

## HADSTOCK PARISH COUNCIL



### Minutes of Hadstock Parish Council held on Thursday 24 September 2020 at 7.30pm via ZOOM

**Present:** Parish Councillors Rick Albrow, Keith Nuttall, Sara Porter, Trevor Smith, Jude Hannam & Parish Clerk Sara Beckett. Two members of the public were present.

1. The Chair welcomed all to the meeting via Zoom and informed all that proceedings were being recorded for the benefit of accurate minutes.
2. No apologies for absence were received. District Councillor De Vries and County Councillor Walsh were absent
3. **Declaration of Members' Interests and requests for dispensation.** None received. Councillors were reminded of the need to keep up to date their Register of Members' Interests.
4. The minutes of the last meeting held on **Thursday 13 August 2020** were received and approved. **RESOLVED 20/09/04**
5. **Public participation:** Two members of the public spoke in relation to the King's Head planning application, which has now been submitted, for a change of use to a residential dwelling. It was acknowledged that it has prompted many different views. It was hoped that Uttlesford District Council will support its own policies and recognise the King's Head's value as a Community Asset. The Parish Council was also asked how they would approach responding to the Planning Application. The Chair thanked those who had participated and said that the Parish Council were making arrangements to call a meeting to discuss the planning application the details of which would be announced in due course in line with deadline dates. (Proposed date 20 October @7:30pm via Zoom.) Councillor Hannam was also welcomed as a new Councillor
6. No report received from District Councillor De Vries
7. The email report from County Councillor Walsh was noted (previously circulated)
8. **Planning Application/s:**  
**UTT/20/2176/FUL** | Conversion of building into 4 residential units | Villiers Bros Ltd Bowers Lane Hadstock CB10 1XQ This planning application was discussed in detail. The Parish Council thought that the application was carefully and sympathetically designed and voted to support the application unanimously **RESOLVED 20/09/08** (submitted to UDC)
9. **Decisions made by UDC on planning application/s UTT/20/2290/DOC** | Application to discharge condition 2 (details of materials), 3 (additional drawings) and 4 (details of repairs) attached to UTT/20/1194/LB | Goldacre Linton Road Hadstock Cambridge CB21 4NU **REFUSED** This was noted.
10. **Future Meetings** Councillors discussed a future meeting schedule which would be held via Zoom, and discussed holding monthly meetings or reverting to 8 meetings per year. Councillors also discussed holding a meeting to discuss the planning application for the King's Head. The determination date is 13 November 2020.  
It was proposed to hold a Planning Committee Meeting on Tuesday 20 October 2020 at 7:30pm **RESOLVED 20/09/10a**  
It was proposed to hold a full Council meeting Tuesday 03 November 2020 at 7:30pm **RESOLVED 20/09/10b**  
It was proposed to hold monthly meetings via Zoom and to review in the future. The Clerk would schedule a series of dates and send to Councillors **RESOLVED 20/09/10c Clerk to action**
11. **FINANCE REPORT 2020/21**  
[a] **Finance report and bank reconciliation to date for 2020/21** The Clerk gave a brief update on the Council's financial status, which was appropriate at this stage of the financial year with no unbudgeted expense. Finance details had been sent to all Councillors. The Chair signed the Bank reconciliation to the end of July at the meeting.  
**NOTED**  
[b] The Clerk explained the cheques for signature which were agreed and approved unanimously **RESOLVED 20/09/11b**

[c] No invoices had been received after the Agenda was issued.

Cheq #	Payee	Description	Net amount	VAT	Total
101275	HMRC	PAYE Q2 June – September	203.20		203.2
101276	Ms S A Beckett	September Salary	270.87		270.87
101277	SLCC	Payment for Clerk to attend SLCC AGM in October.	25.00	5.00	30.00
101278	Uttlesford Food Bank	Donation Resolved previously	100.00		100.00
101279	Mr R Albrow	Reimbursement for annual Zoom fees to facilitate Parish Council Meetings remotely	119.90	23.98	£143.88

- 12. Web site update ~** It was noted the accessibility requirement has been appropriately met under current legislation which came into effect from 28 September 2020. It seemed as though there might be a problem with the change in colour but on checking this it can be resolved, but no instructions as to how to revert back are indicated. **CLERK to action.** The Accessibility statement was approved, safe in the knowledge that contact can be made with the Clerk for advice and that the accessibility regulations have been met by applying the ‘disproportionate burden’ clause.  
**RESOLVED 20/09/12**

- 13. King’s Head:** Councillors discussed how to canvass the residents of Hadstock for their opinions on the planning application related to the King’s Head, so as to be able to make an informed and impartial decision at the Planning Committee meeting, remembering the Parish Council is a consultee not the decision maker. It was decided to distribute information via Hadstock Info, the web site, magazine and a leaflet drop. Residents can email the Chair and the Clerk with comments but should be encouraged to make individual representations via the UDC Planning portal.  
An enforcement complaint about the removal of the signage at the King’s Head has not been resolved to date and was noted.

- 14. Highways report ~** The resumption of Speed Watch was discussed. Cllr Nuttall reported that Speed Watch was set up and administered by the Police, who rely on volunteers to use the equipment provided and report their findings back to the responsible administrator. Speed Watch has unfortunately ceased due to the administrative repercussions of Covid-19. Cllr Day has been extremely helpful in communication with Essex Constabulary and Speed Watch but it is unlikely to be resumed for a number of months. A volunteer group may undertake a traffic survey in high viz jackets to gain useful information to provide relevant data to Highways but would not be able to use equipment as Speed Watch is administered by Essex Constabulary. It was noted that speeding has increased significantly since the end of lockdown. Speed Indicator Devices (SID) might be appropriate this to be revisited when Speed Watch is active again. Speed Indicator Devices had been discussed with the previous District Councillor, who had suggested one might be shared with other villages. **ACTION Cllr Nuttall** will write to District Councillor DeVries and Councillor Day, contact Essex Constabulary and also seek volunteers for collection of data.  
The Chair reported that there had been a fatal road traffic accident on the Airfield involving a motor cyclist and a car, condolences and sympathy were expressed to the family of the motor cyclist who had sadly died.  
It was reported that there had been concerns about over grown hedges on Bartlow Road. The Clerk would forward the letter previously sent to be distributed. **CLERK to action+ Cllr Albrow to action**

**15. Recreation Ground Report ~**

- [a] Recreation ground ~Cllr Smith reported that he had cut 2 trees down. Dog fouling continues to be monitored and the dog bags continue to help with the problems previously noted. The old barrel still needs to be removed **Cllr Smith to action**  
[b] Councillors discussed obtaining a tree safety inspection **CLERK to action** and obtain quotes  
[c] Cllrs Smith & Porter reported that all equipment was safe and usable. The hand sanitiser and wipes were being used and currently did not need more supplies.

[d] Review of the Playground inspection items marked 5&4 ~ items marked in the summary would be reviewed and reported to Council at the next meeting **Cllr Smith to action**. To further consider incorporating where necessary within the Parish Land Project **RESOLVED 20/09/15d**

**16. Parish Land Project**

[a] There was a general discussion how to proceed ~ it was agreed that the Parish Council need to progress this and hopefully a final decision can be made at the next meeting. The extent of the fencing needs to be agreed. Councillors were asked to take a view and consider fencing around the equipment completely or on 3 sides up to the hedges but doing that might not achieve the objective. If a quote can be agreed final measurements would obviously be carried out. The Clerk gave an update on funding.

[b] Review quotes to date for fencing ~ within one quote we had 2 options. Previous quotes were noted. To seek advice from Playground Inspector **CLERK to action**

[c] Planting of Heritage fruit trees in conjunction with UDC's scheme was discussed which is very much becoming a Community Project. Clerk to present the proposal to UDC. **Clerk to action**

[d] Update on wildflower planting ~ it was hoped that this could be carried out this autumn which would include underplanting of the trees which UDC seemed to approve of.

**17. Consultations ~ the following were noted and prompted some discussion**

Planning Consultation

Code of Conduct Consultation

Speeding Consultation

Parking on pavement consultation

**18. Village Hall Report.** ~ The internal storage area has progressed and specific areas are now identified i.e. Silver Band/ storage of chairs. The external area is now allowing outside equipment to be put safely away. The locks to the Hall have been changed and keys will be allocated. The Parish Council storage should be retained but possibly in a smaller cabinet. The items contained within the current storage file will be reviewed in due course.

**19. Parish Land Report~** Councillors noted an agreement with Parochial Church Council to remove identified large stone to village green to aid with parking issues which has been carried out.

**20. Public Rights of Way update & to note~** On 1 January 2026 the government intends to close the definitive maps to the claim of historic paths which existed before 1949. Hadstock has 2 closed footpaths both of which are circumvented by permissive paths which could be lost if they are not formally noted (adopted) on the definitive maps. This is an important process for the Parish Council to engage with, as after 2026 there will be no historic claims or rights of way to be disputed. The Parish Council will need to identify these to so that the County Council can take this forward as a legal process in conjunction with land owners. The Parish Council holds the definitive map and whilst 2026 is some way off, it is likely to involve considerable work and we must be prepared in case the date is brought forward. Cllrs Albrow, Nuttall & Hannam volunteered for this future work.

**21. Essex Honours was discussed ~** Clerk to find out the closing date **Clerk to action**

**22. Village Community** Cllr Hannam spoke to this item and suggested ways in which new residents could be welcomed to the Village and community. This could be in the form of a welcome pack with useful links, information, village directory and a small gift sourced locally. All councillors welcomed this proposal and to discuss further. **Cllr Hannam to ACTION**

**23. Correspondence~** none other than that sent to Councillors

**24. No specific items to be considered for next Agenda**

**Dates of the next meetings**

Planning Committee Tuesday 20 October 2020 @7:30pm

Parish Council Meeting Tuesday 03 November @ 7:30pm

The meeting closed at 21.30

..... Chairman.

Signed as a true record and **RESOLVED** to approve on 03 November 2020