

HADSTOCK PARISH COUNCIL



Minutes of Hadstock Parish Council held on Thursday 12 September 2019 at 7.30pm in the Village Hall

Present: Parish Councillors Rick Albrow, Keith Nuttall, Sara Porter, Trevor Smith and Parish Clerk Sara Beckett. One member of the public was present

1. The Chairman welcomed all to the meeting, read the fire safety notice and informed all that the meeting may be filmed or recorded.
2. **No Apologies for absence were received**
3. **Declaration of Members' Interests and requests for dispensation.** None received. Councillors were reminded of the need to keep up to date their Register of Members' Interests.
4. The minutes of the last meeting held on **Thursday 25 July 2019** were received and approved
RESOLVED 19/09/04
5. **Public participation** ~ The member of the public brought to the attention of the Council highways repair needed at Moules Lane and the street light (the only one in the Village) is not working. **Clerk to ACTION ***
6. No report received from District Councillor De Vries
7. County Councillor Walsh sent a report on 12 September which was subsequently forwarded to all.
8. **Action points and matters arising from previous meetings:** Updates for information only.
 - a. **Clerks Report** ~
 - i. Standing orders ~Chair has checked through for minor errors on hard copy. **ACTION** Clerk to amend as necessary.
 - ii. Clerk reported that Action reports could be improved.
 - iii. Policies review through CiLCA
 - iv. Len's Path ~ the posts that need replacing will be marked to identify **ACTION RA**
No further forward with replacement of posts via ECC/UDC. **ACTION** Clerk to email Cllr de Vries who had said he would liaise with Rissa Long, Highways Liaison Officer.
 - v. Clerk confirmed that all Parish Land will be included in Masterplan not just Recreation Ground
 - vi. Vehicle Activated Sign removed from action list
 - vii. To summarise speed data to make public (simplified format) ~ **ACTION RA/KN. ACTION** Clerk* to send data received to all.

viii. The road traffic accident at the entrance to the Village some months ago has resulted in a successful prosecution and following a guilty plea fines and ban were imposed.

ix. To introduce to the Agenda an opportunity for Councillors to inform Council of necessary updates since last meeting.

b. Councillors Report ~

i. Public Rights of way inspection nearly completed and report of actions will be reported at next meeting. Replenishment of yellow waymark signs needed. Cllr Nuttall informed Councillors he has a folder named Street Furniture. (Bed time reading!)

ii. Posts on Lens Path need identifying for replacement. **ACTION RA**

iii. Cllr Nuttall has continued to engage with RL (Highways) over various outstanding matters. Uttlesford Panel have agreed to undertake minor works in coming months, this would appear to be related to signage. To arrange another meeting in the future and enforce desire for a safe pedestrian walk way coming down hill towards Church.

9. Planning Application/s: none received.

10. Decisions made by UDC on planning application/s: none received.

11. Kings Head ~ nothing further to report other than the property may be for sale **ACTION** Clerk to check periodically*

12. Lens Path ~ nothing further to report.

13. Highways report ~ Traffic data to be produced in a simplified form for publication **ACTION RA/KN ACTION** Clerk to forward original to all*

14. Public Rights of Way ~ ACTION KN. Council to receive a report of actions next month

15. Recreation Ground Report ~

[a] Recreation ground report ~ the new bench has been purchased and installed.

[b] Play equipment report ~ all equipment is useable. Cllr Smith to undertake minor repairs. Bird Spikes to be replaced Cllr Albrow to supply from stock.

16. Parish Land Project ~ Costed proposals to be in place for December. Clerk has made contact with Paul Henry Sales Manager Playquip who would attend to assist with ideas, planning, outdoor equipment etc for the Project and will arrange to meet*

Cllrs Smith and Porter have visited Balsham play area

Clerk to prepare a report to include safety+ intro+ map. This will be a public document and a summary for residents to be delivered. Grants available. Finance to be considered in budget for 2020/21

Councillors to be responsible for further investigation into:

Cllr Albrow ~over grown area of recreation ground for planting of wild flowers and native trees + Motts Hill Pond.

Cllr Nuttall ~ fencing of play area.

Cllr Porter/Cllr Smith play equipment /gym equipment

17. Parish Land ~ nothing further to report

18. To consider and resolve the purchase a dog bag dispenser

The recreation ground has benefitted since Cllr Porter has provided some dog bags. The provision and placement of a bag dispenser was discussed. Cllr Porter to price post dispenser and bags. When in situ (position to be decided) a leaflet drop will be arranged. An additional bin might require emptying which could be a problem. Consideration of another dog bin will be included in the Parish Land Project.

19. To consider and resolve the purchase of additional signage re dog fouling

Additional signage was also discussed. Two of the three original signs are still in situ one post needs replacing. To discuss further

20. Village Hall Report.

Cllr Nuttall reported that there is a problem with the stage and requires treatment for old wood worm which has weakened the stage floor. The Village Hall website will need consideration.

21. To discuss the co-option of an ordinary vacancy ~ one or two people have shown interest ~ to review

22. To receive an update on the provision of a web site for the Parish Council ~ to discuss and resolve as necessary. Cllr Nuttall reported that he had made 2 contacts re the provision of a web site for the Parish Council and is awaiting further contact. The Clerk had also had an email from a fellow Clerk who is working with EALC to find a replacement to EssexInfo. Debate about whether the Website should just be for Parish Council or to be part of a Village Web site with individual web site pages.

The issues are: obtaining a suitable domain name, the hosting, design, migrating and administration.

To await more information from EALC and Cllr Nuttall will further investigate the two contacts as above. To also discuss with Church and Village Hall committees.

The preference of Council was for the site to be Village based rather than just Parish Council business and information

23. Councillors discussed receiving a 10 minute talk from a representative of the ‘Hundred Parishes’ ~ this was supported by all and **RESOLVED 19/09/23** to invite to the October or November meeting.

24. FINANCE REPORT

[a] Finance Report ~ reports had been emailed to all. The Clerk will meet with the Chair to update the accounts in preparation for Budget and Parish Land Project. Grass cutting account to be presented for payment by end of year.

[b] to agree and approve payments as listed below **RESOLVED 19/09/24b**

[c] Pension statement to be reviewed before 2020 to confirm status.

[d] The cost of the May Parish Council elections were considerably lower than in Budget

[e] ClearTax will be presenting the Clerks payslip a little earlier in the month from now on due to their VAT commitments.

CHEQUE NO.	INVOICE NO.	PAYEE	DESCRIPTION	COST	V.A.T	TOTAL
101233		Ms S A Beckett	August 2019 Salary	270.87		270.87
101234	Benchmark Picnic Tables	Mrs S Porter	Reimbursement for Recreation Ground bench.	240.00		240.00
101235	250260/072003	UDC	Electoral services May 2019	115.35		115.35
101236		Ms S A Beckett	September 2019 Salary	271.07		270.87
101237	2014	ClearTax	Payroll services April – September 2019	70.00	14.00	84.00

101230		HMRC	PAYE	203.20		203.20
				TOTAL		1184.29

25. Correspondence ~ Ashdon Parish Council are commencing a Neighbourhood Plan.

26. Items to be considered for next Agenda ~ Dog bag dispenser + bags, report on Parish Land, Report on progression with new web site

27. Date of next Parish Council Meeting: 17 October 2019

Meeting closed at 9.15pm

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Signed as a true record and RESOLVED to approve

17 October 2019

**Denotes Clerk has actioned since meeting*