

Delivery options

Installation

With carriage (this was thought to be quite expensive and other options were discussed) this will be reviewed.

Apply for a grant (Clerk to action) Not to use District Councillor Ward fund (for discussion following Annual Parish Council Meeting)

Accept quote received with 5% discount as per Cllr Nuttalls correspondence with supplier Sutcliffe Play Equipment **RESOLVED 21/04/20 Clerk to Action**

Ponds ~ Motts Hill Pond Walden Road. This had work carried out previously and to consider for the future and work out a plan

It was suggested that some people in the village might adopt the care of it.

Bartlow Road pond has become overgrown but full of wild life ~ need to establish ownership.

To revisit discussion at the next meeting and in the meantime seek advice

21. Village Hall Report. The Village Hall will be opening from 17 May with limited numbers as per legislation. It will be open for the elections on 06 May 2021

22. Tree Warden correspondence received previously was discussed. To reply that currently Hadstock Parish Council does not have a tree warden

The Clerk lost the zoom volume connection

23. Parish Land Report & PRoW's ~

[a] Councillors discussed the PRoW in general

[b] To discuss a programme of reviewing PRoW in the Village ~ item for next Agenda

[c] To discuss repairs to Moules Lane. One quote has been received but at nearly £5000 as discussed at the last meeting the cost might not be appropriate use Council funds especially as the County Council is ultimately responsible. Cllr Albrow has been in communication with the owner of the adjacent cottage.

[d] No other issues were reported

24. Update on Welcome Bags Cllr Hannam ~ deferred until the next meeting

25. Update re future meetings

The Clerk gave an update on the current legislation which allowed Town and Parish Councils to meet virtually. This will cease on 07 May 2021. The Council are required to hold an Annual Parish Council meeting and 3 further meetings in a year in addition, the Council are also responsible for hosting the Annual Meeting of the Parish.

26. Future face to face meetings All Council meetings are open to the public and we need to be prepared to accommodate them. The Clerk would provide a risk assessment for further meetings. The Clerk has booked the Village Hall for 20 May 2021 Annual Parish Meeting and 27 May 2021 Annual Parish Council Meeting.

27. The Annual Meeting of the Parish has to held between 01 March-01 June and reliant on the availability of the Village Hall. It had already been discussed that the Council would hold a similar meeting later in the year, but we are now legally required to hold this meeting. The proposed date is 20 May 2021, this would be low key with minimal business, no individual reports but the opportunity to take questions. The Parish Council will be advertising the additional meeting **RESOLVED 21/04/27**

The Clerk lost connection completely

28. Communication with the Village ~Hadstock Info and the Village Magazine is working well. Leaflet drops could be organised when required but it was felt that what is available is perfectly adequate.

29. No Correspondence to date

30. Items to be considered for next Agenda noted in the minutes

31. To confirm the date of the next meeting ~ Thursday 27 May 2021 ~ The Annual Parish Council meeting

The Chair thanked all for attending and the meeting closed at 9:51pm

..... Chairman.

Signed as a true record and RESOLVED to approve on 27 May 2021