

HADSTOCK PARISH COUNCIL



Minutes of Hadstock Parish Council held on Thursday 05 March 2020 at 7.30pm in the Village Hall Hadstock.

Present: Parish Councillors Rick Albrow, Keith Nuttall, Sara Porter, Trevor Smith and Parish Clerk Sara Beckett. One member of the public was present.

1. The Chairman welcomed all to the meeting, read the fire safety notice, directed all to the position of the fire exits and informed all that the meeting may be filmed or recorded.
2. **Apologies for absence were received just prior to the meeting from** County Councillor Walsh and District Councillor De Vries.
3. **Declaration of Members' Interests and requests for dispensation.** None received. Councillors were reminded of the need to keep up to date their Register of Members' Interests.
4. The minutes of the last meeting held on **Thursday 23 January 2020** were received and approved.
RESOLVED 20/03/04.
5. **Public participation**~ A member of the public spoke in connection with the flooding of Linton Road and the large stone in the churchyard which may possibly be moved to the Village Green, with permission of the Parochial Church Council, to prevent cars driving over the grass. Concerns were raised about cars parking on grass verges in Bilberry End.
6. **District Councillor report** ~ No report or attendance but Councillor Nuttall had met with Councillor DeVries for a discussion and a walk around the Village noting in particular the subjects of Len's Path and the Recreation Ground but nothing constructive to report. Cllr DeVries was aware of the forthcoming Parish Council meeting but unfortunately hadn't subsequently been able to attend. Cllr Albrow will email Cllr DeVries to obtain an update.
7. **County Councillor report** ~ Report received today via email and forwarded to all. Report noted especially the update about Stansted in relation to flight paths which might affect Hadstock. It was noted that a 1.99 % increase on Council tax and 2% increase for Social Care was being applied.
8. **Action points and matters arising from previous meetings:** Updates for information only.
 - a. **Report from Clerk**~ The Clerk has made contact with an officer at UDC who has explained that due to a change in management and outside sourcing of services, repairs related to privately owned roads (i.e. UDC and Bilberry End) are now liable to charges being incurred by home owners as per deeds. Despite this, it is now six months since these issues were reported and the responses and action have been disappointing to say the least. The Clerk will continue to engage with the officer and will be seeking a weekly update. The Chair has spoken to some residents who confirmed that those owners who had previously exercised the right to buy had a covenant making liable to pay charges. Trees on boundary of recreation ground have been topped. Precept demand sent to UDC.
 - b. **Report for Councillors**~ all matters are included in the Agenda. Cllr Smith reported that he will be delivering the 'No Parking' notes during the next week and will arrange for removal of dead trees on recreation ground.
 - c. Opportunity for Councillors to update with information ~ nothing to specifically report
9. **Planning Application**~ UTT-20-0396-DOC YEW TREE FARM. Following a discussion, it was noted that this is related to conditions of UTT/19/2853/FUL and requires no action.

10. Decision made by UDC on planning application/s

UTT/20/0248/TCA | Proposed topping of 1 no. Conifer and pruning to reduce height of 6 no. Sycamores. Chantry House Walden Road Hadstock Cambridge CB21 4NX. Approved.

UTT/20/0188/TCA | Crown reduction on 1 no. Silver Birch, 1 no. Laburnum, 1 no. Multi-stemmed cherry and 1 no. Beech. Waylands Bartlow Road Hadstock CB21 4PH. Approved.

- 11.** It was noted that UDC Administration have appointed an external team of consultants who are working to re-engineer the Local Plan.
- 12. To receive an update on the provision of a web site for the Parish Council** ~ A meeting of stake holders was held earlier in the day which again was very productive. The Essex Info site closes at the end of the month. The Chair and Clerk have arranged for a tutorial with Nextnorth and all progressing very well and in a timely fashion.
- 13. To note Uttlesford District Council's Scrutiny Committee** has set up the Section 106 and Planning Obligations Task and Finish Group and resolve if necessary, action required re Survey. ~ It was felt that S106 is not relevant to Hadstock but could be in the future bearing in mind possible changes in the Local Plan. Clerk to consider response. * Clerk has attempted to complete survey but encountered a problem submitting it therefore discontinued. Emailed to notify Overview and Scrutiny Committee
- 14. To note response from UDC reference Bilberry End repairs and issues.** Refer to Item 8a
- 15.** Councillors considered the cost of the Green Skip waste collection for 2020 as reported by the Clerk. The importance of this service was emphasised and the continuation was welcomed by the Parish Council. There will be an increase in the charge (to be confirmed by Cabinet) which represents a 3% increase from £68.00- £70.00 per hour/per visit for Hadstock on that basis **RESOLVED 20/03/15**
- 16. Kings Head update ~ no specific news to report.**
- 17. Kings Head 'Car park Tidy'** ~ Some concerns were raised by Councillors as the discussion progressed. The Clerk confirmed that the Parish Council's insurance would cover volunteers provided they are directed by the Parish and carry out a risk assessment. Clerk to inform Friends of the Kings Head.
- 18. Millennium Project** ~ The proposal for an artwork attached to the King's Head barrier was discussed in detail and whilst a good idea it seemed to be increasingly impractical but if asked the Parish Council could submit the application on their (Friends of the King's Head) behalf provided that:
- i. owner's permission is obtained
 - ii. appropriate written risk assessment is carried out and given to the Parish Council
- 19. Lens Path update** ~ In good order and the post that had been missed during renovation has now been replaced. No reports of problems
- 20. Highways report.** No speed watches undertaken due to weather and light conditions. It was reported that serious damage had occurred to a property due to a car crashing into the property at the bottom of the hill. Cllr Nuttall has emailed Essex Highways (cc'd to PCSO and Councillors) in a robust manner to notify them of the incident highlighting the issue that we have discussed and reported to the authorities of similar incidents which have occurred possibly 4 times over the last 2 years. It was felt that this is another opportunity to further discuss possible solutions in a practical way rather than having our suggestions dismissed. Cllr Nuttall is talking to the home owners, will inform them of our continued concerns and will update at the next meeting.
- 21. To review flooding from ditch on Linton Road** ~ as discussed at the last meeting the area needs to be assessed to ascertain the actual work that is required. The weather has been against this happening to date. To review at litter pick
- 22. Public Rights of Way update** ~ nothing to report
- 23. Recreation Ground Report** ~
- [a] Recreation ground report ~ very wet underground. Cllr Smith has been approached to perhaps put some wood chip down by the gate and initial part to absorb the water. **RESOLVED 20/03/23ai** Cllr Smith to action and purchase some wood chip at a reasonable cost and to discuss with Clerk. Bird spikes often come off and are put back. Brambles are an increasing problem the grass cutting contractor will deal with this and invoice the additional charge to the Parish Council **RESOLVED 20/03/23aii**
- [b] Play equipment ~ It was reported to be all in working order

[c] The Playground inspection report was discussed and resolved to action accordingly, incorporate action where necessary if included within the Parish Land Project. Nothing requiring immediate action, but to work through the report Review items marked 7 & 6 tonight. Items 5 & 4 at May meeting Signage and Seats will be part of the Parish Land Project. One bench to be removed and to consider the use of base.

Cleanliness~ areas identified to be power washed when weather improves

Goals/barrel/net/basketball ring- all noted and will be attended to risk assessment allowing

RESOLVED 20/03/23c

24. Parish Land Project (Design and management of all land owned by the Parish Council in addition to the Recreation Ground)

[a] Quote for fencing needs clarification over quantity and type. The Clerk has spoken to the contractor who needs to reassess his quote and is awaiting to have prices confirmed from his supplier. The type of fencing may need to change to be of a stronger quality. This will need to be discussed further.

People seem to be keen to assist in the re-wilding side of the project and its hope that a week day during the Easter holidays (TBC) can be agreed to start some preparatory work.

[b] The Clerk gave an update on funding tasks. * £500 has been received from Stansted Funding

[c] To discuss and resolve if appropriate to enter Village of the year competition to achieve £500 funding. This was noted.

[d] The Chair will prepare an Agenda for the Annual Meeting of the Parish and an item which the Clerk can present on the project will be included.

25. Parish Land Report~ nothing further to report

26. To resolve a date for the Village Litter Pick Proposed day ~ Sunday 15 March 2020. This has been advertised in the parish Magazine. **RESOLVED 20/03/26 ACTION** *Clerk to arrange for collection of bags by UDC on Monday 16 March 2020.

27. Village Hall Report ~ the area of storage is going to be rearranged and the Parish Council will need to assess how much space would be needed for Parish Council records. Re-visit this in June. Possibly buy a new lockable cabinet. The Chair and Clerk will be meeting later in the month to go through items currently held.

28. Village Millennium Project ~ The Chair will circulate notes from future meetings (2 planned for April)

29. Essex Rural Strategy consultation ~ this item was noted.

30. Councillors discussed making a Charity donation, following a discussion it was decided to donate the full annual amount of £100 to Uttlesford Food Bank RESOLVED 20/03/30

31. It was again noted that two vacancies are still available for a Councillor to be co-opted to the Parish Council

32. It was agreed that as in recent previous years arrangements will be made to serve tea coffee and biscuits for Annual Meeting of the Parish ACTION Cllrs Porter, Smith and Clerk

33. FINANCE REPORT

[a] Finance Report ~ the Clerk reported that most payments to the year end will be paid this month and the Council has spent its money wisely. The Chair signed the bank reconciliation.

[b] It was noted that the Clerk had submitted the precept demand to UDC as previously resolved.

[c] It was noted that the Council was in receipt of £500.00 from Cllr DeVries's funding

[d] It was noted that the Clerk has completed, submitted and fulfilled the re-enrolment and re-declaration legal duties to the Pensions Regulator.

[e] Councillors agreed and approved payments listed below which now include those notified in [f]

RESOLVED 20/03/33e

[f] Councillors agreed and approved payments received after Agenda was issued to Ashley Trees £350.00 and to HMRC (amount to be notified by ClearTax) as this will be required by April 2020. **RESOLVED**

20/03/33f

The Clerk should contact the Internal Auditor to arrange an appointment for the audit to be carried out in a timely manner.*

CHEQUE	INVOICE	PAYEE	DESCRIPTION	COST	VAT	TOTAL
101252		Ms S A Beckett	Clerks Salary for February 2020	270.86		270.86
101253	20816	JRB Enterprise Ltd	Dog bags	22.90	5.93	35.58
101254	0000072783	Uttlesford District Council	Green skip	1156.00		1156.00
101255	2198	ClearTax & Accounting Ltd		70.00	14.00	84.00
101258		Village Hall	Fees for use of Village Hall for January & March 2020	40.00		40.00
101256	1025	Ashley Tree Services	Topping trees on recreation ground	350.00		350.00

34. Correspondence: None to note

35. Items to be considered for next Agenda: Annual Playground Inspection Report. 2nd part

36. Date of next Parish Council Meeting: Thursday 16 April 2020 at 7.30pm followed by
Annual Meeting of the Parish at 8.00pm

The meeting closed at 9.30pm

*Denotes Clerk has actioned since meeting

..... Chairman.

Signed as a true record and RESOLVED to approve on 05 March 2020

This date will now be amended in the future